

1
2 STATE OF ALASKA
3 DEPARTMENT OF COMMERCE, COMMUNITY
4 AND ECONOMIC DEVELOPMENT

5 Board of Physical Therapy and Occupational Therapy
6 550 WEST 7TH AVE, SUITE 106, ATWOOD BLDG
7

8 September 24-25, 2015
9

10 By authority of AS 08.065.020 and in compliance with the provision of AS 44.62, Article 6,
11 a scheduled meeting of the Board of Physical and Occupational Therapy was held on
12 September 24-25, 2015 at 550 West 7TH AVE, SUITE 106, ATWOOD BLDG – Anchorage, AK
13

14 **Thursday – September 24, 2015**

15
16 **Call to Order/Roll Call**

17
18 Kathy Lind, Chair of the Board of Physical Therapy and Occupational Therapy called the meeting to
19 order at 8:30 a.m. Those present, constituting a quorum of the Board, were:
20

21 Kathleen Lind, Chair, OT
22 Mary Melissa Robinson, OT
23 Valerie Phelps, PT
24 Joseph Kennedy, PT
25 Ruth Kostik, Public Member
26 Ilona Farr, MD arrived at 8:40 a.m.
27

28 James Parietti, PT - approved absence
29

30 **Staff Present:**

31
32 Janey Hovenden, Director (telephonically)
33 Sara Chambers, Operations Manger (telephonically)
34 Martha Hewlett, Administrative Officer (telephonically)
35 Michelle Wall Rood, Investigator
36 Sonia Lipker, Investigator
37 Charles Ward, Paralegal (in person and telephonically)
38 Connie Petz, Licensing Examiner
39

40 **Public Present:** Paul Grace, Heidi Herbst Paakkonen, Charles Brown, Dee Berline, Robin Lampman,
41 LeeAnne Carrothers and Annette Leier
42

43 **Agenda Item 1 - Review/Approve Consent Agenda**

- 44
45 a. AKAPTA 5-7-15
46 b. AKOTA 5-7-15
47 c. APTA 5-7-15
48 d. AOTA 5-7-15
49 e. Phelps Liaison Report
50 f. Northeast Seminars 5-21-15
51 g. Motivations INC 5-21-15
52 h. March 26-27,2015 Final minutes

53
54 **ON A MOTION MADE BY KENNEDY, SECONDED BY PHELPS, IT WAS RESOLVED TO APPROVE**
55 **THE CONSENT AGENDA AND THE MARCH 26-27, 2015 FINAL MINUTES AS WRITTEN.**
56 **ALL IN FAVOR, CARRIED UNANIMOUSLY.**
57

58 Ms. Lind signed the final March minutes, staff will post to website. Dr Farr was not present for this vote.
59

60 **Agenda Item 2 - Review/Approve Agenda**
61

62 **ON A MOTION MADE BY ROBINSON, SECONDED BY KOSTIK, IT WAS RESOLVED TO APPROVE**
63 **THE AGENDA AS WRITTEN. ALL IN FAVOR, CARRIED UNANIMOUSLY.**
64

65 Dr Farr was not present for this vote.
66

67 **Agenda Item 3 – Ethics Reporting**
68

69 No ethical violations to report for Phelps, Kostik, Lind, Robinson, Farr or staff.
70

71 Joseph Kennedy attended the June 2015 Board Member training with the Federation of State Boards of
72 Physical Therapy. He reported to the Board receipt of a gift for airfare \$1106.49 and lodging \$686.44 to
73 attend the training for a combined total of \$1792.93 paid for by the FSBPT.
74

75 **Agenda Item 4 – Old Business/Tasks**
76

77 The board reviewed tasks and old business.
78

79 Mr. Kennedy researched how many boards had physicians. The FSBPT has a resource that shows the
80 composition of board members in all jurisdictions. A small minority of boards have physicians however
81 more had lawyers than physicians. It was noted that board members are appointed to protect the
82 public so in essence they are all public members.
83

84 Dr. Farr wanted to inform the Board in how the AK medical board handles DWI's. According to staff of
85 the AK medical board, if a Dr. is charged with a DUI. According to 12 AAC 40.967(18) & (26) use of
86 alcohol or drugs that interferes with professional practice, endangers patients or is illegal is considered
87 "Unprofessional Conduct". This must be reported to the Board no later than 30 days after the date of
88 the conviction.

