

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY
3 AND ECONOMIC DEVELOPMENT
4

5 October 4-5, 2018
6

7 By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,
8 a scheduled meeting of the Board of Physical and Occupational Therapy was held
9 550 WEST 7TH AVE, Suite 1550 ATWOOD BLDG ANCHORAGE, AK
10

11 **Thursday October 4, 2018**
12

13 **Agenda Item 1 – Call meeting to order/roll call**
14

15 Ruth Kostik, Public Member and Chair of the Board of Physical Therapy and Occupational Therapy called
16 the meeting to order at 8:45 a.m. This meeting was public noticed September 14, 2018, in the
17 Anchorage Daily News.
18

19 Roll call, those present, constituting a quorum of the Board, were:

20 Mari Margaret Celeste Tydingco, OT

21 Jennifer Carlson, PT

22 Keith Poorbaugh, PT

23 Robert Calhoon, OT

24 Enlow Walker, Physician

25 Ruth Kostik, Public Member, Chair
26

27 Board members with approved absence:

28 James Parietti, PT
29

30 Staff Present:

31 Chelsea Childress, Records and Licensing Supervisor

32 Connie Petz, Licensing Examiner, Telephonically
33

34 Public in Attendance:

35 Catherine Giessel, Senator

36 Jane Conway - Chief of Staff to Senator Giessel, Telephonically

37 Shaun Conway, National Board of Certification for Occupational Therapists

38 Leslie Adrian, FSBPT, Telephonically

39 Sonia Lipker, Senior Investigator

40 Autumn Roark, Investigator

41 Erika Prieksat, Investigator

42 Dee Berline, OT
43

44 Ms. Kostik announced in order to keep the meeting moving until the technical difficulties were resolved
45 the board will move ahead to agenda item 19 CE Audit review. Board members split into pairs to begin
46 reviewing audits.

47
48 When the investigator arrived, the board began with that agenda item.

49
50 **The board deviated to Agenda Item 6 – Investigative Report**

51
52 Autumn Roark, Investigator informed the board the division opened eleven (11) matters and closed
53 eight (8) matters. Five (5) matters remain on going and/or under active investigation.

54
55 Sonia Lipker, senior investigator introduced herself to the board. She introduced a new investigator,
56 Erika Prieksat. Ms. Roark will complete the cases she has opened and Ms. Prieksat will begin with any
57 new cases from here forward.

58
59 Staff Petz called into the meeting and asked the board to review three files from the Resource folder.
60 These renewal applications had been reviewed by investigations for yes answers.

61
62 It was determined executive session would be appropriate.

63
64 **ON A MOTION BY POORBAUGH, CALL TO ENTER EXECUTIVE SESSION, THE ALASKA BOARD OF**
65 **PHYSICAL THERAPY AND OCCUPATIONAL THERAPY IS RESOLVED TO ENTER EXECUTIVE**
66 **SESSION IN ACCORDANCE WITH AS 44.62.310(C)(2) AND (3), AND THE ALASKA**
67 **CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS, FOR THE PURPOSE OF DISCUSSING**
68 **APPLICATION FOR RENEWAL OF LICENSURE CASE NUMBER 2018-000791, AND CONTINUING IN**
69 **THAT SAME YEAR 000876 AND 000899. SECONDED BY TYDINGCO. ROLL CALL VOTE**
70 **TYDINGCO, CARLSON, POORBAUGH, CALHOON, WALKER AND KOSTIK ALL VOTED YES. JAMES**
71 **PARIETTI IS ABSENT. MOTION PASSES.**

72
73 Ms. Kostik stated all board members, staff Childress and Petz (telephonically) to stay in the room.

74
75 **Entered Executive at 9:42 a.m.**

76 **NOTE: Board took a break from 10:27 until 10:34 when they came back on the record.**

77 **Out of Executive Session at 10:34 a.m.**

78
79 Ms. Kostik stated that in review of three cases the board determined they would draft letters of
80 advisement. That is the only action the board will take in these matters.

81
82 **Task – Staff will forward the letters per board direction.**

83
84 **Agenda Item 7 – Paralegal Report**

85
86 Marilyn Zimmerman, Paralegal II attended the meeting telephonically to address case number 2017-
87 001087. The board reviewed the signed consent agreement, decision and order, having no questions
88 they determined they would proceed.

