

March 31 – April 1, 2011 minutes

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY
AND ECONOMIC DEVELOPMENT
BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY
333 Willoughby Ave,
Juneau, AK
Conference Room A

March 31 – April 1, 2011

By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6, a scheduled meeting of the Board of Physical and Occupational Therapy was held March 31 – April 1, 2011 in Conference Room A, 333 Willoughby Ave, Juneau, AK

March 31, 2011

Agenda Item 1 - Call to Order/Roll Call

Kathy Lind, Chair of the board called the meeting to order at 9:00 a.m. This board meeting was public noticed on February 15, 2011 and published in the Anchorage Daily News.

Those present, constituting a quorum of the Board, were:

Kathleen Lind, Chair, OT
Valerie Phelps, PT
Gary Bureson, Public Member
Mary Melissa Robinson, OTL
Joyce Barnett, PT
Darin Bell, MD
Judy Bogard, Secretary, PT

Present from the Division of Corporations, Business & Professional Licensing:

Connie Petz, Licensing Examiner
Don Habeger, Director
Sara Chambers, Program Coordinator
Karen Wilke, Paralegal
Peggy Weaver, Investigator

The Board welcomed newest board member Valerie Phelps to her first board meeting.

Agenda Item 2 - Review/Approve Agenda

Amend agenda to include the discussion of PTOT continuing education requirements under tab 17.

On a motion made by Gary Bureson, seconded by Judy Bogard it was RESOLVED TO APPROVE THE AGENDA as amended. All in favor, carried unanimously.

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The board held discussion to make certain that the next renewal application has additional directions on the application to advise applicants, if answered 'yes' under professional fitness they should allow additional time for processing their application.

Agenda Item 3 - Ethics Reporting

There were no ethics violations to report by board members or staff.

Agenda Item 4 - Review/Approve Minutes

September 23-24, 2010 board meeting minutes amended to:

- Page 4 – Add last name for clarity, Sher to Sher Zinn licensing supervisor
- Page 5 – first paragraph; elaborate to state General Practice review tool and project under construction for orthopedic PRT.
- Page 5 – Agenda item 12, include Joyce Barnett recused herself from discussion of 'yes' answer renewal application.
- Page 9 – Paragraph 5, add last name for clarity, Art to Art Arnold
- Page 10 – Paragraph 2, elaborate to include; this tracking tool is available to both professions (PT/OT) as a tracking mechanism, but for OT's the FSBPT does not have the ability to verify course content...

On a motion made by Melissa Robinson, seconded by Gary Burleson it was RESOLVED TO APPROVE September 23-24, 2010 MINUTES as amended. All in favor, carried unanimously.

No discussion. Staff will revise minutes and Chair, Kathy Lind will sign final minutes.

Agenda Item 5 - Investigative Report

Peggy Weaver, investigator for the board:

- 2700-07-001 Physical Therapist Professional Ethics – Hearing scheduled
- 2700-09-0002 Physical Therapist Continuing Education – Consent agreement adopted, closure pending
- 2010-000928 Physical Therapist Professional Ethics - Investigation is ongoing
- 2011-000257 Physical Therapist Professional Ethics - Investigation is ongoing
- 2011-000308 Physical Therapist Professional Ethics - Investigation is ongoing

Ms. Weaver advised since the above investigative report was prepared another Physical Therapy case was opened.

Karen Wilke, Paralegal - one new open case 2010-00196 regarding CE's, this investigation is ongoing. Gary Burleson asked Karen if the national data base is informed of licensing violations and she confirmed that all violations are reported. These are public records and anyone can have access to professional practice violations.

Break 9:40 a.m. and back on record at 9:46 a.m.

Agenda Item 6 - Liaison Reports

Written reports were provided to all board members.

- Melissa Robinson – AKOTA will review and endorse CE courses when requested but if the provider has been approved by the American Occupational Therapy Association, the state organization does not review them. They have not discussed continued competency on a state level for some time.
- Joyce Barnett – AKPTA; Joyce learned more about how CE courses are approved and will elaborate on this topic later in the agenda.
- Kathy Lind – National meeting NBCOT highlights
 1. National licensing may be a reality in the next 5 years
 2. National standards for telehealth and the national license may supersede state license.
 3. Increased enforcement of HIPAA violations
 4. Indiana has gone totally digital for verification of licensure. Saving 3 million man hours and financial savings were half a million dollars.
 5. NBCOT also has a portal for an occupational therapist to track their CE's
 6. HIPDB - Healthcare Integrity and Protection Data Bank. HIPDB is working closely with NPDP the state level National board of Practitioners' Data Bank and they are going to merge in 2012 and with HIPAA. This means that any violation of HIPAA will be registered on a national level with HIPDB. This will allow easy access to finding professionals that have been fined for HIPAA violations.
 7. NBCOT has not found any reason to limit testing for foreign graduates as they have not found any cases of cheating on their exam.