89 Staff explained the Physical Therapy and Occupational Therapy statute is what the board follows.
90 **08.84.120. Refusal, revocation, and suspension of license.** (a) The board may refuse to license an
91 applicant, may refuse to renew the license of a person, and may suspend or revoke the license of a
92 person who (2) uses drugs or alcohol in any manner that affects the person's ability to practice physical
93 therapy or occupational therapy competently and safely;
94

95 The medical board has in their statutes and regulations more defined authority. **Sec. 08.64.326. Grounds**
96 **for imposition of disciplinary sanctions.** (a) The board may impose a sanction if the board finds after a
97 hearing that a licensee
98 (8) has demonstrated (A) professional incompetence, gross negligence or repeated negligent conduct;
99 the board may not base a finding of professional incompetence solely on the basis that a licensee's
100 practice is unconventional or experimental in the absence of demonstrable physical harm to a patient;
101 (B) addiction to, severe dependency on, or habitual overuse of alcohol or other drugs that impairs the
102 licensee's ability to practice safely;
103

104 The medical board also has statutory authority under **Sec. 08.64.331. Disciplinary sanctions.**

105
106 Dr. Farr had researched TOEFL requirements and found Texas and AK state nursing board requires TOEFL.
107 The board has wondered if they need to require a TOEFL if it is also being required by other agencies.
108 According to an email from medical board staff "There isn't a requirement per se. However, graduates
109 from foreign medical schools are required to have at least three years of post-graduate training in
110 accredited facilities in the United States or Canada. Graduates from accredited US schools after 1995
111 are required to have a minimum of two years of accredited post-graduate training. An applicant would
112 have to speak English well enough to successfully complete the required course of study".

113
114 **Agenda Item 5 and Agenda Item 6 Presentations by NBCOT and FSBPT**

115
116 The board had invited representatives from the National Board of Certification of Occupational Therapy
117 (NBCOT) and the Federation of State Boards of Physical Therapy (FSBPT) to share their new programs for
118 continuing competency.

119
120 The board asked the minutes reflect a social invitation to an optional self-pay dinner was extended to
121 the out of town guests and the Alaska board members on Wednesday September 23rd. Also invited was
122 Dee Berline, an Alaska OT who is on the Board of Directors with the NBCOT, Robin Lampman, President
123 of the Alaska Occupational Therapy Association and LeeAnne Carrothers, President of the Alaska
124 Physical Therapy Association. For the record, no business was discussed as again, this was purely social
125 dinner.

126
127 Representatives from the National Board Certification of Occupational Therapy (NBCOT) and
128 Federation of State Boards of Physical Therapy (FSBPT) to shared their new programs for continuing
129 competency. Both competency programs are now live and available to professionals in all U.S.
130 jurisdictions.

131
132 Staff introduced Paul Grace, MS, CAE President & CEO of NBCOT, Heidi Herbst Paakkonen – FSBPT MPA
133 Continuing Competence Product Manager Federation of State Boards of Physical Therapy, Charles
134 Brown, Administrator of a Member Board (Arizona) on the FSBPT Board of Directors, Dee Berline AK OT,
135 Board Member of NBCOT Board of Directors and Robin Lampman, AK OT and President of Alaska
136 Occupational Therapy Association.

137
138 Mr. Grace presented the NBCOT Navigator program for Continuing Competency and Professional
139 Development. He explained how this new program is interactive and allows the participants to have
140 evidence based education. Their program is accredited and this website has tools to allow professionals
141 to manage and complete courses. Any currently certified OT or OTA has access to a tool suite called
142 the NBCOT Navigator which offers resources to support continued competency and professional
143 development. NBCOT has a 97% certification rate.

