

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY
3 AND ECONOMIC DEVELOPMENT
4

5 March 1-2, 2018
6

7 By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,
8 a scheduled meeting of the Board of Physical and Occupational Therapy was held
9 550 WEST 7TH AVE, Room 106 ATWOOD BLDG ANCHORAGE, AK
10

11 Thursday – March 1, 2018
12

13 **Agenda 1 – Call Meeting to Order/Roll Call**
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15 Ruth Kostik, Public Member and Chair of the Board of Physical Therapy and Occupational Therapy called the
16 meeting to order at 11:06 a.m.
17

18 This meeting was public noticed February 15, 2018, in the Anchorage Daily News and the Online Public Notice
19 system.
20

21 Those present, constituting a quorum of the Board, were:
22

23 James Parietti, PT
24 Mari Margaret Celeste Tydingco, OT
25 Rebecca Bingham, Physician
26 Jennifer Carlson, PT
27 Keith Poorbaugh, PT
28 Robert Calhoon, OT
29 Ruth Kostik, Public Member, Chair
30

31 Staff Present: Connie Petz, Licensing Examiner
32

33 Welcome new board member Robert Calhoon, Occupational Therapist appointed March 1, 2018. Rebecca
34 Bingham, Physician attended the meeting but has resigned, for personal reasons effective March 3, 2018.
35

36 OTHERS in attendance:

37 Jane Conway - Chief of Staff to Senator Giessel, Telephonically
38 Leslie Adrian, FSBPT, Telephonically
39 Greg Francois, Chief - Investigator IV
40 Al Kennedy, Investigator III
41 No public in attendance at this meeting

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Agenda 2 – OnBoard overview training

Staff explained the new OnBoard system the Board will use for business meetings. This system will be for applications, voting and other board business too.

Agenda 3 – Consent Agenda

ON A MOTION BY TYDINGCO, SECONDED BY PARIETTI TO APPROVE THE CONSENT AGENDA WHICH INCLUDES LETTERS TO SENATOR GIESSEL OCTOBER 13, 2017, MARIA HOPKINS OCTOBER 13, 2017, NATHAN SHIELDS OCTOBER 17, 2017, SARA CHAMBERS DECEMBER 28, 2017, ELLEN AMERICUS JANUARY 19, 2018, CHARLES HURST FEBRUARY 1, 2018. OCTOBER 5-6, 2017 MINUTES AS FINAL AND JANUARY 10, 2018 TELECONFERENCE MINUTES AS FINAL. ALL IN FAVOR, MOTION PASSED.

TASK: Ruth Kostik signed the final minutes for October 2017 and January 2018 meetings. Staff will publish to the website.

Agenda 4 – Review/Approve Agenda

ON A MOTION BY CARLSON, SECONDED BY BINGHAM, TO APPROVE THE AGENDA.
ALL IN FAVOR, MOTION PASSED.

Agenda 5 – Ethics Reporting

Board members, Bingham, Poorbaugh, Tydingco, Calhoon, Carlson and Kostik had no ethical violations to report.

Staff explained that an ethics disclosure form for a receipt of gift for any value in excess of \$150.00 must be disclosed and reviewed by Ruth Kostik, chair and Designated Ethics Supervisor.

The Federation of State Boards of Physical Therapy (FSBPT) paid for one board member and one administrator to attend the November 2017 Annual Meeting. Both James Parietti and Connie Petz completed their ethics gift disclosure forms for attendance to the meeting. Parietti reported the estimated value \$1900.00 and Petz reported the estimated value \$2100.00 both were for airfare, lodging, meals, parking and ground transportation.

TASK: Kostik, Parietti and Petz all signed the Ethics Disclosure Forms. Kostik signed the final meeting minutes.

Parietti and Petz both provided a written recap of FSBPT meeting and shared highlights for the board members.

Parietti shared about PT Compact Licensure and Privileges, Risk Based Regulations, Model Board Action Guidelines, National Physical Therapy Exam Allows Only 6 Attempts in a Lifetime, no more than three attempts in 12-month period.

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Petz shared:

- Physical therapy is the 6th largest provider, serving 12% of the population, graduating 10,000 PT's per year
- Half of PT services are oncology and women's health
- The average patient has 2 to 3 comorbidities
- Social isolation is the highest medical need in the country – dramatic need for non-licensed caring individual to serve this population

A class called, "The Who? What? Where? And Why? That the Regulatory Board Member Needs to Know About Foreign Educated Physical Therapists – brought up areas the board may need to compare to the current regulations.