89
90 **ON A MOTION BY CARLSON, SECONDED BY POORBAUGH, TO ADOPT THE ORDER FOR THE**
91 **CONSENT AGREEMENT 2017-001087. THE BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL**
92 **THERAPY, IN THE MATTER OF DEVRA D. NORLING, OCCUPATIONAL THERAPY ASSISTANT**
93 **LICENSE NUMBER PHYT1427, HEREBY ADOPTS THE CONSENT AGREEMENT, DECISION AND**
94 **ORDER IN THIS MATTER. THE CONSENT AGREEMENT, DECISION AND ORDER TAKE EFFECT**
95 **IMMEDIATELY UPON SIGNATURE OF THIS ORDER IN ACCORDANCE WITH THE APPROVAL OF**
96 **THE BOARD OF PHYSICAL THERAPY AND OCCUPATIONAL THERAPY.**
97

98 Ms. Kostik signed the consent agreement.
99

100 TASK: Staff will return the signed consent agreement to the paralegal, publish to disciplinary actions on
101 website and notify NBCOT.
102

103 **Agenda Item 8 – Budget**
104

105 Administrative Officer Melissa Dumas reviewed the FY18 3rd quarter and FY18 Expense breakdown
106 report with board. She confirmed that 4th quarter was not fully complete and provided preliminary
107 numbers for the 4th quarter. Income was approximately \$400,000 and she projected by the end of the
108 year the board should have about \$250,000 surplus in their budget.
109

110 Task: Staff will forward the final FY18 budget to the board once available.
111

112 Ms. Dumas asked the board for an update on the licensure compact. The Board explained they were
113 support the compact but are not introducing it for legislation as they hope the Alaska Physical Therapy
114 Association will take the lead on it.
115

116 The board recognized they were out of order due to technical problems and deviated back to the
117 beginning of the agenda to get on track with the meeting. Staff Petz signed off telephonically.
118

119 **The board deviated to Agenda Item 2 – Consent Agenda**
120

121 The consent agenda included letters sent after the March board meeting to Rebecca Centola and Lee
122 Anne Carrothers as well as the final March 1-2, 2018 meeting minutes.
123

124 **ON A MOTION BY TYDINGCO, SECONDED BY CALHOON, TO APPROVE THE CONSENT AGENDA**
125 **WHICH INCLUDES LETTERS TO REBECCA CENTOLA 3-6-18, LEE ANNE CARROTHERS 3-13-18 AND**
126 **MARCH 1-2, 2018 MEETING MINUTES AS FINAL. ALL BOARD MEMBERS EXCEPT CARLSON**
127 **VOTED IN FAVOR, MOTION PASSED.**
128

129 Ms. Carlson abstained from voting due to conflict of interest with Ms. Centola. Ms. Kostik signed the
130 final March minutes.
131

132 Task: Staff will publish final March 2018 minutes to the website.
133

134 **Agenda Item 3 – Review/Approve Agenda**

135
136 **ON A MOTION BY TYDINGCO, SECONDED BY CARLSON, TO APPROVE THE AGENDA.**
137 **ALL IN FAVOR, MOTION PASSED.**
138

139 **Agenda Item 4 – Ethics Reporting**

140
141 Per AS 39.52.130 Ethics Gift three board members who attended meetings where agencies covered their
142 travel expenses completed disclosure forms. Ms. Kostik, Designated Ethics Supervisor signed their
143 forms.
144

145 The National Board of Certification for Occupational Therapy invited two board members (Tydingco and
146 Calhoon) to attend the State Regulatory Leadership Forum. Ethics Gift Disclosure forms reported gifts
147 for Tydingco \$1800.00 and Calhoon \$2000.00.
148

149 The Federation of State Boards of Physical Therapy invited Poorbaugh to attend board member training.
150 Ethics Gift Disclosure form reported by Poorbaugh for \$1860.00.
151

152 Board members, Walker, Carlson and Kostik did not report any ethical situations.
153

154 TASK: Staff will forward the signed gift forms to division secretary.
155

156 **Agenda Item 5 – Old Business/Tasks**

157
158 The board determined old business items will be addressed later in the meeting. However, the Physical
159 Therapy Licensure Compact (PTLC) is not on the agenda for this meeting. The board is aware over 23
160 states have now joined it. Staff had asked the board to consider the application questions in light of
161 applicants who may be part of a compact state.
162

163 Ms. Carlson will be attending the FSBPT annual meeting this month and will collaborate with other
164 jurisdictions to see how they are addressing application questions for applicants working under compact
165 licensure. The Alaska application for licensure will need to change to allow reporting of compact license
166 and to have a place to identify how they are able to practice in other jurisdictions when they are
167 applying for a full license in Alaska.
168

169 Mr. Poorbaugh said that reviewing applications and eliminating items that do not need to be required
170 for the licensure process should be considered. IE: professional reference, what do we do with that
171 document?
172

173 TASK: Carlson to provide ideas for the March 2019 board meeting for application revisions.
174

175 If the board decides to address the FSBPT rule requiring therapists have 2 years' experience in order to
176 qualify to supervise any internship or temporary permit holder by examination they will consider it
177 under regulations, not in statute.
178

179 **The board deviated to agenda item 9 – FY18 Annual Report**

180
181 The FY18 annual report was completed and submitted on time. The board will work on the FY19 annual
182 report at the March 2019 meeting.