144
145 The NBCOT does not approve courses, they only accept courses developed by the AOTA, ISF certified,
146 sponsored by state associations, regulatory agencies, employer sponsored, as well as college and
147 university approved courses. It was noted that the PDU is 60 minutes and a contact hour is 50 minutes.
148 It is up to the licensee to enter accurate data in the navigator and submit the certificates of completion
149 in the PDU portal log.

150
151 These innovative resources address all areas of occupational therapy, including orthopedics, mental
152 health, school-based, home health, rehab inpatient, rehab outpatient, skilled nursing, education and
153 research, health and wellness, work and industry, pediatrics, and administration management.
154 NBCOT web link: <http://www.nbcot.org/navigator>

155

156 Key point; this is a self-reflection tool which allows a continuing competence approach that lets each
157 person focus on their current specialty or gain knowledge in areas where they would like to focus.
158

159 States that recognize Navigator are CO, MD, HN OR and SC with two more states soon to join. The
160 board thanked Mr. Grace for his presentation.
161

162 **Break** 9:55 a.m. and back on record at 10:19 a.m.
163

164 Ms. Lind introduced LeeAnne Carrothers, President of the Alaska Physical Therapy Association who
165 attended to learn more about aPTitude.
166

167 Chuck Brown, a liaison on the FSBPT board of directors and a state administrator in Arizona for their
168 board of physical therapy. He encouraged the board to continue to send board members to the FSBPT
169 training as well as the annual meetings which are both funded by the FSBPT. He encouraged the
170 board to enter data in the disciplinary action data base as this is reported to all jurisdictions.
171

172 Mr. Brown said one of the many topics at the October FSBPT annual meeting will be about the licensure
173 compact. This idea is to allow portability in licensure between jurisdictions. January 2016 is when states
174 will begin going to their state legislators with the draft language which can be viewed on their website.
175

176 Ms. Herbst Paakkonen presented the FSBPT – aPTitude and ProCert programs. As a membership
177 organization they can leverage resources which benefit everyone. These programs were developed to
178 provide a resource for both licensees and providers with the end goal to benefit all parties within the
179 profession in management of CE's. The mission is to help licensing boards with continuing competency
180 efforts and reduce some duplicated efforts for all parties.
181

182 aPTitude is a free continuing competence resource available to physical therapists and physical
183 therapist assistants as well as providers of continuing competence and continuing education (CC/CE)
184 activities; and jurisdiction licensing boards. Vendors can publish their activities in aPTitude for no cost.
185 However, if they want it certified they could use ProCert. <https://pt.fsbpt.net/aPTitude>
186

187 ProCert is an optional multi-state continuing competence activity certification program and is available
188 to vendors (for a fee) to have their courses reviewed and certified by the FSBPT with a continuing
189 competence units. The goal is to have high quality continuing competence opportunities that other
190 jurisdictions can rely on to meet their CE requirements.
191

192 The board agreed that the new programs with NBCOT and FSBPT benefit licensees, course providers
193 and the board. There is no specific reason to currently change the regulations but the website will be
194 updated to direct licensees to the programs available and staff will continue to direct interested parties
195 to these new programs.
196

197 Both agencies were asked to provide wording other jurisdictions have used to include these programs in
198 their continuing education regulatory verbiage as one day the board may want to consider revising
199 regulations to include these programs. Staff will provide to the board in the next board packet.
200

201 Dr. Farr left the meeting at 11:35 a.m.
202 Ms. Lind left the meeting at 12:04 p.m.
203

204 **Lunch break** off the record at 12:08 p.m. and back on at 1:15 p.m.
205

206 Ms. Robinson called the meeting to order at 1:15 p.m. Present were Phelps, Kennedy, Kostik, Robinson
207 and staff. Ms. Lind arrived at 1:17 p.m. and Dr. Farr arrived at 1:30 p.m.