CWT 6 – Effective 2020 CWT6 is mandatory for NPTE

PTA Course Work Tool 2 for all graduates after January 1, 2017

Supervising PT needs 2 years of experience to supervise in order to meet the FCCPT review requirements.

One class talked about the importance of collecting data to recognize trends and determine the future. Boards should be asking questions. Data collected allows Boards to know how they are functioning. As members of the FSBPT, the board has the option to request help in creating survey tools.

Telehealth is here to stay. PTs need to learn how to use it for the benefit of the public.

Agenda 6 – Old Business/Tasks

The board discussed the need for a new board secretary. Staff explained the secretary role, the primary responsibility is when the Chair is absent and the secretary runs the meeting. They also completes draft narrative and goals for the annual report. Which is a recap of highlights of board accomplishments and business over the past fiscal year. The secretary also signs the wall certificates.

ON A MOTION BY CARLSON, SECONDED BY TYDINGCO, NOMINATE JAMES PARIETTI FOR SECRETARY OF THE ALASKA BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY. ALL IN FAVOR, MOTION PASSED.

TASK: Staff will forward meeting minutes to Parietti so he can complete the draft narrative and goals for FY18 annual report.

BREAK 11:52 a.m. back on record 12:16 p.m.

123 **Agenda 7 – Budget**

124

125 Board members reviewed the budget and expense breakdown. They did not have any questions. Staff
126 explained the need to report all future travel for in FY19 in the annual report with a motion and when known,
127 name the traveler in the motion. They will complete motions later in meeting.

128

129 **The board was ahead of schedule and the deviated to Agenda 11 – Correspondence**

130

131 The board discussed the Alternate Approval Pathway (AAP), which gives the ability to have the FSPBT approve
132 physical therapists and physical therapy assistants to take the exam. This will assist the applicants to test
133 without waiting for the board to approve them. They will discuss further under the regulations agenda.

134

135 An applicant who needs additional education prior to testing asked the board for direction. It was noted the
136 current regulation 12 AAC 54.080(c) directs the applicant to the examination body (FSBPT) who does not offer
137 additional course work. They will work on this under regulations. They drafted a response and staff will forward
138 it to the applicant.

139

140 **12 AAC 54.080. PASSING SCORES.** (c) An applicant for licensure who does not pass the examination on the first
141 attempt may retake the examination two additional times without reapplication for licensure within 12 months
142 of the first failure. Before the board may approve an application for subsequent testing beyond three attempts,
143 an applicant shall reapply for licensure under 12 AAC 54.030 and shall submit evidence satisfactory to the board
144 of having successfully completed additional course work offered by the approved examination body specified in
145 (a) of this section.

146

147 **TASK:** The Board drafted a response and staff will put on state letterhead and forward to the applicant.

148

149 Ms. Coward asked the board to confirm what volunteer service is. The board reviewed staffs email to Ms.
150 Coward and affirmed it was correct. Physical therapy skills are defined in the statute. Volunteer services per **12**
151 **AAC 54.405. PHYSICAL THERAPY CONTINUING PROFESSIONAL PRACTICE REQUIREMENTS AND ALTERNATIVES**
152 **TO THOSE REQUIREMENTS.** (c) In this section, “physical therapy services” includes work and volunteer service
153 under a position title other than physical therapist or physical therapy assistant if the applicant documents that
154 the position required the use of physical therapy skills recognized by the board.

155

156 **TASK:** Staff will email the licensee and confirm the Board agrees with the prior email correspondence.

157

158 LeeAnne Carrothers had asked the board about using the term doctor. Mr. Parietti identified in the Alaska
159 Centralized Licensing Statutes July 2017 Sec. 08.02.010. Professional designation requirements states, (a) “a
160 physical therapist or occupational therapist licensed under AS 08.84 shall use as professional identification
161 appropriate letters or a title after that person’s name that represents the person’s specific field of practice. The
162 letters or title shall appear on all signs, stationary, or other advertising in which the person offers or displays
163 personal professional services to the public. In addition, a person engaged in the practice of medicine or

164 osteopathy as defined in AS 08.64.380, or a person engaged in any manner in the healing arts who diagnosis,
165 treats, tests, or counsels other persons in relation to human health or disease and uses the letters "M.D." or the
166 title "doctor" or "physician" or other title that tends to show that the person is willing or qualified to diagnose,
167 treat, test, or counsel another person, shall clarify the letters or title by adding the appropriate specialist
168 designation, if any, such as "dermatologist," "radiologist," "audiologist," "naturopath," or the like.