Agenda Item 7 - Old Business/Task Follow Up

Staff was tasked to find out if the board could require an ethics course on a consent agreement. Yes, the board can require per disciplinary powers of boards 08.01.075 (a)(6) impose requirements for remedial professional education to correct deficiencies in the education, training, and skill of the licensee.

The board has the authority to craft a consent agreement containing whatever terms a licensee will agree to and those terms should be relevant to the issues at hand.

The board would like to have a mandatory ethics course and a relevant educational course from the FSBPT or NBCOT within the initial consent agreement. Staff was tasked to forward this request to investigations and Paralegal.

Task – staff to forward to investigations and Paralegal stating the board wants the above items on consent agreements.

Staff shared the draft outline of the disciplinary actions of license violations for the website. Each violation will include the type of violation, fine, name, license number and case number.

Task – Staff to post to website under disciplinary actions link.

Agenda Item 8 - FY10 Annual Report / Budget Report

Staff asked the board to consider revising the annual report layout into a shorter format. Annual Report will be discussed more during the agenda item 17 Regulation Project.

The annual report is due on August 1, 2011. Prior annual reports for professional licensing can be viewed on the web. http://www.commerce.state.ak.us/occ/annual_reports.htm

The Board discussed that many agenda items of board meetings are carried forward from one board meeting to the next as there is not enough time to complete or address each issue. The board may consider two and a half day meetings to allow time to work on projects that keep getting tabled or hold teleconferences between board meetings.

Break: Off record at 10:40 a.m. and On record at 10:53 a.m.

Project: Judy Bogard and staff will complete the annual report based on board meeting actions and discussion from FY11.

Budget: Currently the budget has a surplus due to the recent renewal. The board recognizes that license fees will likely increase at the 2012 renewal.

Joyce Barnett requested it be on the record that more licensing staff be hired for the board. This would allow more projects to be completed in a quicker time frame.

Don Habeger joined the meeting and explained that a moratorium for out of state travel is now in effect through FY12. The board asked if longer board meetings were allowed. Mr. Habeger said if a board needs additional time to accomplish tasks, it is the boards' prerogative and the cost is nominal to add on a half day to a board meeting.

Kathy Lind wants the board to consider a two and half day board meeting in the future to allow time for all agenda items and to consider a July teleconference.

Agenda Item 9 - CE Audit Review for renewal applications

The board reviewed the below audited continuing education certificates.

Physical Therapy license #

1472 Sanderson

1871 Houchin

1629 Groves

1333 Whitman

138 Pomeroy-Horne

Occupational Therapy license #

1350 McIntyre

437 Peters

1139 Feather

On a motion made by Joyce Barnett, seconded by Kathy Lind it was RESOLVED TO APPROVE the continuing education certificates reviewed. All in favor, carried unanimously.

Board requested audited license # 1147 be referred to the paralegal.

On a motion made by Gary Bureson, seconded by Judy Bogard it was RESOLVED TO forward CE Audit for license # 1147 to paralegal. All in favor, carried unanimously.

License # 1147 certificates for CE audit were not submitted with 24 qualifying certificates. One course which did not have a complete certificate was geared towards orthopedic surgeons and although valuable educational information the course is not directly related to the practice of physical therapy. The documentation provided by the applicant with the recommendation for who would attend the course is physicians not physical therapists. The board stated the course was not designed for the field of Physical Therapy nor was the course recognized by an approved provider Per 12 AAC 54.420.

Task – staff to refer CE renewal application to paralegal.

LUNCH recess 12:07 p.m. Back on the record at 1:02 p.m.

Kathy Lind took roll call and all board members were in attendance.

Agenda 10 - PUBLIC Comment

Jeff LePage, Alaska Physical Therapy Association stated discussion on competencies and continuing education courses are being held in all jurisdictions. There is also a concern regarding providers who have listed Alaska has approved their courses when in fact they may not have been approved by the state association at all. When Jeff has attempted to contact some course providers to see who authorized them to put Alaska on their certificate he has been disconnected. The AKPTA will refer providers to the American Physical Therapy Association for course approval.