208 **Agenda Item 7 – Public Comment**

209
210 LeeAnne Carrothers AK PT and President of Alaska Physical Therapy Association shared her concern
211 that her physical therapy assistant graduates are on a very short time line to graduate, meet AK
212 professional licensing requirements and be approved to take the national physical therapy assistant
213 exam by the December 16, 2015 deadline date for the January 2016 exam. In addition it appears the
214 Prometric testing center does not have enough seats for her PTA graduates to take the test in AK and if
215 they have to leave the state this will be expensive for them.

216
217 Neither the FSBPT fixed test dates nor the Prometric seating are under the authority of the Board.

218
219 Annette Leier – Supportive of the legislative goal to replace the physician board member but wanted to
220 know the history of why the Board made that decision.

221
222 **Agenda Item 8 – Regulations Project**

223
224 Ms. Lind stated the proposed regulations were re-noticed for written public comments which were
225 required no later than 4:30 p.m. on September 18, 2015. No written comments were received for the
226 supplemental regulations. Ms. Lind called for a motion to proceed with the regulation project.

227
228 **ON A MOTION BY ROBINSON, SECONDED BY KENNEDY, TO ADOPT THE PROPOSED REGULATIONS**
229 **12 AAC 54.500, 12 AAC 54.600, 12 AAC 54.610, 12 AAC 54.640 AND 12 AAC 54.800 AS**
230 **RENOTICED. THE BOARD CONSIDERED THE COST TO THE PUBLIC AND DOES NOT FORESEE ANY**
231 **COSTS. ALL IN FAVOR, NO NAYS, MOTION PASSED.**

232
233 Ms. Lind signed and dated the order. Staff will forward to the regulations specialist.

234
235 **Break 2:15 p.m. back on record at 2:28 p.m.**

236
237 **Agenda Item 9 – Legislative Progress update**

238
239 As of this meeting the board has not had any contact from any legislator. Ms. Lind will craft a letter to
240 the FSBPT to ask them to help draft the legislative goals in a format that would help expedite the bill
241 once introduced with a cc to Sara Chambers to keep the division informed of the boards' legislative
242 goals.

243 **ON A MOTION BY FARR, SECONDED BY KENNEDY TO REQUEST ASSISTANCE FOR FSBPT FOR OUR 14**
244 **GOALS FOR LEGAL DRAFT TO PROPOSE TO ALASKA STATE LEGISLATURE TO GET LEGISLATION PASSED**
245 **WITH NEXT 2016 SESSION.**

246
247 Ms. Lind will craft a letter and staff will forward it to FSBPT and cc Sara Chambers.

248
249 **The board deviated to Agenda Item 14 - Discussion time – 10 minute topics**

250
251 The Federal Trade Commission (FTC) wanted boards to know they will be issuing guidance to help states
252 interpret a recent supreme court ruling on how much supervision is required for state boards and other
253 entities to gain federal antitrust immunity.

254 The state of Oklahoma has issued an Executive Order in response to the U.S. Supreme Court decision for
255 N.C. vs FTC a ruling. The board recognized this is a decision that would come from higher up than an
256 individual state board in AK.

257
258 Correspondence regarding Dry Needling demonstration – Ms. Phelps and Mr. Kennedy stated Dry
259 Needling with the proper education is very beneficial for the patient.

260 Ms. Robinson stated Telehealth services are very beneficial to Alaskans, she is still very concerned how a
261 person from a jurisdiction outside of AK could treat a patient without knowing the patient or the culture
262 of the patient. Mr. Kennedy thought maybe one day it could be considered that the law reflect the
263 telemedicine be connected to an in-state business. How can the board help make this work. This is
264 coming and if it's mandated the board wants to be proactive. The board will continue to keep
265 informed of what is going on nationally.
266

