

## PDMP REGISTRATION REQUIREMENTS – QUICK GUIDE General registration

**Initial registration form:** 08-4760 (visit [pdmp.alaska.gov](http://pdmp.alaska.gov) for this form)

**Renewal registration form:** 08-4761 (visit [pdmp.alaska.gov](http://pdmp.alaska.gov) for this form)

**Please note:** credit card payments can only be received by hard copy mail or fax to: 907-465-2974. DO NOT email credit card payment information.

	Required to Register	Required to submit registration request at <a href="http://alaska.pmpaware.net">alaska.pmpaware.net</a>	User Role Required	Required to Submit Fee	Required to Submit Paper Form(s)
<b>Federally-employed prescriber or dispenser (IHS, VA, military) and <u>does</u> hold a license under AS 08.</b>	Yes	Yes. Register using your federal employer-issued email address.	Yes; IHS, VA, or military user roles only	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.
<b>Federally-employed prescriber or dispenser (IHS, VA, military) who <u>does not</u> hold a license under AS 08.</b>	Not by AS 08, but may be required by an internal directive by federal employer	Yes, if choosing to or required to register by your federal employer. Register using your federal employer-issued email address.	Yes; IHS, VA, or Military user roles only	No	Submit the initial form 08-4760 along with a copy of your professional license in another jurisdiction.
<b>Non-federally employed prescriber or dispenser <u>with</u> license under AS 08.</b>	Yes	Yes	Yes	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.
<b>Both Federally-Employed and Non-Federally-Employed <u>with</u> license under AS 08.</b>	Yes	Yes, create separate accounts. Use the email account issued by your federal employer for your IHS, VA, or military account, and use your non-federal employer email or other secure email for your required account.	Use the IHS, VA, or military user role for federal registration. Use the appropriate user role for your profession for the required registration. account, e.g. ‘Pharmacist’.	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.  <b>Only one payment is required biannually for dual account holders.</b>	Yes, on paper form 08-4760 (initial) and 08-4761 (renewal) or online via myAlaska.