183

184 **Agenda Item 10 - Correspondence**

185 Staff Petz called back in to the meeting to assist the board with correspondence.

186

187 Board members agreed staff response for Ms. Kolanko regarding supervision of foreign trained was
188 accurate. The board believes the law defines what is required. Mr. Poorbaugh clarified a supervising
189 preceptor will always need to sign every note, this is for billing purposes and this is for any internship as
190 an intern does not have a license.

191

192 After more discussion, Ms. Carlson volunteered to review the physical therapy foreign-trained laws
193 before the next board meeting to see if there is anything that needs to be addressed to improve the
194 internship process. Staff shared that once Ms. Carlson has a write up, staff can publish it to OnBoard
195 under a resource folder to allow other board members to review, craft ideas and be prepared for the
196 March board meeting.

197

198 Task: Carlson to submit foreign trained law review to staff by early January for March board packet.

199

200 Multiple items of correspondence had questions related to clinical skills, educational requirements and
201 other questions on how to manage practice in the professions.

202

203 Staff shared her general response to others is, "our role is for licensure and the qualifications and
204 requirements for professional licensing. Your professions statutes and regulations as well as Principals of
205 Practice can be located on the website".

206

207 TASK: Kostik will write up responses for Slippery Rock University and Marshall for the board to review.
208 Staff will publish to OnBoard for board members to review and vote to approve to send.

209

210 **Agenda Item 11 – Applications**

211

212 The board reviewed applications for license.

213

214 **ON A MOTION BY TYDINGCO, SECONDED BY CARLSON, THE BOARD APPROVES APPLICATION**
215 **114929 LIU FOR RENEWAL APPLICATION, ALSO 137676 GERKEN BY INITIAL APPLICATION BY**
216 **EXAM, 137678 PERSON BY INITIAL APPLICATION BY CREDENTIALS FOR APPROVAL.**
217 **ALL IN FAVOR, MOTION PASSED.**

218

219 Task: Staff will issue the licenses.

220

221 Lunch off record at 11:51 a.m. back on record at 1:05 p.m.

222

223 Roll call vote for attendance, Tydingco, Carlson, Calhoon, Walker, Kostik and staff Chelsea Childress. All
224 board members except Poorbaugh were present.

225

226 **Agenda Item 12 – Public Comment**

227

228 Dee Berline attended the meeting, not to share during public comment but to listen to Mr. Conway's
229 presentation. No other public attended the meeting.

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Agenda Item 13 – NBCOT presentation

Shaun Conway of the National Board for Certification in Occupational Therapy (NBCOT) presented how their processes work within the occupational therapy industry. Preparing questions for the national exam, review of educational credentials, recertification and disciplinary action if needed.

Mr. Poorbaugh returned to the meeting at 1:12 p.m.

Mr. Conway explained the NBCOT is a credentialing agency and they have entities who hold them accountable for the standards for certification. Several agencies audit NBCOT processes so it is in the best interest of NBCOT to meet all requirements.

Prometric has testing agencies all over the world. When an individual has met the requirements to take the national exam, they can take it anywhere they choose. In today’s world, testing is offered on demand, years ago it was only twice a year and it could take two or more months to get their results. In 2002, they slowly began evolving to a computer-testing model. He shared examples of how computer exam and scoring have improved the industry as a whole as well as how creative ‘cheaters’ have become. One process is to file the exam applicant during the entire exam. Many policies are in place to stop the theft of questions and protect the integrity of those who have earned the right to test.

The NBCOT reviews the education and approves to test. After the passing score is received and after all educational requirements are completed then a certification is released.

NBCOT has an early determination process to help someone who has legal issues, IE: felony, substance abuse, billing or practicing without a license and others. This allows a person who may not qualify to work in the health care field the ability to decide if they would pursue an education in this field. He told the board it is very helpful when jurisdictions inform the NBCOT of disciplinary action.

Passing the exam provides 3 years of NBCOT certification. From there the OT/OTA can decide if they want to be re-certified. The Navigator tool went live in June of 2015. This was a new initiative and NBCOT worked on it for years. They determined how the continuing education process and evidence based practice would function in the Navigator program.