169
170 **Sec. 08.84.160. Scope of authorized practice.** This chapter does not authorize a person to practice medicine,
171 osteopathy, chiropractic, or other method of healing, but only to practice physical therapy or occupational
172 therapy.

173
174 **TASK:** The Board drafted a response and staff will put on state letterhead and forward to Ms. Carrothers.
175

176 **Agenda 8 – Investigative Report**
177

178 Ms. Akers could not attend the meeting. Al Kennedy, Investigator III shared the investigative report with the
179 board. The investigative report to the Board was for the period of August 17, 2017 through January 29, 2017.
180 The report includes all investigations, complaints, and intake matters handled since the last report. The Division
181 opened one (3) matters and closed one (2) matters. Two (2) matters remain on going and under active
182 investigation or are pending litigation (as indicated by italics).

183
184 Matters opened by the Paralegal in Juneau, regarding continuing education audits and license action resulting
185 from those matters are not covered in this report.

186
187 Mr. Kennedy told the board a new investigator will be assigned to the board and he will be leaving the division
188 for a new position.

189
190 Greg Francois, Chief - Investigator IV came to the meeting to introduce himself as he replaced Angela Birt, past
191 Chief.

192
193 Staff reminded the Board the board packet includes the investigative flowchart. This is a tool to review and have
194 a better understanding of the how an investigation works.

195
196 **BREAK 11:52 a.m. back on record 12:16 p.m.**

197
198 **Agenda 9 – Physical Therapy Licensure Compact discussion**
199

200 Leslie Adrian of the Federation of State Boards of Physical Therapy (FSBPT) spoke with the board about the
201 compact and answered their questions.

202

203 There are now fifteen (15) states in the compact. The first compact privileges should go live in May 2018. Eight
204 states have active legislation at this time to join the compact and potentially two more. She encouraged the
205 Board to consider joining the compact as she sees it as a great benefit to Alaska.

206

207 A compact privilege allows the licensed physical therapist or physical therapy assistant to practice in any state
208 that has joined the compact. They must hold one active license in good standing in their home state (primary
209 place of residence). A therapist is still subject to the laws of the state in which they practice. This way a state
210 does not lose their authority to discipline them against that compact privilege and any discipline would affect all
211 their privilege in all other compact states. A person who was educated as a PT but took the PTA exam and
212 licensed in their home state as a PTA could practice in any compact state as a PTA.

213

214 FSBPT would be willing to help the board review AK law to determine what statutes and regulations may not
215 align with the Compact. There could be requirements within the compact that requires additional statutory
216 changes for Alaska.

217

218 The compact requires initial background checks by the home state. Every state that joins the compact has to
219 require background checks for their new applicants for license. At this time, Alaska does not require background
220 checks. This would require a legislative change. We know that there would be a fee for the licensee to get their
221 fingerprints and a cost to the state to pay to have them processed.

222

223 Member states may charge a fee for granting a compact privilege. Most states are charging \$30.00 to \$50.00
224 per year. That would be revenue to the state for anyone who wants to come to Alaska. The compact fee is tied
225 to each home states renewal period.

226

227 The board thought that if the compact were implemented in AK, it would increase access for physical therapy
228 services. On one hand, it may affect the revenue for the board and may decrease staff time and board review
229 time. Overall, the board decided they would write a letter of support to the Alaska State Physical Therapy
230 Association for the compact.

231

232 There was brief discussion on how the physical therapy licensure compact will require the applications for new
233 license for physical therapists and physical therapy assistants to be amended in order to allow applicants to
234 report both their home state and all states in which they practice under the compact privilege.

235

236 **Break 2:45 p.m. back on record at 2:58 p.m.**

237

238 **Agenda 10 – SB49 Legislative Planning**

239

240 Jane Conway - Chief of Staff to Senator Giessel spoke with the board about the legislative process. She
241 discussed the legislative planning for 2019 session. She wanted to know if the board would have a complete plan
242 this year and ready to move forward this fall. The board needs team in place to testify during the hearings. She
243 reminded them, this is a "by request bill" that the board presented, the board member team needs to be

244 available every time for all hearings and legislative processes to move this bill forward once it is introduced. The
245 more prepared they are for the next round, the cleaner it can become. Board members will look at the statutes
246 again to determine if they will make any other changes to include with the bill. A Fiscal Note is required for
247 every bill and any costs for this must be covered in the budget of the board. The division will complete the fiscal
248 note.

