

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING  
February 18, 2011**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held February 18, 2011 at the Atwood Building, 550 W. 7<sup>th</sup> Avenue Suite 1270, Anchorage, Alaska.

**Call to Order/Roll Call**

The meeting was called to order at 8:44 a.m. by Lisa Turner, Chair.

Those present, constituting a quorum of the Board:

Lisa Turner, Psychological Associate – Chair  
Cam Carlson, Public Member  
Kristi Fuller, Psychologist  
John DeRuyter, Psychologist  
Iva GreyWolf, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner  
Gary Keiser, Investigator, Agenda Item No. 4  
Don Habeger, Director, Agenda Item No. 7  
Sara Chambers, Program Coordinator, Agenda Item No. 7

Guests:

Dr. Philip Baker, Agenda Item No. 12

**Agenda Item 1 – Review Agenda**

The Board reviewed the agenda. No changes were made.

**Agenda Item 2 – Review Task List**

The Board reviewed the task list. The following Board tasks are pending:

- Dr. DeRuyter – Draft proposed regulation on tele-psychology.
- Cam Carlson - Revise Exam question 28.
- Jan Mays – Boards & Commission Procedure on reappointing Board members.

- Jan Mays – Research on who originated the Goals & Objectives and what the guidelines are.
- Jan Mays – Research ASPPB summary data of exams.
- Jan Mays – Follow – up on getting a copy to the board on the ASPPB Top Recent Regulatory cases.
- Jan Mays – Add on the application checklist “Check Alaska Courtview” and any other state.
- Jan Mays – Request information on the statistical spreadsheet from Cathy Mason.

### **Agenda Item 3 – Ethics Disclosure**

There were no ethic violations to disclose.

### **Agenda Item 4 – Investigative Report**

Gary Keiser, Investigator joined the meeting to present the investigative report.

#### **Open Complaints:**

2010-000982	Incompetence	Review Ongoing
2011-000134	Unprofessional Conduct	Review Ongoing

#### **Open Investigations:**

2902-07-001	Violating Professional Ethics	Consent Agreement Pending (Inv. Susan Winton)
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#### **Complaint or Investigation Activity Since Last Board Meeting:**

C2901-08-001	Unlicensed Practice	Closed – No Action/No Violation
2010-000671	Violating Professional Ethics	Closed – No Action/No Violation

Executive session at 10:05 a.m.; back on record at 10:30 a.m.

### **Agenda Item 5 – Review/Approve Minutes**

The Board reviewed the December 3, 2010 meeting minutes and made the following changes.

#### **December 3, 2010**

- Page 2 – Item No. 4, add “There were” before “No ethics”.
- Page 2 – Item No. 4, add “violations” after “ethics”.
- Page 2 – Item No. 4, change “ethics” to “ethic”.
- Page 4 – Item No. 8, second paragraph, change “acquiring” to “inquiring”.
- Page 4 – Item No. 9, first motion, add “s” to “plan” and “license”.
- Page 4 – Item No. 9, second motion, add “s” to “license”.
- Page 5 – Item No. 12, third paragraph, change “a” to “one”.
- Page 5 – Item No. 13, third paragraph, last sentence, delete “a”, add “as an adult” at the end of the sentence.

- Page 5 – Item No. 13, fourth paragraph, first sentence, add “and resided in” after “licensed”.
- Page 5 – Item No. 13, fourth paragraph, first sentence, change “agreed” to “requested”.
- Page 6 – Item No. 15, second paragraph, second sentence, change “inform” to “direct”.
- Page 7 – Item No. 15, first paragraph, first sentence, change “request” to “requested”.

**Upon a motion by Dr. DeRuyter, seconded by Dr. GreyWolf and approved unanimously, it was:**

**MOVED to adopt the December 3, 2010 meeting minutes as amended**

### **Agenda Item 6 – Goals & Objectives**

The Board reviewed the Goals and Objectives for fiscal year 2011.

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.

Break at 9:09 a.m.; back on record at 9:23 a.m.

### **Agenda Item 7 – Budget Report**

Dan Habeger, Director was present to discuss the budget overview and to help the Board understand how the budget works.

Break at 10:25 a.m.; back on record at 10:37 a.m.

Sara Chambers, Program Coordinator, joined the meeting to discuss any concerns the Board may have and answer any questions.

The Board stated they would like to see a line in the expenditure report that outlines the legal cost. This will give the Board an idea on how to conduct board business in a cost efficient way.

### **Agenda Item 8 – Applications**

The Board reviewed the following applications for psychological associates:

Daniel Curns  
Jaedon Avey

**Upon a motion by Dr. Fuller, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to approve Jaedon Avey and Daniel Curn’s post-master supervision plan, approve to sit for EPPP and/or state exams and issue temporary license after passing exams.**

### **Agenda Item 9 – Courtesy License Reporting**

The Board reviewed the courtesy license reporting spreadsheet. The Board had no questions.

### **Agenda Item 10 – Public Comment**

There were no individuals in attendance for public comment.

Lunch at 11:42 a.m.; back on record at 12:59 p.m.

### **Agenda Item 11 – State Law & Ethics Exam**

Mrs. Mays stated there were no candidates sitting for the December 2011 State Law & Ethics examination; therefore there were no scores to review.

### **Agenda Item 12 – Alaska Psychological Association (AK-PA)**

Dr. Phillip Baker was available to present a status report from AK-PA.

Dr. Baker is a member of a distance education telecommunications subcommittee and also a psychological service provider for the U.S. Armed Services.

Dr. Baker stated that May 5<sup>th</sup>, 2011 the Head of Practice Record of the American Psychological Association (APA) will be providing an ethics presentation for AK-PA. In the past 7 months, AK-PA has had two workshops on Family Law.

### **Agenda Item 13 – Regulation Changes**

The Board came to a decision to table the discussion on the proposed regulations. Mrs. Mays will contact Dan Branch, Department of Law, that the teleconference has been cancelled.

### **Agenda Item 14 – Background Questions/Verifications**

The background questions/verifications have been tabled to discuss at the June 2011 meeting.

### **Agenda Item 15 – Administrative Issues**

#### **Schedule Next Meeting**

The Board requested one and half days for future meetings. The Board will request two full days, if necessary.

The following are meeting dates for 2011:

June 16-17, 2011 in Fairbanks  
October 6-7, 2011 in Anchorage

### Sign Wall Certificate

There were four wall certificates signed.

### Meeting Minutes Signed

The minutes for the September 2-3, 2010 meeting were signed by Ms. Turner, Chair.

### Sign TA's and Collect Receipts

Travel Authorization forms were given to each Board member to sign.

### Task Lists

#### Dr. DeRuyter

- Draft proposed regulation on tele-psychology.

#### Cam Carlson

- Revise Exam question 28.

#### Jan Mays

- Boards & Commission procedure on reappointing Board members.
- Research on who originated the Goals & Objectives and what the guidelines are.
- Research on ASPPB Summary data of exams.
- Provide a copy to the Board on the ASPPB Top Recent Regulatory cases.
- Add on the application checklist "Check Alaska Courtview".
- Request information on the statistical spreadsheet from Cathy Mason.
- Write a letter to UAA & UAF regarding not being on the Regional Accredited List.

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to adjourn.**

There being no further business, the meeting adjourned at 2:42 p.m.

Respectfully Submitted:

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Jan Mays  
licensing Examiner

Approved:

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Lisa Turner, Chair

Date: \_\_\_\_\_