Mr. Conway showed examples of Navigator courses and explained how this tool enhances knowledge. They saw how the content and learning module functions, how licensees gain skills, review content and complete the course earning a certificate. If audited, they can access their certificates completed with Navigator.

Current certification is a requirement to have access to the Navigator tools, however it is considered value added as an incentive to recertify. Here they can gain new skills in areas that match current or future professional growth. The usage has gone up 113 percent and NBCOT is encouraged by this trend.

Board members thanked Mr. Conway for his attendance and presentation at the meeting.

Break off Record at 2:43 p.m. back on at 3:00 p.m.

Agenda Item 14 – FSBPT presentation

278
279 Heidi Herbst Paakkonen, Federation of State Boards of Physical Therapy (FSBPT) and is on the
280 competency initiative team. She presented to the board via WebEx about oPTion, a self-assessment tool
281 designed for physical therapists to continue their education. It helps the taker affirm their strengths and
282 highlight growth opportunities. It also provides feedback for future professional development as well as
283 encourages a more thoughtful process to continue forward in competency education. At the completion
284 of the course, a certificate offered. However, it does not provide a valuation for credit hours.

285
286 Ms. Herbst Paakkonen explained the evolution to oPTion. In the past, the FSBPT offered the Practice
287 Review Tool (PRT) tool but after evaluation determined it was not well received. They re-purposed some
288 of the PRT content for the oPTion program creating new and innovative ways to use education courses.
289 It is available online and on demand over many types of browsers. The current cost is \$49.00 for 90 days
290 from date of purchase to complete 100 questions.

291
292 Ms. Herbst Paakkonen demonstrated how a course functions. It includes multiple-choice questions,
293 correct answers with rationales provided upon completion to assist the taker in understanding why the
294 answer is correct or why it is wrong. A demo is available on the FSBPT website to allow trying oPTion
295 before purchasing.

296
297 Ms. Carlson asked why Alaska was not listed as a jurisdiction that approves oPTion when they accept
298 FSBPT in regulation as an educational provider. It was noted, if the board wanted to regulate the oPTion
299 title they could, however, they already recognize courses approved by the FSBPT.

300
301 Ms. Herbst Paakkonen also recapped the FSBPT aPTitude program. This is a tool where licensees can
302 manage their certificates of education and keep all of the certificates together. Travelers are especially
303 pleased with this format. You can track both current CE activity and may even go back to review older
304 certificates by clicking on 'un-tracking' to view them.

305
306 Educational providers may have their courses reviewed and approved by the FSBPT.

307
308 Board members were encouraged to review all the resources on the FSBPT website. They thanked Ms.
309 Herbst Paakkonen for presenting at the meeting.

310
311 After further discussion, the board recognized they would need to assign a value to oPTion content. The
312 board did not want that role and wondered if the AKPTA would review and assign content value to
313 courses.

314
315 Ms. Kostik recessed the meeting at 3:55 p.m.

316
317 **Friday October 5, 2018**

318
319 **Agenda Item 15 – Call Meeting to Order/Roll Call**

320
321 Ms. Kostik called the meeting to order at 8:32 a.m. Roll call: Tydingco, Carlson, Poorbaugh, Calhoon,
322 Walker and Kostik were all present. Staff Childress. Approved absence – James Parietti.

323
324 **Agenda Item 16 – Continuing Competencies**

325

326 Ms. Carlson recapped her ideas for continuing competencies with suggestions for the board for
327 regulatory changes. Discussion ensued. Will the board broaden what qualifies for education, IE: add
328 journal club, mentorship etc...? How do you give credit value to that? Will the board increase the
329 required contact hours from the current 24? Would requiring more education hours increase
330 competency? What types of continuing education helps you be a better therapist? Ms. Carlson will be
331 attending the FSBPT annual meeting and gather more information to share at the March board meeting.
332

333 The board is still not ready to proceed with CE regulatory changes. They did recognize that most people
334 still do not understand what is required for a complete certificate. Perhaps the board should put this as
335 a question on the jurisprudence questionnaire.
336

337 Correspondence sent to the board asking for direction on continuing competence and the board
338 determined that a course approval number is not required on a certificate of completion. Only all the
339 components required in centralized regulation 12 AAC 02.960.
340

341 The board clarified they accept fieldwork education, fieldwork educator workshops and other similar
342 training that meets the directly related to patient care regulation for continuing education credit.
343 However, being a fieldwork supervisor does not earn continuing education credit.
344