249

250 Ms. Conway recommended the board seek letters of support for the changes for the legislation. Consider AKOTA
251 and AKPTA for letters of support.

252

253 Ms. Conway asked the Board to provide any updated information to her for her file. Senator Giessel will email
254 when she has questions.

255

256 TASKS for Staff:

257 Create a SB49 PACKET on OnBoard for the board members to read, review and see the history of this project.

258 RE: supervised clinical skills – make this clear to the board asking how they want to view it.

259 Contact both AKOTA and AOTA to see if the letters sent to them last year satisfied their concerns.

260 Send a history of the CWT's to all board members. What date is the new CWT6 Effective?

261 Forward the supervised clinical skill wording to all board members.

262 Forward all prior correspondence for SB49.

263 Forward list of all past legislative goals.

264

265 Ms. Kostik asked Ms. Conway if the board wanted to add the compact to this is that possible. She said it would
266 be ok to send it to Senator Giessel but adding it to this bill may not be the way to go.

267

268 Staff brought to the boards' attention the one statute not discussed under agenda item 10 is 08.84.075(a)(3) to
269 repealing obsolete wording, "or satisfies the requirements for certification by the American Occupational
270 Therapy Association";

271

272 Every jurisdiction now requires licensure and the board could request striking this. It currently reads:

273 **Sec. 08.84.075. Limited permit.** (a) The board may issue a limited permit to a person to practice occupational
274 therapy in the state as a visiting, nonresident occupational therapist or occupational therapy assistant, if the
275 person

276 (3) is licensed to practice occupational therapy in another state ~~or satisfies the requirements for certification by~~
277 ~~the American Occupational Therapy Association;~~

278

279 Ms. Kostik recessed the meeting at 3:41 p.m. Board will reconvene 8:00 a.m. on March 2, 2018.

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286 **Friday – March 2, 2018**

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288 **Agenda 12 – Call Meeting to Order/Roll Call**

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290 Ms. Kostik called the meeting to order at 8:11 a.m. Roll call, board members present; James Parietti, Mari
291 Margaret Celeste Tydingco, Rebecca Bingham, Jennifer Carlson, Keith Poorbaugh, Robert Calhoon, Ruth Kostik
292 and staff Connie Petz. All board members and staff were present.

293

294 **Agenda 13 – Applications**

295

296 Board members reviewed two applications for license.

297

298 **ON A MOTION BY TYDINGCO, SECONDED BY PARIETTI, TO APPROVE JEFFREY KARLIK AND SARAH**
299 **PLUM FOR PHYSICAL THERAPIST LICENSE BY CREDENTIALS. ALL IN FAVOR, MOTION PASSED.**

300

301 TASK: Staff will issue both their licenses.

302

303 **BREAK: 9:05 a.m. back on record 9:21 a.m.**

304

305 **Agenda 14 – Jurisprudence question redraft**

306

307 The Board reviewed and amended the current jurisprudence questions. They discussed the importance of the
308 licensed professionals to know the law. Staff will work on the directions at the beginning of the questions and
309 include hyperlinks to the Physical Therapy and Occupational Therapy Statutes and Regulations, Centralized
310 Statutes, Centralized Regulations and the Principles of Practice. This will allow new applicants and licensed
311 therapists who complete the renewal application a quick way to get directly to the laws to answer the questions.

312

313 TASK: Staff will update the jurisprudence questions.

314

315 **Agenda 15 – Continuing Education Audits**

316

317 Staff explained licensure audits are random; ten percent of all licensees are selected for audit via computer
318 search by the licensing supervisor about 3 months before the end of a licensing period. Then 30 days after the
319 license renewal period ends licensees who were selected for audit are notified. A licensee who renews late but
320 had been selected for the random audit are also required to submit audit documentation.

321

322 The Board reviewed and approved the audit for Dustin Donofry and Anthea Schmid. Two others were reviewed
323 and staff will inform the paralegal the Boards' decision. Devra Norling had provided two (2) more qualifying
324 contact hours. Staff will continue to follow up with those who need more information for their audits.

325

326 TASK: Staff will inform the appropriate parties for audits.

327 **Agenda 16 – Continuing Competencies**

328

329 The board continued discussion with the continuing competency project. How does the board move from
330 contact hours to competency credits? Ms. Carlson provided suggested draft regulation verbiage for the board to
331 consider for Physical Therapists.

