



THE STATE
of

ALASKA *Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing*

Board of Registration for Architects, Engineers and Land Surveyors

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Website: ProfessionalLicense.Alaska.Gov/BoardOfArchitectsEngineersAndLandSurveyors

Verification of Work Experience — Structural Engineer by Exam

Work experience forms must bear the signed and dated PE stamp (seal) of the verifier. A supervisor or department manager who meets the following requirements at the time of employment can verify the work of exam applicants:

1. a registered professional structural engineer, **or**
2. a registered engineer practicing structural design to the standard of a professional structural engineer in a jurisdiction without separate licensure requirements for structural engineers.

12 AAC 36.075(a)(4)

(D) include practical design experience in one or more of the following areas:

- (i) buildings or structures of at least 45 feet, or two stories, in height, located in a region of moderate or high seismic risk;
- (ii) seismic rehabilitation or retrofitting of an existing building or structure located in a region of moderate or high seismic risk; or
- (iii) structural design of any other structure of comparable structural complexity as set out in (i) or (ii) of this subparagraph

→ **Applicant:** Complete the identifying information below and forward a copy of this form to your employer or supervisor where you obtained your work experience. *Make additional copies of this form, as needed.*

Applicant Name:			
Start Date:		End Date:	
Less Employment Gaps of Two or More Months:		Total Months Verified:	
Any gaps of employment for any reason during the time frame above in excess of two continuous months must be subtracted from the "Months" above.			

→ **Verifiers of Work Experience:** Complete this bottom part for the applicant identified above and return the form directly to the Board of Registration for Architects, Engineers and Land Surveyors at the letterhead address or email.

Applicant Name:		Job Title:	
Business Name:			
Job Duties:			
Describe the work the applicant performed, and his/her responsibilities:			

Describe a project where the applicant demonstrated practical design experience specific to structural engineering: (See 12 AAC 36.075 (a)(4)(D) on Page 1.)	
What professional association did you have with the applicant?	
If the professional association is anything other than supervisor, please provide an explanation as to how this professional association allowed you to review/supervise the responsible charge experience:	
1. Would you employ this applicant in a position of trust?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Do you recommend the applicant for professional structural engineer registration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Using the requirements in 12 AAC 36.075(a)(4)(D), how many months of practical design structural engineering experience has the applicant completed?	
4. Are you a professional structural engineer? - or - Are you a registered engineer practicing structural design to the standard of a professional structural engineer in a jurisdiction without separate licensure requirements for structural engineers?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
5. Were you registered at the time you supervised the applicant?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. If no stamp or seal is available below, please state the reason why:	

Signature				
<div style="border: 1px dashed gray; width: 100px; height: 100px; margin: 0 auto;"></div> Professional Seal	Signature:		Date Signed:	
	Printed Name:		Title:	
	Email:		Phone:	
	Registration State:		Registration Number:	