267 Joe Kennedy provided a recap of his Board Member training with FSBPT stating the experience was well
268 worth attending and he thinks every board member attend at the beginning of their term on the board.
269 He noted that although we are one of many jurisdictional boards, there are a few issues in common
270 that all or most seem to be dealing with or just recently dealt with: Dry Needling, the role of PTA in
271 various situations, Foreign trained applicants: can they sit for PTA if trained as PT but fail PT boards,
272 equivalency of training CAPTE. Tele-medicine/telehealth is a hot topic nearly everywhere as well.
273

274 Alabama board of medical repealed their Telehealth rules and the board noted this is another area
275 that will be tracking across all boards with the federal health laws.
276

277 Ms. Lind recessed the meeting at 4:11 p.m. The board will reconvene at 8:30 a.m.
278

279 **Friday – September 25, 2015**

280
281 Ms. Robinson called the meeting to order at 8:46 a.m. Role call, Phelps, Kennedy, Kostik, Robinson and
282 staff. Ms. Lind arrived at 8:48 a.m. and Dr. Farr arrived at 8:49 a.m.
283

284 **Agenda Item 10 - Investigative Report**

285
286 Investigator Michelle Wall Rood introduced the board to their new investigator Sonia Lipker. The
287 investigative report was discussed. For the period of March 2, 2015 through August 26, 2015 the division
288 opened 21 matters and closed 22 matters. A total of Zero (0) matters remain ongoing and under
289 review. Regarding probation matters, 2 cases are still open.
290

291 Ms. Lind called for a motion to enter executive session per AS 44.62.310(c)(2) for case # 2015-000855.
292

293 **ON A MOTION BY PHELPS, SECONDED BY ROBINSON, THE ALASKA BOARD OF PHYSICAL THERAPY
294 AND OCCUPATIONAL THERAPY IS RESOLVED TO ENTER EXECUTIVE SESSION IN ACCORDANCE WITH
295 AS 44.62.310(C)(2) AND (3), AND THE ALASKA CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS,
296 FOR THE PURPOSE OF DISCUSSION OF CASE NUMBER 2015-000855. ROLL CALL VOTE: ROBINSON,
297 FARR, PHELPS, KENNEDY, KOSTIK AND LIND. ALL VOTED YES. MOTION PASSED.**
298

299 Ms. Lind stated all board members and staff Wall Rood, Lipker and Petz to stay in the meeting.
300

301 Off record at 8:53 a.m. Back on record at 10:21 a.m.
302

303 The board determined the investigator will follow up on this case and inform the board at a future date.
304

305 **Agenda Item 11 – Continuing Education Audit**

306
307 Charles Ward spoke with the board telephonically and gave a status of the current continuing
308 education files and case # 2015-001053.
309

310 Ms. Lind called for a motion to enter executive session per AS 44.62.310(c)(2) for case # 2015-001053.
311

312 **ON A MOTION BY PHELPS, SECONDED BY ROBINSON, THE ALASKA BOARD OF PHYSICAL THERAPY**
313 **AND OCCUPATIONAL THERAPY IS RESOLVED TO ENTER EXECUTIVE SESSION IN ACCORDANCE WITH**
314 **AS 44.62.310(C)(2) AND (3), AND THE ALASKA CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS,**
315 **FOR THE PURPOSE OF DISCUSSION OF CASE NUMBER 2015-001053. ROLL CALL VOTE: ROBINSON,**
316 **FARR, PHELPS, KENNEDY, KOSTIK AND LIND. ALL VOTED YES. MOTION PASSED.**
317

318 Ms. Lind stated all board members and staff, Petz and Ward (telephonically) to stay in the meeting.
319

320 Off record at 10:36 a.m. Back on record at 11:06 a.m.
321

322 **ON A MOTION BY PHELPS, SECONDED BY KOSTIK FOR THE BOARD TO REJECT THE CONSENT**
323 **AGREEMENT IN CASE 2015-001053 AS THE IMPOSED DISCIPLINE IS TOO HARSH GIVEN THE**
324 **CIRCUMSTANCES OF THE CASE IN WHICH THERE WAS A CONTINUING EDUCATION INFRACTION**
325 **DURING RENEWAL AUDIT DUE TO A MINOR ERROR WITHOUT INTENTION TO DECEIVE. ROLL CALL**
326 **VOTE: ROBINSON, FARR, PHELPS, KENNEDY, KOSTIK AND LIND. ALL VOTED YES. MOTION PASSED.**
327