332

333 Staff clarified that centralized regulations identifies what a complete certificate is. The board does not have
334 authority to change that requirement. It was noted if a physical therapist or physical therapy assistant utilizes
335 aPTitude; they must submit the certificate to the FSBPT and enter all required components of each which
336 document their certificate is complete. If an occupational therapist or occupational therapy assistant utilizes the
337 NBCOT certification and Navigator, they also have a format to manage their education.

338

339 What do other states do for certificate of Self Education to document competence? Would the board seek to
340 accept the NBCOT certification as an option or a portion of the CE requirements?

341

342 TASK: Staff – Due to board member turnover and in order for all members to be fully informed staff will go back
343 through the last three board meetings and provide all the competency agenda items to board to review and be
344 prepared for complete discussion at the October board meeting.

345

346 TASK: Staff will invite NBCOT and FSBPT to speak to the board at the October 2018 board meeting.

347

348 The board recognized they need a project to work on competency between meetings. It is noted; two board
349 members could communicate and bring ideas back to the next meeting.

350

351 **ON A MOTION BY TYDINGCO, SECONDED BY PARIETTI, KEITH POORBAUGH AND JENNIFER CARLSON**
352 **TO FORM A COMMITTEE TO WORK ON PT CONTINUING COMPETENCY TO BRING TO THE OCTOBER**
353 **BOARD MEETING. ALL IN FAVOR, MOTION PASSED.**

354

355 **BREAK 10:50 a.m. back on record 11:04 a.m.**

356

357 **Agenda 17 – Discussion time - 10 Minute topics**

358

359 Mr. Poorbaugh shared his research for re-entry to the profession. He looked for standards on what is re-entry
360 and found a variation from state to state however; it was mostly for occupational therapy. The length of time a
361 person is out of practice determined how much they would need to provide in order to re-enter their
362 profession.

363

364 Staff explained to the board the discrepancy in the law is that a person who wants to get back into the work
365 force can apply for a license per 12 AAC 54.535 and 12 AAC 54.830 which allows a 150 hour internship program.
366 It does not require any continuing education or practice hours. Where a person who wants to reinstate their

367 license per 12 AAC 54.950 must document 24 contact hours per license period, have 60 hours of practice per
368 license period and pay back all license fees.

369
370 Does the 150 hour internship need to be amended to require the professional document they have kept current
371 in their skills to come back into the work force? The preceptor should be supervising and evaluating the skills of
372 their intern. What steps has the applicant taken to keep current on their education and skills while away from
373 practice in their profession?

374
375 Ms. Tydingco stated that in her research some jurisdictions have a very limited approach for reentry in order to
376 gain more therapists. She asked the Board what they want to require of both professions to get them back into
377 practice. Some states accept recertification with NBCOT as proof they are competent. Others states say meet
378 the current renewal requirement for one license period and that is all you need. States, which are more lenient,
379 are having a higher rate of OT's returning from 'out of practice', which is meeting the needs of the shortage of
380 therapists. How do we balance the need for therapists against the need for their competency?

381
382 Ms. Carlson noted there is a need for reentry for those who have life circumstances that alter their professional
383 direction such as the birth of a child or career change who then later choose to return to the profession.

384
385 The board spoke briefly about the FSBPT article pdf: Reentry of Physical Therapy providers. This is more likely a
386 project but here is where it would be good to look at the existing 150 hour internship law and ask, it this
387 enough? Do you want to add CE too? Perhaps x amount of hours per year out of practice. Same with increasing
388 the internship hours. Are not skills required to be current for the protection of the public? This is about
389 competency of the therapist. Does the board want to put a cap on it? Five years (or ten years) out of practice
390 and you must to retake the national exam?

391
392 The board will continue this discussion at other time. They recognize that the FSBPT article: Reentry of Physical
393 Therapy is a work in progress.

394
395 Dee Berline – ACOTE Mandate for OTR doctorate by 2027, note this was also addressed in the October 2017
396 board meeting. It appears the OTA is now being required to have a Bachelor too. Ms. Berline asked the board to
397 respond to the call for comment DRAFT III ACOTE. The board agreed this was an important topic but did not feel
398 it was their place at this time to make a comment to the national organization except as individuals representing
399 themselves.