345 TASK: Staff will respond to Ms. Ball advising the board decision.
346

347 Agenda Item 17 – Regulation Project

348

349 The board has been working towards regulatory change. They reviewed all prior history of the
350 regulations and discussed several new regulations.
351

352 Staff Petz called in to the meeting for the regulation discussion. One topic was considering acceptance of
353 NBCOT recertification to count towards continuing education. Sample language from Maryland and
354 Oregon law was provided for the board to review how these jurisdictions regulated accepting NBCOT
355 recertification for continuing education credit.
356

357 The NBCOT requires completion of 36 hours over a three-year period on a calendar year, January 1 to
358 December 31. Alaska requires completion of 24 hours over a two year fiscal year period July 1 to June
359 30. Staff reminded the board the NBCOT accepts educational items that the board does not accept for
360 continuing education and that only random audits are completed by NBCOT for recertification.
361

362 Mr. Conway of the NBCOT shared nine jurisdictions currently accept OT/OTA recertification for
363 continuing education. Some jurisdictions contact the NBCOT for a list of who recertified and most said
364 they find increased efficiency for audit review with this process. Staff Childress affirmed in Alaska an
365 audited licensee is required per centralized regulations to provide documentation for their audit. It not
366 the boards responsibility to secure certificates.
367

368 Mr. Calhoon said one problem he could see was with NBCOT random audits, a person could say they
369 completed their CE's to NBCOT but unless they are audited by NBCOT, there is no way to know if they
370 did. Ms. Kostik said random audits are a risk every licensee has. If they falsify for renewal or re-
371 certification then they could be disciplined twice, state license and national certification.

372 Ms. Childress informed the board that licensees who opted in for Email correspondence help reduce
373 expenses by eliminating both postage and printing costs for mailing the proposed regulation changes.
374 Those who did not opt in for email will be notified via USPS mail.

375
376 The board decided they want to include language that allows NBCOT recertification as an option to meet
377 continuing education requirements and that they would accept a photocopy of the front and back of the
378 certificate as documentation.

379
380 They board added new wording to the regulations project under 12 AAC 54.710 – Occupational Therapy
381 Continuing Education Requirements by adding [new sections]

382
383 (d) the board recognizes the maintenance of NCBOT certification as fulfilling the requirements of (a)(1)
384 and (2) of this regulation.

385 (e) to document current proof of the current certification with the National Certification Board of
386 Occupational Therapy, the licensee shall submit a photocopy of the front and back of the current NBCOT
387 certificate.

388
389 Ms. Carlson asked the board to review 12 AAC 54.420 (b) and 12 AAC 54.715 (b) and consider repeal of
390 this regulation where licensees can ask the board if the content of a course meets state law. This law
391 does not benefit the licensee in that they waive their own responsibility to take courses which are
392 directly related to their profession. Staff will continue to direct licensees to the agencies named the law
393 for review and approval of courses.

394
395 **12 AAC 54.420. APPROVED PHYSICAL THERAPY COURSES AND ACTIVITIES.** (a) The following continuing
396 education activities are approved for continuing education credit if they meet the requirements of (c) of
397 this section:

398 ~~(b) If an applicant for renewal is uncertain whether a particular continuing education opportunity will~~
399 ~~meet the standards of this section, the applicant may request board approval before claiming those~~
400 ~~contact hours.~~

401
402 **12 AAC 54.715. APPROVED OCCUPATIONAL THERAPY COURSES AND ACTIVITIES.** (a) The following
403 continuing education activities are approved for continuing education credit if they meet the
404 requirements of (c) of this section:

405 ~~(b) If an applicant for renewal is uncertain whether a particular continuing education opportunity will~~
406 ~~meet the standards of this section, the applicant may request board approval before claiming those~~
407 ~~contact hours.~~

408
409 **ON A MOTION BY TYDINGCO, SECONDED BY CARLSON FOR TRANSMITTING REGULATION OF**
410 **PROPOSALS TO THE REGULATIONS SPECIALIST FOR THE FOLLOWING REGULATIONS**
411 **12 AAC 54.030 REQUIREMENTS FOR PHYSICAL THERAPY LICENSE BY EXAMINATION (B)**
412 **12 AAC 54.040 (F) FOREIGN TRAINED PHYSICAL THERAPY APPLICANTS**
413 **12 AAC 54.080 PASSING SCORES (C)**
414 **12 AAC 54.420 (B) AND 12 AAC 54.715 (B) APPROVED PHYSICAL/OCCUPATIONAL THERAPY**
415 **COURSES AND ACTIVITIES**
416 **12 AAC 54.530(B)(1) AND 12 AAC 54.825(B)(1) TELEREHABILITATION**
417 **12 AAC 54.620. SUPERVISED FIELD WORK**
418 **12 AAC 54.915 REVIEW OF APPLICATIONS FOR TEMPORARY PERMIT OR LIMITED PERMIT (B)**
419 **12 AAC 54.710 OCCUPATIONAL THERAPY CONTINUING EDUCATION REQUIREMENTS**

420 **ALL IN FAVOR, MOTION PASSED.**

421
422

423 Ms. Kostik stated the motion passed, staff to forward the proposed regulations and FAQ's to the
424 regulations specialist for drafting and board review at the next meeting.