The AKPTA is considering putting a list of courses which they have approved on their website. AKPTA has a committee who approves courses and Mr. LePage said they will work on a solution to have a more effective way of approving and communicating courses.

Sara Chambers the new CBPL division program coordinator for professional licensing was introduced to the board. Sara told the board continuing education is a concern and topic for many licensing groups. The board asked Ms. Chambers if the state is considering online verification of licensure for professional licensing. She said the state of AK data base is being overhauled and that each board should be thinking towards the future and consider if any regulation changes would need to be made now that would make the transition to digital verification of licensure easier.

Ms. Chambers asked the board to provide a written statement of both practical as well as the regulatory issues that may need to be considered for online verification of licensure.

- What can we do now to make this happen
- What are the practical and regulatory needs

Ms. Chambers will be working on what needs to be done with Internet Technology.

Agenda 11 - Discussion for CE/Competency

The board recognizes extensive board meeting time is held discussing the continuing education certificates and whether course content meets the requirements. The board wants out of the business of reviewing/approving courses. The statutes and regulations

already list what is required and it is the responsibility of the licensed professional to meet the requirements of the law.

The board wants it brought to the attention of the public that the board has completed CE audits for the past license renewal. When there are discrepancies or problems in the certificate review process, there is potential for fines and other ramifications of not having qualifying certifications which meet the criteria of the law.

The Board has reviewed regulations 12 AAC 54.410 through 12 AAC 54.420 for physical therapy and 12 AAC 54.710 through 12 AAC 54.715 for occupational therapy and provides the following direction to licensees:

Activities may be accepted by the board if they are recognized by organizations listed in 12 AAC 54.420 (1)-(3) or 12 AAC 54.715 (1)-(3) and meet the requirements of 12 AAC 54.420 (c) or AAC. 54.715 (c) and contribute to the skills and knowledge required to implement the principles and methods of PT or OT as those terms are defined in AS 08.84.190. Approval by a listed organization does not guarantee that the board will approve the course because the board will consider how the activity contributes to skills and knowledge related to the definitions of PT and OT stated in the law. The board will consider each CE based on certificate requirements per Alaska law.

The licensee should consider if the course contributes to the profession.

- Ensure course content relates to the definition of each profession per **08.84.190**
- Ensure course has been approved by organizations listed in **12 AAC 54.420** Physical Therapy or **12 AAC 54.715** Occupational Therapy
- Ensure certificate of completion includes requirements of **12 AAC 02.960 (1-5)**

Final determination: If a certificate is not complete and the above items have not been met, the board may not review or accept the certificate. This will eliminate spending time in course review. If a certificate does not meet the requirements of the statutes and regulations then staff will ask for additional documentation from the licensee or applicant for licensure.

While the board understands many courses and activities of interest to physical and occupational therapists have value to career development, the board is obligated to approve only those directly related to the skills and knowledge required to implement the principles and methods of PT or OT.

Courses are reviewed and approved by the national organizations APTA/AOTA within each profession as well as other state associations and the AKOTA and AKPTA. Requests to review courses for approval may be submitted by a provider, licensee or other interested party by submitting a request form to the organizations.

Melissa Robinson reiterated the board needs to get out of the business of approving courses and the board should work towards this goal. Why duplicate the work the national and state organizations do.

Judy Bogard said by identifying the approved organizations that are stated in regulations and accepted for approval of courses will free up time at board meetings to move on to other board business.

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Joyce Barnett researched and found five states require continuing competency units for PT's but there could be more. Competency for the professional is not the same as continuing education.

The board would like to have consistency in continuing education requirements for physical therapy and occupational therapy. Discussion ended with this topic needing more research. Valerie Phelps will find out which states require certificates for CE at the time of initial licensure for next meeting and this topic will be on the next agenda.

TASK: Joyce Barnett and Melissa Robinson will inform the state associations of the CE approval process.

TASK: Joyce Barnett and staff will draft a document for the continuing education link on the website giving guidance for the continuing education requirements. Draft will be presented to all board members via e-mail for a consensus. This has the potential to diminish the quantity of requests for course approval.

TASK: Staff to provide liaisons with recap of fines for previous CE violations.

TASK: Staff to draft FAQ form for CE link with what/why CE's have not been accepted.

Agenda 12 - Requests for CE approval

The board reviewed all requests for continuing education approval which resulted in the revisiting the regulation requirements. Licensees should utilize the courses that are directly related to their profession and provide qualifying certificates.

