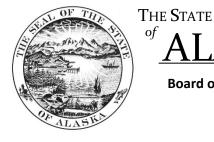
Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing



of

Board of Registration for Architects, Engineers and Land Surveyors

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Email: AELSBoard@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/BoardOfArchitectsEngineersAndLandSurveyors

Verification of Work Experience — Land Surveyor by Exam

Work experience forms must bear the signed and dated PLS stamp (seal) of the verifier. The work experience forms and letters must be mailed or emailed directly from the signer to the Juneau office.

Applicant: ≻

Complete the identifying information below and forward a copy of this form to your employer or supervisor where you obtained your work experience. Make additional copies of this form, as needed.

Applicant Name:								
Start Date:				E	nd Date:			
Less Employment Gaps of Two or More Months:				-	otal Months 'erified:			
schoo	No more than 12 months education or experience may be counted in any 12-month period. If you went to school full-time for a school year, you may count that time as a full year for education, but no summer experience may be counted toward "work experience" (12 AAC 36.064 (b) and 12 AAC 36.065(f)).							
	aps of emplo Months" abov	-	or any reason during the time fra	ame above in ex	cess of two co	ntinuous mont	hs must be subtracted from	
		Fie	eld Work Experience		Start Date		End Date	
	Control or G	ieodetic	Surveys					
	Topographic	c Surveys	S					
Staking Property Boundaries (Location and monumentation)								
	Construction (Including bui	•	: les experience)					
Professional Judgement Decisions (Regarding placement of lines or corners)								
	Other:							
Office Work Experience			Start Date		End Date			
Boundary Computations								
Field Note Reduction								
Subdivision Design (And property description preparation)								
Survey Project Administration (As project manager)								

Office Work Experience (continued)	Start Date	End Date
Plat and Deed Research (Title research)		
Other:		
Supervisor Experience	Estimated Percentag	e of Time Supervising
Supervision of Field Party		

Verifiers of Work Experience:

→

Complete this bottom part for the applicant identified above and return the form directly to the Board of Registration for Architects, Engineers and Land Surveyors at the letterhead address or email.

Applicant Name:		Job Title:								
Business Name:										
Job Duties:	Job Duties:									
Describe the work	the applicant performed, and his/her responsibilities:									
What professiona	l association did you have with the applicant?									
-	l association is anything other than supervisor, provide an explanation view/supervise the responsible charge experience:	on as to how	this profes	sional a	ssocia	tion				
						Ne				
1. Would you	employ this applicant in a position of trust?			Yes		No				
2. Do you reco	ommend the applicant for professional registration?			Yes		No				
3. Using the professiona	period of employment from page 1, how many months were co I" work?	onsidered "s	ub-							
Sub-professional w	vork means time spent working in design support or construction relat	ed employme	ent.							
4. Using the "profession	period of employment from page 1, how many months we al" work?	ere conside	red							
	means the time the applicant has been occupied in architecture, of higher grade and responsibility than that of sub-professional work.	engineering,	land survey	ing, or	landsc	cape				

5. Of the time considered "professional" work, how many months was the applicant in a position of "responsible charge"?

Only PLSs may verify "responsible charge" experience. Responsible charge may be gained either in the field or in the office. Responsible charge means:

- In the field, the applicant must have had the direction of work, the successful accomplishment of which rested upon the applicant, where the applicant had to decide questions of methods of execution and suitability of materials without relying upon advice or instructions from his/her superiors and where the applicant had to supply solutions to deficiencies in plans or had to correct errors in design without first referring them to higher authority for approval, except where the approval is a matter of form.
- In the office, the applicant must have had to undertake investigations or carry out assignments which demand resourcefulness and originality, or make plans, write specifications, and direct drafting and computations for the design of architectural, engineering, or land surveying work with only rough sketches, general information and field measurements for reference.

Note: The total months for sub-professional and professional experience should equal the total months during the period of employment indicated. Responsible charge experience is a subset of professional experience and should be less than or equal to the number of months entered for question number 4.

6.	In your opinion, has the applicant had professional experience on any projects?		Yes		No		
lf ye	s, name one:						
7.	Are you a professional land surveyor?		Yes		No		
any matl mea platt	AS 08.48.341(13): "Practice of land surveying" means the teaching of land surveying courses at an institution of higher learning, or any service or work the adequate performance of which involves the application of special knowledge of the principles of mathematics, the related physical and applied sciences, and the relevant requirements of law for adequate evidence of the act of measuring and locating land, geodetic and cadastral surveys for the location and monumentation of property boundaries, for the platting and planning of land and subdivisions of land, including the topography, alignment, and grades for streets, and for the preparation and perpetuation of maps, record plats, field note records and property descriptions that represent these surveys.						
8.	Were you registered at the time you supervised the applicant?		Yes		No		
9.	Was the applicant continuously employed during the calendar months stated on the first page?		Yes		No		
10	. If no stamp or seal is available below, state the reason why:						

Work Experience Summary		
Total Field Work: (# Months)		
Field Work Eligible as "Responsible Charge" (# Months):	Field Work Not Eligible as "Responsible Charge" (# Months):	
Total Office Work: (# Months)		
Office Work Eligible as "Responsible Charge" (# Months):	Office Work Not Eligible as "Responsible Charge" (# Months):	

Signature			
Professional Seal	Signature:	Date Signed:	
	Printed Name:	Title:	
	Email:	Phone:	
	Registration State:	Registration Number:	