



State Of Alaska
 Department Of Commerce, Community And Economic Development
 Division Of Corporations, Business and Professional Licensing
Alaska Board Of Chiropractic Examiners
 550 West 7th Avenue, Suite 1500
 Anchorage, AK 99501-3567
 Telephone: (907) 269-8184 ★ Fax: (907) 269-8156
 E-Mail: license@alaska.gov
 Website: www.commerce.state.ak.us/occ

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For Office Use Only

REQUEST FOR UTILIZATION REVIEW

INSTRUCTIONS: Please type or print in ink and forward to the above address. Utilization Reviews will not be conducted without a fully completed request form and payment of \$50.00 per claim. A claim consists of the care rendered by one doctor to one patient.

Chiropractor: _____

Address: _____

Telephone: _____

Patient: _____

Address: _____

Telephone: _____

Claim # _____ Policy # _____

Insurance: _____

Contact Person: _____

Address: _____

Telephone: _____

Please indicate your specific reasons for requesting a review. (Use additional pages if necessary.)

Submitted by: (name) _____
 (check one) patient doctor insurance

Date: _____ Signature: _____

Thank you for participating in the Utilization Review Process. Enclosed is an information sheet explaining the Utilization Review Committee process for your information.



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AUTHORIZATION FOR DISCLOSURE OF HEALTH RECORDS

This form must be completed and submitted with the request and fees.

Patient's Name: _____ Date of Birth: _____

Address: _____

Telephone: _____

By my signature below, I authorize _____ to disclose my protected
Name of Chiropractic Physician and/or Chiropractic Clinic

health information as follows: (Check all that apply)

[] Complete Medical Record for all services to include: History and Physical Exam; Progress Notes;
Laboratory Tests, Physician Orders, X-ray Reports, Inpatient Admissions, Physical Therapy.

[] Athletic Injury Status: Specify Information _____

[] Records related only to the following date(s) of service _____

Signature

Printed Name

Date

Release Information To:

Department of Commerce, Community and Economic Development
Board of Chiropractic Examiner/Utilization Review Committee
550 West 7th Avenue, Suite 1500
Anchorage, AK 99501-3567



Sean Parnell, Governor

Division of Corporations, Business and Professional Licensing
550 West 7th Avenue, Suite 1500
Anchorage, AK 99501-3567
Telephone: (907) 269-8160
Fax: (907) 269-8156
Website: www.commerce.state.ak.us/occ

ALASKA BOARD OF CHIROPRACTIC EXAMINERS UTILIZATION REVIEW COMMITTEE

GENERAL INFORMATION:

In 1998, the Alaska Board of Chiropractic Examiners established a Utilization Review Committee in accordance with Alaska Statute (AS) 08.20.185. The Committee is comprised of four members: three chiropractic physicians and one public member. Members of the Committee must qualify under all appropriate statutes and regulations, and are appointed based upon their active interest, diverse experience, understanding of the occupation, integrity, etc.

MISSION STATEMENT:

The purpose of the Committee is to review complaints concerning the reasonableness or appropriateness of care provided, fees charged, and/or costs for services rendered by a licensee to a patient. The Committee will act in an advisory capacity to the Board.

PERFORMANCE:

A utilization review occurs when requested by a patient, patient's representative, insurer, or chiropractic physician. There is a \$50.00 fee charged to a complainant for a utilization review.

Findings of the Committee include a determination of whether the chiropractic physician provided or ordered appropriate treatment or services, and whether fees charged are a reasonable and appropriate cost of treatment.

The Committee reports findings to the board and furnishes a copy of its findings to the patient, chiropractic physician, and insurer involved in the case. The Committee must file a complaint with the investigative unit if there is cause to believe that a chiropractic physician has violated any portion of the Alaska Chiropractic Act for which a licensee may be disciplined.

CONFIDENTIALITY:

A chiropractic physician involved in a utilization review case must submit to the Committee all necessary records and other information concerning the patient's treatment. Patient records presented to the Committee for review that were confidential before their presentation must remain confidential to the committee members and to the board members.

AUTHORITY:

The Board maintains disciplinary powers under AS 08.01.075. The findings of the Committee may be utilized by the Board in considering disciplinary action against a licensee but the results or recommendations of the Committee are not binding upon the Board.

A licensee's acceptance of or request for payment for treatment given to a patient constitutes the licensee's consent to submit to utilization review.

A member of a utilization review committee who in good faith submits a report or participates in an investigation or judicial proceeding related to a report is immune from civil liability for the submission or participation.

DEFINITIONS:

"Appropriate treatment of services" means treatment or services performed, because of a substantiated and properly diagnosed condition, that are consistent with that diagnosis as reviewed by the utilization review committee.

"Licensee" means a chiropractic physician licensed under AS 08.20.

"Reasonable and appropriate cost of treatment" means that charges submitted for services performed are necessary and reasonable charges in the judgment of the utilization review committee.