Task: Staff to provide responses to all CE approval requests per board discussion. The board will ask the state organizations if they are willing to approve courses presented in the state.

Break: Off record at 3:05 p.m. and back on record at 3:24 p.m.

Agenda 13 - Correspondence

After board discussion was held for correspondence, Kathy Lind agreed to draft some responses and staff will complete the remaining responses per board directions.

Agenda item 14 - Defining Service Hours

The board determined the service hours are defined in the statutes and regulations and this topic was resolved at the last board meeting. No further discussion.

Recessed meeting at 4:36 p.m. Reconvene on Friday at 8:30 a.m.

Friday, April 1, 2011

Kathy Lind called meeting to order at 8:48 a.m. All board members and staff were present.

Kathy Lind, Chairman OT
Valerie Phelps, PT

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Gary Burleson, Public Member
Mary Melissa Robinson, OTL
Joyce Barnett, PT
Darin Bell, MD
Judy Bogard, Secretary PT

Staff – Connie Petz, Licensing Examiner

Agenda Item 15 - Review Applications

Physical Therapy by Credentials:

1. Jessica Leger
2. Laura Joss
3. Alexis Silvestri
4. Deborah Thomas
5. April Kevern
6. Mark Kevern
7. Rebecca Ashcraft
8. Darlene Dressel
9. Monica Hagen
10. Orlanda Villanueva
11. Lori A. Reible
12. Bethany Diehl
13. Korey Zbaraschuk
14. Amy Nichols – PENDING completion of occupational data history
15. Cristina Rodriguez – PENDING completion of jurisprudence questionnaire
16. Katrina Filipowicz PENDING receipt of professional reference

Occupational therapy by Credentials

1. Alexis Van Brockin
2. Jennifer Topolewski – include note to her that full name is required on CE's.
3. OT Limited Permit Jamie Bousnakis pending completion of occupational data on application.

On a motion by Judy Bogard, seconded by Gary Burleson, to approve all licensee applications for licensure as stated and approve those pending receipt of additional documentation. All approved - No nays.

The board discussed why only two board members review each application when the board meets in person but why does the entire board review each application when outside of a board meeting. Staff conferred with supervisor Sher Zinn who explained that when the board meets in person they have the opportunity to discuss any concerns on an application with the entire group. Also, when the board meets in person and votes on an application and then motions to accept an applicant, then that vote is considered a vote of the entire board.

Break: Off record at 10:42 a.m. and back on record at 10:48 a.m.

Agenda Item 16 - Revise Applications & Forms

The board is working on crafting an application for returning to practice and the preceptor and candidate evaluation forms for both the 12 AAC 54.535. Physical Therapy Internship Standards and 12 AAC 54.830. Occupational Therapy Internship Standards.

The board discussed requiring a preceptor have 'practice experience' in order to supervise an intern. Does the board want to put a qualifier on the experience of a preceptor? Current regulations use the words on-site supervisor not preceptor.

The APTA uses the word clinical instructors and has a recommendation which states 'One year of clinical experience is preferred as minimal criteria for serving as the clinical instructor'. This can be found on the APTA website:

http://www.apta.org/uploadedFiles/APTAorg/About_Us/Policies/BOD/Education/ClinicalInstructors.pdf#search=%22Board%20of%20Directors%20guidelines%20Clinical%20Education%20Sites%22 See page 2, section 1.1.

Project: the board will consider making it a goal of the board to make a regulation change that requires one year of experience to be a preceptor i.e.: on-site supervisor. If so, work towards crafting a regulatory project to have the definition of preceptor to include experience. The board also states a preceptor (on-site supervisor) needs to know what they are agreeing to when committing to working with an intern.

Task - Staff to draft instruction document which includes the regulations for internship standards and includes the definition of on-site supervision for the board to review.

Task: Joyce Barnett and staff will work on drafting internship standards forms which the on-site supervisor would utilize while monitoring the interns progress. Revise forms per board meeting discussion. Drafts to be sent to board for approval by consensus.

Board reviewed new limited permit application and approved staff to post to website.

Lunch Recess off the record at 11:59 a.m. Reconvene at 1:11 p.m.

Kathy Lind called the meeting to order - all board members and staff were present.

Agenda Item 17 - Regulation Projects

The board held discussion of potential regulation projects to be added to the annual reports or goals and objectives.

Board will keep informed of the new FSBPT fixed test date for the NPTE and other trends related on how the fixed test date impacts new graduates. Board discussed there is no reason to consider a regulation change to accommodate the new fixed test date for the National Physical Therapy Exam. Board will keep informed of this issue and may review it at a later date.