425
426 TASK: Staff will forward to the regulations specialist.

427
428 **Break - off record at 10:21 a.m. and back at 10:29 a.m.**

429
430 **Agenda Item 18 – Legislation Discussion**

431
432 Senator Catherine Giessel attended the meeting to discuss the proposed legislation and reviewed the
433 2017 draft legislation with the board. Both Jane Conway, Chief of Staff to Senator Giessel and Connie
434 Petz, licensing examiner staff called in for this discussion.

435
436 Senator Giessel recapped the impediment for the last bill was lack of board support due to member
437 turnover so the bill was set aside. She reminded board members, before reintroducing the bill they
438 should confirm it has the elements they want and have support with the licensees. She encouraged the
439 board to vet this bill with the local professional organizations too and seek written support.

440
441 In review of prior SB49 draft staff, Petz spoke with two parties from national agencies. Shaun Conway of
442 NBCOT provided suggestions for amending language but overall was not opposed. Chuck Wilmarth of
443 the AOTA had expressed prior concerns. He asked the board to continue to keep the three main
444 components for requirements for OT/OTAs in statute, 1: education from an accredited program, 2:
445 completion of supervised clinical skills, 3: passing the examination in the statute. Senator Giessel helped
446 the Board craft wording to meet the suggestions of the AOTA. After more discussion, it was determined
447 to have both the PT and OT professions to have similar verbiage. She recommended the board consider
448 defining supervised clinical skills in statute.

449
450 Senator Giessel asked if the board had any concerns from anyone who may oppose the bill. The board
451 shared they do not see any opposition to this legislation as it does not expand the scope of practice.
452 They recognized chiropractors or acupuncturists may track the bill but did not anticipate opposition. She
453 will find a legislator to introduce the bill from the house. She explained the division is responsible for the
454 draft fiscal note. She asked the board to seek letters of support sent to her office for the legislative
455 packet. She will have law draft the new changes and send to the board for review.

456
457 Ms. Conway asked the board if they are considering any licensure compact legislation. Ms. Kostik said
458 the board is in support of the compact but they will not take the lead on it. They hope the Alaska
459 Physical Therapy Association will introduce it. There was extensive discussion on the benefits of criminal
460 background checks for licensure.

461
462 The board thanked Senator Giessel and Ms. Conway for attending the meeting.

463
464 Mr. Poorbaugh stepped out of the room and returned at 11:07. The board still had a majority present.

465

466 Ms. Kostik showed the board how to track legislation in the Bill Tracking Management System (BTMS).
467 After a number is assigned (SB = senate bill, HB = house bill) to any bill board members may track
468 progress in the BTMS. It is expected that all board members will stay engaged with their bill.

469
470 Discussion ensued on how to secure letters of support. Staff confirmed when the bill is drafted it could
471 be sent to the national agencies to seek letters of support.

472
473 TASK: Ms. Kostik will draft a letter for the board to review and send to the state agencies asking them to
474 reach out to the members to seek letters of support.

475
476 **ON A MOTION BY CARLSON, SECONDED BY WALKER FOR RUTH KOSTIK, KEITH POORBAUGH**
477 **AND CELESTE TYDINGCO TO BE THE CONTACTS FOR THE LEGISLATION MOVING FORWARD.**
478 **ALL IN FAVOR, MOTION PASSED.**

479
480 One more point that needed addressed in this draft legislation was on page 2, line 24, removing the
481 word AND as it is not the board who approves the education it is the accreditation agency. Staff will
482 confirm it is included in the draft language with Ms. Conway.

483
484 **The board deviated to review of a reinstatement application.**

485
486 Board members reviewed a reinstatement application. The also agreed that supervised fieldwork is
487 working under a supervisor. Educational courses about supervised fieldwork are beneficial to the
488 licensee and could count towards CE credit as long as a fully complete certificate is provided.

489
490 Barbara Rankin applied to reinstate her license. The board reviewed her reinstatement application.