400
401 Mr. Parietti shared about the FSBPT Model Board Action Guidelines. In relation to the current Alaska disciplinary
402 model the investigators have to look back at the past consent agreements to determine what has been the
403 historical discipline. The FSBPT model provides a uniform standard for consideration. This model may one day be
404 utilized across the country for the physical therapy profession. Staff reminded the Board that the FSBPT is a
405 resource for members and they all have access to these resources. For now, the board acknowledged this
406 model is informational as well as a work in process.

407

408 TASK: Staff will share the FSBPT Model Board Action Guidelines with the investigations department to keep
409 them in the loop as a model the Board is watching evolve.

410

411 LUNCH recess 11:54 a.m. back on record at 1:02 p.m.

412

413 Agenda Call Meeting to Order

414

415 Ms. Kostik called the meeting to order at 1:02 p.m. All board members and staff were present.

416

417 Agenda 18 – Public Comment

418

419 No public attended the meeting.

420

421 Agenda 19 – Regulation Project

422

423 Ms. Kostik explained the board has been accumulating regulations over the past few board meetings as a cost
424 saving measure. The board discussed and created a few more regulations to add to their growing list of changes.

425

426 The Board reviewed Regulation 12 AAC 54.080 Passing Scores (c) which currently refers applicants by exam
427 (physical therapy (PT) or physical therapy assistant (PTA)) who fail the exam three times to the approved
428 examination body (AKA - FSBPT) for additional course work. The board discussed this regulation with Leslie Adrian
429 who informed the board the FSBPT does not provide any educational courses for those who do not pass the
430 national exam.

431

432 The board proposed to strike the reference to FSBPT “the approved examination body specified in (a) of this
433 section” and replace the wording with [AN EDUCATION PROGRAM THAT IS ACCREDITED BY A NATIONAL
434 ACCREDITATION AGENCY].

435

436 **Current law reads: 12 AAC 54.080. PASSING SCORES. (c) An applicant for licensure who does not pass the**
437 **examination on the first attempt may retake the examination two additional times without reapplication for**
438 **licensure within 12 months of the first failure. Before the board may approve an application for subsequent testing**
439 **beyond three attempts, an applicant shall reapply for licensure under 12 AAC 54.030 and shall submit evidence**
440 **satisfactory to the board of having successfully completed additional course work offered by the approved**
441 **examination body specified in (a) of this section.**

442

443 **New law could read: 12 AAC 54.080. PASSING SCORES. (c) An applicant for licensure who does not pass the**
444 **examination on the first attempt may retake the examination two additional times without reapplication for**
445 **licensure within 12 months of the first failure. Before the board may approve an application for subsequent testing**
446 **beyond three attempts, an applicant shall reapply for licensure under 12 AAC 54.030 and shall submit evidence**
447 **satisfactory to the board of having successfully completed additional course work offered by ~~the approved~~**
448 **~~examination body specified in (a) of this section.~~ [AN EDUCATION PROGRAM THAT IS ACCREDITED BY A NATIONAL**
449 **ACCREDITATION AGENCY].**

450

451 This regulation change will reduce confusion for the PT or PTA applicant by exam and provide clear direction for
452 them to seek out course work from an accredited educational body in hopes to assist them to able to succeed in
453 passing their national exam.

454
455 FAQ completed for 12 AAC 54.080. **PASSING SCORES.** (c)
456

457 The board may want to consider amending 12 AAC 54.620 Supervised Field Work to strike “in a state that does
458 not require licensure” which has obsolete information because every jurisdiction requires OT/OTA licensure. Once
459 legislation passes, it will not have the statutory reference of 08.84.030(b)(2) which means they could consider if
460 they should completely repeal this regulation.

461
462 **The Law reads: 12 AAC 54.620. SUPERVISED FIELD WORK.** As used in AS 08.84.030(b)(2), “supervised field work”
463 means experience that is part of the educational program completed by the applicant under the supervision of a
464 licensed occupational therapist. If the training occurred in a state that does not require licensure, the supervising
465 occupational therapist must be certified by the National Board for Certification in Occupational Therapy (NBCOT).
466 Supervised fieldwork must include,
467 (1) for occupational therapists, at least two three-month internships and shall provide for the development of
468 skills in data collection, treatment planning, and treatment implementation; and
469 (2) for occupational therapy assistants, at least one two-month internship.

470
471 **TASK:** Tabled regulation **12 AAC 54.620** to be discussed further at the October 2018 board meeting. Does every
472 jurisdiction require a license to practice for occupational therapy OT and OTA?
473

474 The board discussed the ability to allow the FSBPT to be the approver for the national exam, the Alternate
475 Approval Pathway (AAP). Jeffrey Rosa with the FSBPT provided a contract for jurisdictions to consider for (AAP)
476 which gives the FSBPT the authority to approve graduates to take the national examination. This would be one
477 less duty on the board and the FSBPT would be who reviews the education for the applicant by examination.