328 **Break 11:08 a.m. and back on record at 11:10 a.m.**
329

330 Mr. Ward presented a second case and Ms. Lind called for a motion to enter executive session per AS
331 44.62.310(c)(2) for case # 2015-001039.
332

333 **ON A MOTION BY PHELPS, SECONDED BY KENNEDY THE ALASKA BOARD OF PHYSICAL THERAPY**
334 **AND OCCUPATIONAL THERAPY IS RESOLVED TO ENTER EXECUTIVE SESSION IN ACCORDANCE WITH**
335 **AS 44.62.310(C) (2) AND (3), AND THE ALASKA CONSTITUTIONAL RIGHT TO PRIVACY PROVISIONS,**
336 **FOR THE PURPOSE OF DISCUSSION OF CASE NUMBER 2015-001039. ROLL CALL VOTE: ROBINSON,**
337 **FARR, PHELPS, KENNEDY, KOSTIK AND LIND. ALL VOTED YES. MOTION PASSED.**
338

339 Ms. Lind stated all board members and staff, Petz and Ward (telephonically) to stay in the meeting.
340

341 Off record at 11:12 a.m. and back on record at 11:27 a.m.
342

343 Ms. Lind stated the board has determined to refer this case back to Mr. Ward for further action.
344

345 **Agenda Item 12 - Budget Report/Annual Report**
346

347 Sara Chambers, Operations Manager and Martha Hewlett, Administrative Officer telephonically
348 discussed the third quarter budget with the Board. To date, the cost for the regulation project was
349 \$1372.00 and \$3394.00 for investigations.
350

351 There was discussion as to the upcoming cost analysis for renewal fees for all licensees. The costs
352 incurred for the initial license application process does not seem to be covered in the non-refundable
353 application fee. The board determined they would send a letter in support of higher non-refundable
354 application fees to cover the cost of doing business.
355

356 Fees were discussed in comparison to the current budget. Mr. Kennedy asked if licensure compacting is
357 being considered in the fee analysis.
358

359 Legislature has asked that the division have fees ready by December 1st. Also, they discussed giving all
360 licensing programs the ability to recover fines to offset the costs in their programs.
361

362 Ms. Lind asked about the ability of the board to have access to the internet for paperless board
363 meetings. Ms. Chambers said the board packet could be downloaded to the personal device from the

364 secure website. It was noted that a chrome book and iPad requires internet access. The division is
365 looking at purchasing tablets that would be shared between boards or having a mobile hotspot
366 available during meetings.

367
368 TASK: Kathy Lind will forward letter for staff to send to Sara Chambers
369

370 **LUNCH** off record at 12:20 p.m. and back on the record at 1:10 p.m.

371
372 All board members except Dr. Farr were present.

373
374 The board had looked at the Olga Grimsby certificate and discussed the letter to be sent to Alec Kay.
375 They only reflect approval from the BOC. Ms. Lind crafted a letter and staff will forward to Mr. Kay, Olga
376 Grimsby and the AKPTA.

377
378 In the future the budget will again reflect the NBCOT annual meeting which is now again an option for
379 the Board to attend.

380
381 Page 6 Term Physiotherapy/Next meeting - New Business to expand the definition of physical therapy.

382
383 The Board reviewed the goals and objectives, re-phrased Goals 8, 9 and 10. Goal 11 was added.

384
385 **Goal #8: Repeal Reference to National Codes of Ethics and Add Alaska Principles of Practice**

386
387 Objective # 1: Regulation project in process seeking to enact an Alaska Physical Therapy and
388 Occupational Therapy Principals of Practice as part of the Physical Therapy Standards 12 AAC
389 54.500 and Occupational Therapy Standards 12 AAC 54.800 and to remove references to
390 professional organizations code of ethics.