PROJECT: Ethics revision for both professions – board members compared the ethics from both the APTA and the AOTA. Final decision is to consider drafting our own ethics and this will eliminate having to make any regulatory change in the future.

Gary Burleson reviewed the 2000 ethics which are 3 pages long, the 2010 ethics are 11 pages long. The AOTA 2010 Ethics revisions are drastically different to the current ethics. The board also discovered that 12 AAC 54.800 references the AOTA 2005 code of ethics but our current statutes and regulations include the AOTA 2000 version. Gary also found the NBCOT has their own code of ethics which is only a couple of pages long.

TASK – Staff to research why current statutes and regulations include the 2000 AOTA code of ethics and not the 2005 code of ethics.

TASK – Staff to ask Regulations Specialist: Should the board be adopting an outside agency code of ethics or should the board draft their own? This would be to avoid future regulatory changes when other agencies revise their code of ethics.

Regulation change - Revise the addresses for national organizations in statutes and regulations, this item is housekeeping regulation.

If the board wants to make the jurisprudence questionnaire a 'test' that the applicant must pass this will require a statute change. The FSBPT has told the board they could create a jurisprudence exam specific to Alaska statutes and regulations.

TASK – Staff: Contact Susan Layton to ask:

- What is the process to have FSBPT create a jurisprudence questionnaire that one day may become a graded exam (after our statute changes)? Can we have a questionnaire prior to it being an exam?

Task – staff to ask Regulations Specialist if the FSBPT can create the jurisprudence questionnaire or does Per 12 AAC 54.030(a) (4) 'the jurisprudence questionnaire prepared by the board' mean only the Alaska board is allowed to create it?

Currently foreign trained applicants do not need to complete the jurisprudence questionnaire until their first renewal.

The board discussed a regulation change. This is already a goal of the board and licensing standards should be consistent. Add to the regulation project.

12 AAC 54.040. FOREIGN-TRAINED PHYSICAL THERAPY APPLICANTS. (a) An applicant for a physical therapist or physical therapy assistant license by examination who received an education and degree outside the United States shall meet all requirements for licensure under AS 08.84, 12 AAC 54.030(a)(1) and (3), 12 AAC 54.030(b), and this section.

Revise to add 12 AAC 54.030(a) (4) to the above regulation.

It should be revised to read: 12 AAC 54.040. FOREIGN-TRAINED PHYSICAL THERAPY APPLICANTS. (a) An applicant for a physical therapist or physical therapy assistant license by examination who received an education and degree outside the United States shall meet all requirements for licensure under AS 08.84, 12 AAC 54.030(a)(1)(3) **and (4)**, 12 AAC 54.030(b), and this section.

This regulation change will then require foreign trained applicants to complete the jurisprudence questionnaire when applying for a license therefore learning the state laws.

Task – Judy Bogard, add foreign trained regulation change to annual report goals.

TASK – Staff: Contact Susan Layton to ask: Would the FSBPT create a pass – fail ethics exam for our board. This could potentially be used in the future for consent agreements.

Discussion as to the discrepancy in CE requirements for OT/PT's at initial licensure. The board recognizes some states, in the recent past, have not required licensing of OT's or OTA's and this is why the CE's may have been regulated by Alaska law at the time of initial licensure for an OT or OTA application.

The board seeks consistency for all applicants. Does the board want to require an applicant regardless of what type of license they hold to submit CE's initially. If so, does the board want to consider regulating PT's to provide 24 CE's at initial application too?

TASK: Valerie Phelps will research to see what other states are requiring at the time of initial licensure for PT's and this topic of discussion will be on the next agenda.

Break: Off record 2:43 p.m. and back on record 2:59 p.m.

Agenda Item 18 - Wound Care – Debridement and Dry Needling

Wound Care Debridement and Dry Needling are not areas the board wants to regulate. The board agrees both topics need to be viewed under the definitions of the professions and the code of ethics and trust that professionals do not practice in areas which they have not been trained. The board does not want to create a laundry list of what a professional can or cannot perform in their practice.

Agenda Item 19 - Developmental Therapists, Recreational Therapists, Registered Play Therapists

The board is aware these types of services are being provided. They recognize turf concerns exist as these titles may imply 'therapy' but if they are not presenting themselves as a physical or occupational therapist then the board has no authority over them.