478
479 Staff asked the board to read the contract to determine if they would consider this option. The division must
480 approve any contract but the Board must first decide if they are in agreement with the contract before proceeding.
481 Staff would then inform Mr. Rosa with the boards’ thoughts on AAP.

482
483 In researching current law and if the board does consider signing a contract with FSBPT for accepting the AAP
484 the board could then review of 12 AAC 54.030(b) to consider how it is worded in OT law 12 AAC 54.600(5) for a
485 model. When reading the enclosed AAP contract, are there are any areas of concern in the contract and will the
486 board be ok with their stipulations?

487
488 **TASK:** Staff will provide more information for the Board to have discussion on the AAP contract which so they
489 can review it fully at the October 2018 board meeting.

490
491 **ALL regulations started up to this date:**

492
493 **October 2016 meeting:**
494

495 **12 AAC 54.030(b)** allows board to review an application file prior to Graduation with receipt of an on track to
496 graduate letter from school

497

498 Currently regulation reads: **12 AAC 54.030(b)** An application must be reviewed and approved by a majority of the
499 board members before an applicant may take the examination. The board will not review an application until all
500 documents required under (a) of this section have been received by the department.

501

502 **12 AAC 54.030(b)** An application must be reviewed and approved by a majority of the board members before an
503 applicant may take the examination. The board will not review an application until all documents required under
504 (a) of this section have been received by the department.

505

506 October 2017 meeting:

507

508 **12 AAC 54.530(b)(1)** and **12 AAC 54.825(b)(1)** must be physically present... repealing in relation to SB74

509

510 **12 AAC 54.915** - Amend the Checklist regulation which has old language (requiring 24 contact hours submitted
511 with initial application) which has been repealed. The date adopted will change in the regulation from April
512 2005 to date the new checklist regulation is enacted.

513

514 **12 AAC 54.040 (f)** foreign trained preceptor using "national performance evaluation tool" - Adopt the ability
515 to use another format/tool for Foreign Trained internship

516

517 Ms. Carlson asked the board to discuss **12 AAC 54.420(b)** at the October 2018 board meeting. She stated this
518 regulation does not benefit the licensee in that they waive their own responsibility to take courses which are
519 directly related to their profession.

520

521 Staff asked if the board repeals supervised clinical skills for U.S. educated. Is there any concern for the
522 Supervised Clinical Skills for Foreign Trained, if the statute changes for U.S. educated what is the perspective of
523 the board for this educational component for licensure? Kostik stated foreign trained already have other
524 requirements that U.S. educated do not so this was not a concern.

525

526 The board hopes to be able to proceed with their regulation project at the October 2018 board meeting.

527

528 TASK – STAFF to compile a complete list of all regulations for board members and the history for any that are
529 not yet completed and help the board to review at the October 2018 board meeting.

530

531 Agenda 20 – Schedule Meetings

532

533 Conferences and Trainings:

534

535 **April 6 & 7, 2018 NBCOT State Regulatory Leadership Forum** – we need a new motion for the record for BOTH
536 Mari Margaret Celeste Tydingco and Robert Calhoon to attend. REQUEST for Travel needs to happen soon...

537 Celeste was motioned at Oct meeting but the NBCOT has offered to fund 2 board members, (1 replaced staff
538 when I told them that I could not attend this year). Travel request was submitted and waiting for approval.
539
540 **June 7-10, 2017 FSBPT training Keith Poorbaugh, motion at Oct 2017 meeting. Travel requested and approved**
541 **by CBPL. We are now waiting for the registration from FSBPT.**
542
543 **October 4-5, 2018 Anchorage in person board meeting.**
544
545 **October 24-26, 2018, FSBPT Annual Meeting. Board approved Ruth Kostik, Jennifer Carlson and Connie Petz to**
546 **attend.**
547
548 **TASK: Staff will work with out of state travel approval requests.**
549
550 **March 7-8, 2019 Juneau in person meeting for Legislation. Back up dates would be March 13-14 in Juneau.**
551
552 **June 2019 FSBPT Board member training, Board approved Jennifer Carlson to attend.**
553
554 **ANNUAL REPORTS require motions by board travel. This is critical if not motioned then travel will not be**
555 **approved.**
556
557 **BREAK off the record at 1:58 p.m. and back on at 2:18 p.m.**
558
559 **The board motioned for upcoming travel.**
560
561 **ON A MOTION BY PARIETTI, SECONDED BY CARLSON TO APPROVE: CELESTE TYDINGCO AND ROBERT**
562 **CALHOON TO ATTEND THE NBCOT ANNUAL MEETING APRIL 2018. APPROVE TWO IN PERSON BOARD**
563 **MEETINGS IN OCTOBER 4-5, 2018 IN ANCHORAGE AND MARCH 2019 IN JUNEAU TO ADDRESS**
564 **LEGISLATION. APPROVE RUTH KOSTIK, JENNIFER CARLSON AND CONNIE PETZ TO ATTEND THE**
565 **OCTOBER 24-26, 2018 FSBPT ANNUAL MEETING. APPROVE JENNIFER CARLSON TO ATTEND THE**
566 **FEDERATION OF STATE BOARDS OF PHYSICAL THERAPY JUNE 2019 BOARD MEMBER TRAINING.**
567 **APPROVE TWO BOARD MEMBERS AND ONE STAFF TO ATTEND THE FALL 2019 FSBPT ANNUAL**
568 **MEETING. APPROVE ONE BOARD MEMBER AND ONE STAFF TO ATTEND THE 2019 NBCOT ANNUAL**
569 **MEETING. ALL IN FAVOR, MOTION PASSED.**
570
571 **Agenda 21 – FY18 Annual Report**
572
573 **The Board reviewed the FY18 annual report, discussed the narrative and reviewed the goals. Staff will update**
574 **per the discussion. Mr. Parietti will complete the draft narrative and provide to staff for the annual report.**
575
576 **The board continues to watch compact legislation and spoke with Leslie Adrian at FSBPT. Spoke with Jane**
577 **Conway at Senator Giessels office to make her aware that the compact may be considered.**

578 The board will contact AKPTA to let them know the board likes to idea of the compact.
579
580 The board identified the regulation to repeal in telerehabitation to be compliant with SB74.
581
582 Keep # 4 as a goal CREATE SOP and replace with implementing onboard passageways for all board business.
583
584 Continue to monitor competency, staff will provide historical research to get all new board members up to
585 speed on the history and determine how to provide for self-study without a certificate to meet centralized
586 regulations
587
588 The board continues to support national conference attendance.
589
590 **Agenda 22 – Other Discussion/ Task Follow up**
591
592 TASK List for ALL board members and staff:
593
594 Parietti:
595 Write letter to AKPTA that the board is in support of compact legislation
596 Draft Narrative for annual report
597
598 STAFF:
599 Post final minutes to website
600 Turn in Ethics disclosure forms
601 Forward the Compact Language to Jane Conway
602 Issue all licenses
603 Send letters for correspondence, audits approved and follow up with those not yet complete
604 Invite NBCOT and FSBPT to speak to the board at the October 2018 board meeting
605 Contact both AKOTA and AOTA about pending legislation support
606 Update the jurisprudence questions for renewal applications
607 Compile historical data for board members; AAP, Competencies, Regulations, Legislation
608 Share the FSBPT Model Board Action Guidelines with the investigations department
609 Staff will work with out of state travel approval requests
610
611 **Agenda 23 - Travel Action Summary**
612
613 The board completed this Travel Action Summary.
614
615 Information gained:
616 Spoke with Jane Conway on SB49
617 Spoke with Leslie Adrian on PTLC - Compact for physical therapists
618 Reviewed Continuing Competency & established work committees
619 Reviewed and revised questions for Jurisprudence
620 Replied to correspondence
621 Trained two new board member

622 Reviewed applications and approved for license
623 Reviewed audits
624 Worked on regulation project
625 OnBoard was a great success, Board members love it!
626
627 Action recommended:
628 Write letter of support for compact to AKPTA
629 All board members will review aPTitude and Navigator to prepare for fall meeting when NBCOT and
630 FSBPT present
631 Established work committee for competency regulations
632 Staff to provide historical information for competency project to all board members
633

634 TASK: staff will submit Travel Action Summary.
635

636 The board having no further business adjourned the meeting at 3:17 p.m.
637

638 Respectfully Submitted:
639 Connie Petz
640 Connie Petz, Licensing Examiner

641
642 Approved: 
643
644 Ruth Kostik, Chair
645 10/4/2018
646 Date