491
492 **ON A MOTION BY TYDINGCO, SECONDED BY CARLSON TO APPROVE REINSTATEMENT FOR**
493 **OCCUPATIONAL THERAPY ASSISTANT LICENSURE FOR BARBARA RANKIN LICENSE NUMBER**
494 **PHYT2629. ALL IN FAVOR, MOTION PASSED.**

495
496 Task: Staff will reinstate her license.

497
498 **Agenda Item 19 – Audit Review**

499
500 Staff prepared audit letters for 167 licensees after the license renewal period ended. Each licensee was
501 asked to identify all five components on each certificate with an X to validate it was fully complete. This
502 helps educate licensees as to what a complete certificate is, reduces staff time requesting they secure
503 complete certificates and assists board members in their review.

504
505 The board reviewed eighty audits. Continuing competency includes professional practice and continuing
506 education completed between the dates of July 1, 2016 to June 30, 2018.

507
508 Board members determined certificates must be fully completed by the provider and they will not
509 accept certificates altered by the licensee. Staff will request licensees secure fully complete certificates
510 directly from the source and resend audits in ballots in OnBoard for board members to review and vote.

511
512 The below 58 licensees had successfully completed their audit.

513

514 **ON A MOTION BY CARLSON, SECONDED BY TYDINGCO to approve audits for:**

515

516 **OT/OTA**

517 **Jaclyn Crook 102746**
518 **Lauren Flynn 112050**
519 **Rina Lynn Soriano 131284**
520 **Gayle Marban PHYO1244**
521 **Stephanie Kohlhase PHYO1798**
522 **Jennifer Essian PHYO2146**
523 **Anna Sluz PHYO2549**
524 **Jenny Nugent PHYO2895**
525 **Gina Lucas PHYO344**
526 **Kaye Lawson PHYO376**
527 **Kathleen Lind PHYO619**
528 **Katy Kerris PHYO650**
529 **Ann Starkey PHYO979**

530

531 **PT/PTA**

532 **Divina Rich 100777**
533 **Erin Grillo 102767**
534 **Alyssa Wu 104731**
535 **Tyson Huling 104761**
536 **Jenna Degerlund 111653**
537 **Christina Garner 113161**
538 **Holly Frey 115404**
539 **Meera Parekh 116074**
540 **Richard Jordan 116813**
541 **Taylor Adams 118538**
542 **Kelsey Leak 119830**
543 **Lora Harroff 120430**
544 **Martha Santandreu 122160**
545 **Stephanie McCoy PHYA1384**
546 **Ladona Harmon PHYA2688**
547 **Terese Anderson PHYA600**
548 **Yasmin Lechtenberg PHYP1178**
549 **Liza Dube PHYP1195**
550 **Tracie East PHYP1426**
551 **Suzan Rheault PHYP1707**
552 **Jack Wade PHYP1762**
553 **Kara Van Kooten PHYP1992**
554 **Molly Young PHYP2069**
555 **Michelle Drake PHYP2078**
556 **Lee Anne Carrothers PHYP2083**
557 **Brian Malone PHYP2113**
558 **Rhonda Del Real PHYP2202**
559 **Shannon Gress PHYP2239**
560 **Bryan Frapp PHYP2565**
561 **Katie Gatica PHYP2625**

- 562 Emily Rogers PHYP2662
- 563 Amy Forbes PHYP2671
- 564 Caleb Terpstra PHYP2154
- 565 Jennifer Disney PHYP2496
- 566 Sarah Baysinger PHYP2747
- 567 Melissa Bunselmeier PHYP2815
- 568 William Spivey PHYP623
- 569 Cassandra Brice PHYP713
- 570 Sandra Graham PHYP740
- 571 Sharon Skidmore PHYP783
- 572 David Jensen PHYP892
- 573 Andrea Riggs 123433
- 574 Cindy Schuser 100773
- 575 Stacy Straub 111976

576

577 **ALL IN FAVOR, MOTION PASSED.**

578

579 **TASK:** Staff will send letters to all licensees who met their audit requirements and contact those who

580 need to provide additional information for the board to review.

581

582 **Lunch: Off the record at 12:13 p.m. and back on the record at 1:24 p.m.**

583

584 **Agenda Item 20 – Schedule Meetings**

585

586 January 16, 2019 tentative teleconference 12:00 p.m. to 1:00 p.m. to review draft regulations to prepare

587 to send out for Public comment in time for responses to be reviewed at the March board meeting.

588

589 March 6-7, 2019 meeting in Juneau.

590

591 October 3-4, 2019 in Anchorage.

592

593 **TASK:** Staff will secure meeting rooms.