Agenda Item 20 - Other discussion

Joyce Barnett stated she has concerns in how to interpret what qualifies for continuing education in view of the board's diverse view of regulations and the practice of physical therapy and occupational therapy. The board agreed creating a CE guideline and putting it on the website to assist licensees in understanding requirements will benefit everyone.

Melissa Robinson drafted a chart to assist board members with course content. This is strictly an in-house tool for reviewing certificates of continuing education and understanding course relationship and direct relationship to each profession. She will continue to work on this in-house tool and provide it at the next board meeting.

Valerie Phelps asked the board to reconsider regulatory change requiring the TOFEL be passed in one sitting. The board has already addressed and voted on this topic. Kathy Lind asked the board to vote if they would like to leave this regulation goal as previously decided. Five board members voted to yes. Kathy and Valerie both voted no.

Kathy Lind asked if the entire board is ready to ask PT's and OT's to use the aPTitude program created by the FSBPT to manage their CE's. The board would like to ask the state associations to review aPTitude and continue to discuss the options.

Schedule board meetings:

- Teleconference in July if needed
- November 17-18, 2011 in Anchorage with potential to have meeting start on afternoon of November 16th
- March 29-30, 2012 in Juneau - Consider asking Carin Robinson if she would meet with the board in March to share the legislative issues that the board should be aware of.

The boards next sunset date is June 30, 2014. The board would like to make sure they plan time to meet with legislators during board meetings when held in Juneau. Legislators are generally in their offices in morning. Depending on board business, perhaps this will require the board meeting to start on Wednesday March 28th to allow time for the board to be able to visit with legislators on issues concerning the PTOT.

Due to time constraints staff will recap all assigned tasks in the draft minutes.

Task - Staff

1. Revise final minutes for September board meeting, post to website
2. Forward to investigations and Paralegal; require a mandatory ethics course and a relevant educational course from the FSBPT or NBCOT within the initial consent agreement.
3. Post disciplinary actions to website
4. Refer CE renewal application to paralegal
5. Respond to all correspondence and CE approval requests
6. Issue all approved applications for licensure and send follow up correspondence to applicants pending additional documentation for license approval
7. Draft 150 hour internship document to assist the preceptor (supervisor) in understanding the commitment required to supervise the intern – work with Joyce Barnett and send to board for e-mail vote
8. Post Limited Permit application to website
9. Provide paragraph for liaisons to provide to state associations which direct licensees to the penalties for failure to comply with CE requirements. Include the range of fines to point out the 'cost' and disciplinary action that stays on their license.
10. Staff to draft FAQ form for CE link with what/why CE's have not been accepted
11. Contact Susan Layton ask the process and direction on what is required of the board to have FSBPT create a jurisprudence questionnaire (maybe one day a graded exam) created by FSBPT
12. Contact Susan Layton ask about pass – fail ethics exam (to be used one day for consent agreements)
13. Draft instructions which provide direction to licensees when they call with questions about CE's and create CE worksheet for website. Review with board.
14. Staff to research:
 - Why statutes and regulations include 2000 AOTA ethics and not the 2005 version

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- Should the board adopt outside agency ethics or should the board draft their own code of ethics to avoid future regulatory changes
- Can AK board work with FSBPT to draft our jurisprudence questionnaire

Task –

- Joyce Barnett/Melissa Robinson will provide information for CE requirements to state associations.
- Joyce Barnett/staff will draft a document for the continuing education link on the website. Send draft to all board members via e-mail for a consensus.
- Joyce Barnett/staff will draft internships forms for board review and approval.

Task: Melissa Robinson draft in-house tool for reviewing course content in relation to each profession for the next board meeting.

Task – Valerie Phelps: Research what other jurisdictions require at the time of initial licensure for Physical Therapists in relation to continuing educations certificates.

Task/Projects – Judy Bogard and staff

- Draft FY11 annual report - narrative, goals and objectives
- Review and include wording for all proposed regulation changes from FY11 board meetings

Task - All board members: Prepare ideas to assist the state in developing a future online verification of licensure for next board meeting. Staff to forward to project coordinator.

On a motion by Melissa Robinson, seconded by Judy Bogard, to adjourn the meeting. All in favor - No nays.

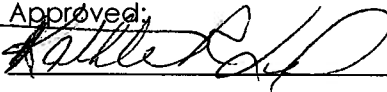
The Board having no further business to discuss adjourned the meeting at 5:02 p.m.

Respectfully Submitted:



Connie Petz, Licensing Examiner

Approved:



Kathleen Lind, Chair

Date:

