

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY
AND ECONOMIC DEVELOPMENT

Board of Physical Therapy and Occupational Therapy

February 23-24, 2017

By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,
a scheduled meeting of the Board of Physical and Occupational Therapy was held
333 Willoughby Ave, Ninth Floor - Conference Room A, Juneau AK

Thursday – February 23, 2017

Agenda Item 1 - Meeting to Order/Roll Call

Ruth Kostik, Public Member and Chair of the Board of Physical Therapy and Occupational
Therapy called the meeting to order at 8:37 a.m. This meeting was public noticed December
15, 2016 in the Anchorage Dispatch News and Online Public Notice system.

Those present, constituting a quorum of the Board, were:

Ruth Kostik, Public Member, Chair
Mary Melissa Robinson, OT, Secretary
James Parietti, PT
Mari Margaret Celeste Tydingco, OT
Ilona Farr, Physician
Valerie Phelps, PT arrived 10:43 a.m.

Joan Stassel, PT - approved absence

Staff Present: Sonia Lipker, Investigator
Connie Petz, Licensing Examiner
Patricia Lonergan

Public Present: Leslie Adrian - telephonically

Due to the state budget restraints, the board meeting was held via video conference. Ms.
Robinson asked how the public would know the meeting had two locations when public
noticed for Juneau only. She requested that in the future staff include all locations on the
agenda when it is published to the website.

Agenda Item 2 - Consent Agenda

The consent agenda included business completed by the board at the last meeting. All board
members approved the minutes as final.

**ON A MOTION MADE BY ROBINSON SECONDED BY FARR TO ACCEPT THE CONSENT
AGENDA, LETTER TO BAIOCCHI, LETTER TO CHAMBERS, LETTER TO MATTHEWS, LETTER TO
NORLING, LETTER TO ROACH, LETTER TO SLUZ, LETTER TO WARRINGTON, THE OCTOBER 6-7,
2016 FINAL MINUTES AND THE JANUARY 18, 2017 TELECONFERENCE FINAL MINUTES.
ROLE CALL VOTE ROBINSON, PARIETTI, FARR, TYDINGCO, KOSTIK ALL VOTED YES, MOTION
PASSED.**

53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104

Ms. Kostik signed the final minutes and staff will publish to the website.

Agenda Item 3 - Review/Approve Agenda

**ON A MOTION MADE BY FARR, SECONDED BY ROBINSON, TO APPROVE THE AGENDA.
ALL IN FAVOR, MOTION PASSED.**

Dr. Farr informed the board she would need to leave the meeting in the afternoon for an appointment and Ms. Kostik said she had to step out of the meeting for a brief moment during the morning session. The meeting would continue, as a quorum of board would be present.

Agenda Item 4 - Ethics Reporting

Ms. Kostik explained Ms. Phelps provided a letter of disclosure informing the board it had come to her attention that she voted on applicants who had been hired by her company. She had recused herself for one application that she did had directly hired. She wanted the board to know she had voted for applicants which she did not interview or hire. Ms. Kostik stated she did not see this as an ethical violation or a conflict of interest.

No Ethical violations for: Robinson, Parietti, Tydingco, Farr, Kostik and staff Petz; Phelps was not at the meeting for this discussion.

Three new board members were appointed. Effective January 23, 2017 Joan Stassel, physical therapist, Anchorage replacing Joseph Kennedy. Effective March 1, 2017 Jennifer L Carlson, physical therapist would fill Valerie Phelps seat and Rebecca Bingham, physician would fill seat held by Ilona Farr.

Agenda Item 5 - Old Business/Tasks

Discussion of past board business regarding where the board is in regulations for tele-rehabilitation, goals from the last annual report and application revisions. They will wait for a response to their letter from Sara Chambers to proceed with Telehealth. They will also work on goals during this meeting for annual report and look forward to the application revisions.

Agenda Item 6 - Investigative Report

Investigator Sonia Lipker attended the meeting. Her investigation report was for the period of September 30, 2016 through February 17, 2017. The report includes all investigations, complaints and intake matters handled since the last report. The Division opened three matters and closed four matters. Zero matters remain on going and under active investigation or are pending litigation.

The board asked Ms. Lipker go over the investigative process for new board members at the fall board meeting.

Agenda Item 7 - CE Audits – Continuing Education

The board began reviewing some Continuing Education (CE) audits. They noted that as our society works within the computer world the board determined they would recognize and accept email and web addresses on certificates. It was reiterated that both professions are required to complete one half of their CE's within the named professions per their regulations PT

105 **12 AAC 54.420(a)** and **OT 12 AAC 54.715(c)**. Each licensee is responsible to provide fully
106 complete qualifying certificates of completion 12 AAC 02.960 (5) – (7).
107

108 The board reviewed a sample certificate from the NBCOT for a Navigator course and agreed if
109 the certificate were fully complete then it would be accepted that the course would be related
110 to the profession of Occupational Therapy.

111
112 Farr left room 9:26 a.m. returned 9:30 a.m.

113
114 **Break 9:50 a.m. returned 10:05 a.m.**

115
116 Kostik left at 9:50 a.m. and returned at 10:16 a.m.

117
118 Phelps arrived to meeting at 10:43 a.m.

119
120 A quorum of the board had reviewed and approved the below 44 continuing competency and
121 continuing education certificates for license numbers:
122

123 102751	104812	104851	PHYA1454	PHYA1455
124 PHYA2197	PHYA980	PHYO1127	PHYO2330	PHYO2475
125 PHYO2549	PHYO2828	PHYO2927	PHYO2928	PHYO587
126 PHYO898	PHYO904	PHYO956	PHYP1151	PHYP1166
127 PHYP1178	PHYP1261	PHYP1340	PHYP1531	PHYP1535
128 PHYP1558	PHYP1560	PHYP1566	PHYP1704	PHYP1707
129 PHYP1775	PHYP1876	PHYP1948	PHYP1978	PHYP1996
130 PHYP201	PHYP2012	PHYP2172	PHYP2295	PHYP2451
131 PHYP2567	PHYP2940	PHYP720	PHYP891	

132
133 Staff will continue to prepare audit documentation for board review, contact all parties who
134 had incomplete documents and inform all licensees who passed their audit.

135
136 The CE review process will continue at the next meeting in hopes that only CE's with
137 problems/questions will need to be addressed during the May 17, 2017 teleconference. All
138 quorums will allow staff to inform the licensee they passed.

139
140 Staff will review CE's and identify with a checkmark for web or email addresses on certificates.

141
142 For the October board meeting staff will put the CE fine matrix in the board packet.

143
144 **LUNCH RECESS 11:47 A.M BACK ON RECORD AT 12:46 P.M.**

145
146 Board members present, Robinson, Parietti, Phelps, Tydingco, Kostik and staff. Farr was
147 approved absent the rest of this day. Stassel had approved absence.

148
149 **Agenda Item 8 - Budget Report**

150
151 The board reviewed the budget and did not have any questions. They asked the annual report
152 reflect they are in support of travel to conferences as they recognize the educational benefits to
153 board members is outstanding. They will seek approval to attend annual meetings and trainings
154 for the Federation of State Boards of Physical Therapy and the National Board for Certification in
155 Occupational Therapy.
156

157 Board member training in June 2017 is for any board member but who can attend the national
158 meeting and is determined by the agency offering the event for each profession.

159
160 **ON A MOTION MADE BY PARIETTI, SECONDED BY ROBINSON, THAT BOARD MEMBERS**
161 **CONTINUE TO ATTEND THE REGULATORY TRAINING FOR MEMBERS AND BOARD STAFF THAT**
162 **TAKES PLACE JUNE 9-11, 2017 AND THE ANNUAL MEETINGS THAT TAKES PLACE NOVEMBER 2**
163 **- 4, 2017 AND THE NBCOT ANNUAL MEETING TO BE HELD IN 2018.**
164 **ALL IN FAVOR, MOTION PASSED.**

165
166 Farr not present for this vote.

167
168 If the board is approved for out of state travel they agreed that Ms. Tydingco would attend the
169 June 2017 FSBPT board member training. Staff will work on out of state travel for her.

170
171 **Agenda Item 9- Public Comment**

172
173 No public present.

174
175 **Agenda Item 10 - Foreign Trained**

176
177 Leslie Adrian of the Federation of State Boards of Physical Therapy (FSBPT) offered to explain the
178 Performance Evaluation Tool (PET) which the FSBPT developed specifically for physical therapists
179 to assist in evaluation and scoring of supervised clinical practice for foreign educated physical
180 therapists. The PET is not for physical therapy assistants as that is a different skill set.

181
182 Ms. Adrian explained Alaska is one of fourteen jurisdictions that require foreign educated
183 physical therapists and physical therapy assistants' to complete supervised clinical practice in
184 the U.S. The purpose of the PET is first and foremost for public protection and to have the ability
185 to evaluate a foreign educated individual to determine if they can practice competently in the
186 US health care system. This PET evaluates for competence, safe and effective care as well as
187 cultural competence and the ability to communicate effectively.

188
189 The entire process is online and very user friendly. Essential criteria and evaluative criteria are
190 part of the PET. There are passing requirements, calculated in the evaluation process by the
191 computer program. The supervisor(s), trainee and jurisdiction can all have online accounts.
192 Evaluations can be provided both midterm and final and available for jurisdictions to review.

193
194 The PET has a defensible and consistent application and is free to the user. Three jurisdictions
195 VA, MN, and LA currently utilize the PET and all have positive comments about this tool. The
196 FSBPT is trying to track all jurisdictions that use PET. They would like Alaska to consider
197 implementing this resource too.

198
199 Staff had asked Ms. Phelps who has supervised foreign trained to review the PET prior to the
200 meeting to see how it could work for AK. She believes the PET is a superior format that will
201 benefit both the supervisor and the foreign educated physical therapist to understand how they
202 are performing while under supervision.

203
204 The current Alaska foreign trained application has evaluation forms for the supervisor and the
205 applicant to complete during their supervised clinical practice. They do not have the same
206 level or depth of evaluation as the PET.

207
208 **Break 1:53 p.m. and back on the record 2:01 p.m.**

209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238
239
240
241
242
243
244
245
246
247
248
249
250
251
252
253
254
255
256
257
258
259
260

Current AK law 12 AAC 54.040 (f) states "on a form provided by the state". The board would like to implement using the PET format for supervised clinical skills and did not think this would require a regulation change. The board agreed this tool could be valuable to the applicant, the preceptor and provide a greater understanding of skills during the supervised clinical practice process. It would also identify where a person needs additional training.

The board was in support of the Performance Evaluation Tool (PET).

ON A MOTION MADE BY ROBINSON, SECONDED BY PHELPS, THAT THE ALASKA PTOT BOARD UTILIZE THE PERFORMANCE EVALUATION TOOL FOR FOREIGN TRAINED THERAPISTS COMPLETING "A SUPERVISED CLINICAL PRACTICE" WHICH IS DEVELOPED BY FSBPT FOR INTERNSHIP EVALUATION. ALL IN FAVOR, MOTION PASSED.

TASK: Staff to verify the PET is ok to use via Sher Zinn and if so, change the application forms and inform Ms. Adrian what AK has decided.

Agenda Item 11 - Legislative progress Update/Discussion

Ms. Kostik showed the board how to use the bill tracking management system (BTMS). She has also worked with Senator Giessel and the boards' legislative goals and SB49 Board of Physical Therapy and Occupational Therapy legislation was crafted and introduced this legislative session. It is noted this bill amends current laws which are technical and designed to bring Alaska statues in line with the national standards and terminology. Senator Giessels' office is waiting for the board to appoint a Physical Therapist and an Occupational Therapist on the board to be the liaisons before they will schedule any hearings. .

Staff will contact the new board members to see who will be available. Ms. Robinson was willing to be available for the OT's. A letter of support was crafted for SB49.

TASK - Staff to see which of the new PT board member could be available for legislative contacts over the lunch hour.

SB74 Telehealth was discussed and the board did not have any written response from Ms. Chambers and they were not going to make any regulation change until they have worked with her.

HB90 Investigation Surcharge bill was discussed and a letter of support for HB90 was crafted.

Agenda Item 12 - Regulations Project

The board did not craft any new regulations. They held extensive discussion about the difficulty of reviewing and approving continuing education. They decided to have a project reviewing what other jurisdictions and national organization have for their continuing competencies. The board wants to move ahead in bringing the continuing competency education in line with what makes sense in todays' professional environment.

Telehealth was tabled until the board could get information from Ms. Chambers in response to their October 2016 letter.

Mr. Parietti and Ms. Robinson will research some jurisdictions for possible language that might help the board in their goal to improve the requirements for continuing competencies.

261
262
263
264
265
266
267
268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307
308
309
310

TASK: Parietti and Robinson to provide materials to staff to include in the October board meeting packet.

TASK: Staff to ask Ms. Chambers for a written response to the boards October 2016 letter.

Agenda Item 13 – Applications

The board was ahead of schedule and began reviewing applications.

Recess 3:49 p.m., board to reconvene at 8:30 a. m. on February 24, 2017.

Friday – February 24, 2017

Call Meeting to Order/Roll Call

Ms. Kostik called the meeting to order at 8:09 a.m. Roll call. Mary Melissa Robinson, Valerie Phelps, Mari Margaret Celeste Tydingco, Ruth Kostik, and staff Connie Petz were all present. Ilona Farr arrived at 8:17 a.m. and James Parietti arrived at 8:18 a.m. Joan Stassel – excused absence.

Agenda Item 13 - Applications

The board completed the application review.

ON A MOTION MADE BY TYDINGCO, SECONDED BY ROBINSON, TO APPROVE 150 HOUR PHYSICAL THERAPY ASSISTANT INTERNSHIP FOR NICOLE GOSS. ALL IN FAVOR, MOTION PASSED. FARR ABSTAINED.

ON A MOTION MADE BY TYDINGCO, SECONDED BY PHELPS TO APPROVE FOR LICENSE SUSANNA MAKLAKOV, OCCUPATIONAL THERAPIST AND JENNIFER PAULLEY, PHYSICAL THERAPIST. ALL IN FAVOR, MOTION PASSED. FARR AND PARIETTI ABSTAINED.

TASK: Staff will issue licenses and inform the applicant for the internship.

Agenda Item 14 – Correspondence

Correspondence received from Leslie Adrian asking if the board would be in support of compact legislation. Ms. Phelps suggested the board draft a letter to the FSBPT how they see the state of AK would benefit if they to become part of compact licensure. It is still not clear to the board how the licensure compact would work in Alaska as there are no adjoining states.

TASK – Ms. Kostik drafted a letter to Ms. Adrian advising of the board's vision and asking what would FSBPTs opinion be in how joining the compact helps the state of Alaska.

Task: Staff to send to all board members the compact law from OR and FSBPT compact white paper.

Farr left the room at 8:41 a.m. returned 8:42 a.m.

311 Correspondence from Stacey Kjeldgaard asked the board to consider Ethics and Boundaries
312 Assessment Service LLC as a tool for educational training when a person is under a consent
313 agreement for ethical violations. The board did not see this was a tool they would use.
314

315 TASK - Ms. Kostik will draft a "thank you for the information" letter to Ms. Kjeldgaard and staff will
316 put on state letterhead.
317

318 Ms. Phelps crafted letters advising of what a complete certificate is for continuing education
319 providers and associations. Graston, Myofacial, Kinesio, FSBPT - aPTitude, NBCOT – Navigator
320 and AKPTA and AKOTA state associations to remind them of our requirements for complete
321 certificates.
322

323 TASK: staff will forward the CE letters to the appropriate parties.
324

325 **Agenda Item 15 - Discussion time - 10 Minute topics**
326

327 • FSBPT – Practice Review Tool will be retired and oPTion's will replace it. This is a great tool
328 for educational areas where a person may need additional education. They are also
329 asking states to consider giving CE for this. The board does not give CE credit but they
330 did think this should be forwarded to the Alaska Physical Therapy Association to make
331 them aware of this resource.
332

333 • The Foreign Credentialing Commission on Physical Therapy (FCCPT) is one of two
334 agencies authorized by the federal government to issue healthcare worker certificates to
335 those who have graduated from a non-CAPTE* accredited program overseas and who
336 are seeking employment in this country via an H1B visa. United States Citizenship and
337 Immigration Services (USCIS) had intent to deny accepting the FCCPT's Authorization
338 course work tool (CWT). Ms. Phelps explained this was related to work visa's and does
339 not deter the board from accepting the educational evaluation by the FCCPT.
340

341 TASK: Valerie will follow up with the FCCPT and the status of the USCIS and forward to staff.
342

343 • Arizona has an audit report form that the board will consider for the future audits. This
344 tool is one model for how the board could be able to manage future audit.
345

346 Ms. Phelps and Ms. Robinson both provided continuing competency requirements research for
347 the board to review. These were good tools and they will continue to decide how they can
348 utilize this information with the goals to improve the continuing competence requirements. They
349 included; FSBPT Continuing Competence Model, FSBPT Jurisdiction Ref Guide for CC, NBCOT
350 Professional Development Requirements and NBCOT Activities.
351

352 • The board reviewed the continuing education information worksheet available to guide
353 licensees on the website. To avoid confusion for the licensees they amended the
354 worksheet. The board does not approve courses. They review certificates of completion,
355 which should reflect the agency who reviewed and approved the content of the course.
356

357 TASK: Staff will amend the continuing education information forms for physical therapist and
358 occupational therapy on the website by replacing "obligated to approve" with "accept
359 completed CEUs per Alaska statutes and regulations". She will also underline other pertinent
360 information to help it stand out to the reader. She will also share this information with the state
361 associations (AKOTA and the AKPTA) by including it along with Ms. Phelps letter advising what a

362 complete certificate is. They would like to encourage the state associations to consider
363 teaching their members how to read and understand the statutes and regulations.

364
365 An agenda item specifically for the continuing competency goal will be on October agenda.

366
367 **BREAK off record at 9:58 a.m. and back on the record at 10:10 a.m.**

368
369 The board reviewed four more applications.

370
371 **ON A MOTION MADE BY TYDINGCO, SECONDED BY ROBINSON, TO APPROVE LICENSES FOR**
372 **KATHRYN MCCURRY PHYSICAL THERAPIST, KELSEY LEAK PHYSICAL THERAPY ASSISTANT AND**
373 **REBECCA STEFFENS PHYSICAL THERAPIST. SHELBY JIMENEZ PHYSICAL THERAPY ASSISTANT IS**
374 **APPROVED TO TEST AND APPROVED FOR LICENSE PENDING PASSING OF THE NATIONAL**
375 **EXAM. ALL IN FAVOR, NO NAYS, MOTION PASSED.**

376
377 TASK: Staff will issue three licenses and approve Ms. Jimenez to test.

378
379 During application review the board discussed the need to be prepared to amend the
380 application to include the telehealth registration requirement per SB74. This will not happen until
381 the department has the registration set up.

382
383 The board reviewed the implementation plan and compared it to the FSBPT telehealth
384 guidelines. Does the board need to amend their regulations for telehealth? They will monitor
385 this.

386
387 **LUNCH recess 11:59 a.m. - 1:18 p.m.**

388
389 Call to Order and role call vote – Robinson, Parietti, Phelps, Farr, Tydingco, Kostik and staff Petz
390 all present.

391
392 **Agenda Item 16 - Annual Report – discuss Goals**

393
394 The board completed the annual report accomplishments FY17 and FY18 goals and objectives.

395
396 TASKS:
397 Robinson project - evaluate the use and necessity for the limited permit to share about at the fall
398 board meeting.
399 Robinson will forward the FY17 draft narrative to staff by June 1, 2017 for the annual report.

400
401 Kostik – create list of acronyms' to assist board members and standard operating procedures for
402 fall board packet.

403
404 **Break 2:37 p.m. to 2:44 p.m.** Farr arrived 2:45 p.m.,

405
406 Farr left room: out 2:47 p.m. back 2:54 p.m.; out 2:55 p.m. back 2:58 p.m out 3:42 p.m. back
407 3:51pm

408
409 Parietti out 3:51 back 3:54

410
411 The board needed to appoint legislative contacts in a motion, they selected physical therapist
412 Ms. Stassel in hopes she would be available and Ms. Robinson.

413

414 **ON A MOTION BY FARR, SECONDED BY TYDINGCO FOR MELISSA ROBINSON, OCCUPATIONAL**
415 **THERAPIST AND JOAN STASSEL PHYSICAL THERAPIST BE ALLOWED TO REPRESENT THE BOARD IN**
416 **STATE LEGISLATURE OR OTHER PARTIES FOR SENATE BILL 49.**
417 **ALL IN FAVOR NO NAYS, MOTION PASSED.**
418

419 The board approved a letter to Ms. Chambers drafted by Ms. Kostik asking her to be at the
420 October 2017 board meeting to discuss the SB74 in relation to current PTOT regulations for
421 Telerehabilitation. Staff will forward this letter to Ms. Chambers.
422

423 **Agenda Item 17 - Schedule Meetings**
424

425 May 17, 2017 noon teleconference
426 October 6-7, 2017 in Anchorage requesting In Person Board meeting
427 Alternate dates October 12-13, 2017
428 March 1-2, 2018 Video Conference (means split meeting – Juneau and Anchorage)
429 Alternate dates of March 15-16, 2018
430

431 TASK: Staff will schedule meeting rooms.
432

433 FSBPT annual meeting November 2-4, 2017 travel dates are generally also one day before and
434 one day after. We will see what the FSBPT decides on how many board members they may
435 invite this year. Staff will work on requests for travel as needed.
436

437 Ms. Tydingco will seek approval to attend June 8-10, 2017 board member training in VA. Again
438 prior day and after day travel could be part of these dates.
439

440 Parietti out 3:56 p.m. and back 3:58 p.m.
441
442

443 **Agenda Item 18 - Other Discussion/ Task Follow up**
444

445 The board thanked Ms. Phelps and Ms. Farr for their years of service on the board.
446

447 TASK list:
448

449 Kostik –
450 Create list of acronyms
451 Standard operating procedures to assist new board members for the fall board packet
452 Draft letters to Ms. Adrian and Ms. Kjeldgaard
453

454 Phelps –
455 Follow up with the FCCPT and the status of the USCIS and forward to staff.
456

457 Robinson –
458 Research OT competencies
459 Forward FY17 draft narrative to staff by June 1, 2017
460

461 Parietti –
462 Research PT competencies
463

464 Staff –
465 Publish signed final minutes October 6-7, 2016 and January 18, 2017 to website

466 Inform licensees who passed their audit.
467 Issue all approved licenses and inform other applicants of boards' decision
468 Verify with Sher Zinn if the FSBPT - PET is ok to use. If so, change the foreign educated application
469 forms and inform Ms. Adrian what AK has decided.
470 Forward to all board members the compact law from OR and FSBPT compact white paper
471 Forward the letters to the appropriate parties.
472 Amend continuing education information worksheets on website
473 Schedule meeting rooms
474 Request out of state travel for Ms. Tydingco.
475
476 Ms. Kostik adjourned the meeting at 4:04 p.m.
477
478
479

480
481
482
483
484
485
486
487
488
489
490

Respectfully Submitted:

Connie Petz, Licensing Examiner

Approved:



Ruth Kostik, Chair

Date

10/5/2017