594

595 **Agenda Item 21 - Other Discussion/Task Follow up**

596

597 Mr. Calhoon and Ms. Tydingco provided brief recaps of their NBCOT meeting experience. The Federal

598 Trade Commission ensures protection of the publics’ interest, which includes protecting competition in

599 trades, lowering prices, improving innovation. Research presented identified licensing has increased

600 while unionization has decreased, however wages do not correlate with licensed professions. However,

601 women’s wages decreased compared to men’s wages.

602

603 Mr. Poorbaugh recapped his FSBPT meeting. Boards should have a working knowledge of their statutes

604 and regulations. A board may not expand their scope of practice, as this is a legislative issue. Be careful

605 with FAQs because of legal issues. He said other states have much more staff to implement the licensing

606 process and other duties the board members do. California has a Facebook, twitter and Instagram page

607 for their board.

609 Board members recognize when they can attend national meetings they are educated to be a better
610 board member and educated in what is going on nationally with many types of licensed professions.

611
612 The board completed letters of advisement.

613
614 Board members discussed the incomplete audits, they wrote notes for staff to contact the audited
615 licensees or to forward to paralegal where needed.

616
617 TASK: Staff will contact licensees or forward audits to the appropriate parties.

618
619 **TASK LIST:**

620
621 **Kostik:**

- 622
- 623 • Draft letter to AKPTA and AKOTA requesting they contact their membership about support of
- 624 the upcoming legislation.
- 625
- 626 • Draft language for staff to send to both Marshall University' and Slippery Rock University about
- 627 their educational questions. Staff will place on OnBoard for review by all board members and
- 628 approval to send out.
- 629
- 630 • Research at annual meeting to see if there is anything going on in the physical therapy
- 631 education to see why so many letters are coming asking the board about field work
- 632 requirements.
- 633

634
635 **Carlson:**

- 636 • Review foreign-trained statutes and regulations regarding supervision
- 637 • At FSBPT annual meeting:
 - 638 1. Research how Non Compact states are dealing with individuals applying to their states for
 - 639 licensure coming from Compact states.
 - 640 2. Research how individual states that have the ability to earn continuing competency for
 - 641 journal clubs, how do they provide certificates. As well as how other states are handling
 - 642 their continuing competency.
 - 643

644 **Tydingco:** OT contact for legislative bill

645
646 **Poorbaugh:** PT contact for legislative bill

647
648 **Staff - Petz:**

- 649
- 650 • Forward the final FY18 budget to the board once available
- 651 • Publish final March 2018 minutes to the website
- 652 • Forward the signed gift forms to division secretary
- 653 • Forward letters of advisement crafted by the Board
- 654 • Issue approved licenses, including re-instated license
- 655 • Respond to correspondence where noted in minutes

- 656 • Forward letters of advisement crafted by the Board
657 • Confirm reporting for discipline to NBCOT to Board to Shaun Conway
658 • Return the signed consent agreement to the paralegal, publish to the disciplinary actions on
659 website and notify NBCOT
660 • Inform all audited licensees whose audit was complete, contact those who need more
661 information or forward to paralegal as needed.
662 • Forward Regulations and FAQ pages to regulations specialist
663 • Revise the continuing education audit worksheet
664

665 **Agenda Item 22 – Travel Action Summary**

666
667 The board completed the Travel Action Summary.

668
669 Information gained:

- 670
671 1. Presentations by national organizations for OT and PT
672 2. In-Person meeting with Senator Giessel regarding proposed legislation (completed final steps
673 necessary to move forward with reviving SB49)
674 3. Efficiency in CE Audit Review (resulted in fifty plus approved audits)
675 4. Liaison and Conference report provided for attendance at FSBPT meetings
676 5. Liaison and Conference report provided for attendance at NBCOT meeting
677 6. Regulation FAQ pages completed for seven pending proposed regulation projects
678

679 Actions recommended:

- 680
681 1. Figure out OnBoard (Slow, Board Book not loading)
682 2. Teleconference scheduled for January to discuss pending proposed regulation projects
683 3. Reaching out to National Associations for letters of support for proposed legislation
684 4. Send Better Health Advertisement to Investigations Unit for review
685

686 Task: Staff will submit Travel Action Summary.

687
688 Ms. Kostik reminded all board members to submit travel receipts to staff to allow timely
689 reimbursement. Board members completed evaluations of the meeting.
690

691 The board having no further business adjourned the meeting at 2:41 p.m.
692

693 Respectfully Submitted:

694 
695 _____
696 Connie Petz, Licensing Examiner
697

698
699 Approved:

700 
701 _____
702 Ruth Kostik, Chair

703
704

5/7/2019
Date