391
392 **Goal #9: Review continuing education competency**

393
394 Objective # 1: Continue to track FSBPT and NBCOT continuing competency model.
395 Objective # 2: Encourage licensees to utilize FSBPT/aPTitude and NBCOT/Navigator.
396 Objective # 3: Update continuing competence requirements to reflect national trends.

397
398 **Goal #10: Continue to support technology advances**

399
400 Objective # 1: Keep up with national trends of transmission of documentation.
401 Objective # 2: Continue to accept educational continuing education units electronically.
402 Objective # 3: Accept online applications and online renewal applications.
403 Objective # 4: Support electronic document storage.

404
405 **Add Goal #11: Determine if fees cover costs**

406
407 Objective # 1: Take a proactive role in the fee analysis.

408
409 Staff will amend goals and objectives for the February board packet.

410
411 **Agenda Item 13 - Application Review**

412
413 The board reviewed two applications.

414

415 **ON A MOTION BY KOSTIK, SECONDED BY KENNEDY, APPROVE THE APPLICATIONS FOR LICENSURE**
416 **FOR PHYSICAL THERAPIST BY CREDENTIAL FOR MIQUEL LANDRON AND PHYSICAL THERAPIST BY**
417 **EXAM PENDING PASSING OF THE EXAM FOR JOHN GALBREATH.**
418 **ALL IN FAVOR. NO NAYS, MOTION PASSED**
419

420 Dr. Farr was not present for this vote.
421

422 **Deviated to Agenda Item 15 - Correspondence**
423

424 No correspondence.
425

426 Dr. Farr arrived at 2:40 p.m.
427

428 Break at 2:46 p.m. and back on at 3:02 p.m.
429

430 All board members were present.
431

432 **Agenda Item 16 - Schedule Meetings**
433

434 February 11-12, 2016 Juneau
435 October 6-7, 2016 Anchorage

436 Tentative quasi-judicial noon teleconference dates for October 5th or 12th.
437

438 The board discussed Ms. Lind will term out on March 1, 2016. This practice has been to alternate
439 between the professions of physical therapy and occupational therapy for the chair. It is unknown if
440 James will seek reappointment. Valerie's term will end in 2017. Joe Kennedy has the longest term
441 available if the board wants to consider him, he said he would consider accepting the role of chair if
442 the board would like him to. This will be discussed at the next board meeting.
443

444 Task: Ms. Lind - Craft letters to:

- 445 • FSBPT and CC Sara Chambers to ask for assistance with wording for legislative goals
 - 446 • Letter to Sara Chambers supporting non-refundable license fee be part of the fee analysis
 - 447 • Letter to Alex Kay and cc Olga Grimsby regarding course certificate requirements; cc AKPTA
- 448

449 Task: Ms. Robinson - draft of board meeting "news" and staff will post it to the website instead of any
450 board reports to state associations.
451

452 Task: Staff:

- 453 • Issue license to approved applicants
 - 454 • Find out why Ms. Phelps is not getting electronic reimbursement
 - 455 • Forward adopted regulations to Regulations Specialist
 - 456 • Forward letters crafted by board members to appointed parties
 - 457 • Speak with Charles on NBCOT navigator
 - 458 • Change meeting dates and post schedule on web
 - 459 • Add link on website to the FY15 annual report
- 460

461 **Agenda Item 17 - Adjourn Meeting**
462

463 **ON A MOTION BY PHELPS, SECONDED BY KENNEDY TO ADJOURN MEETING.**
464 **ALL IN FAVOR, NO NAYS.**
465

466 The Board having no further business to discuss adjourned the meeting at 3:49 p.m.

467
468
469
470
471
472
473
474
475

Respectfully Submitted:

Connie Petz

Connie Petz, Licensing Examiner

Approved:

Kathleen Lind

Kathleen Lind, Chair

2/11/16

Date