



DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
CONTRACTOR LICENSING SECTION
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Website: www.commerce.alaska.gov/occ/

For Office Use Only

REASSIGNMENT OF RESIDENTIAL ENDORSEMENT

\$5.00 FEE: Endorsement Holder/New Contractor Assignment: Complete this form, including notarization, and return both current contractor registrations for amendment along with the required fee. There is no provision in the Alaska Statutes for an active "unassigned" status of the residential endorsement. You may wish to have your endorsement unassigned, knowing full well that the endorsement is unusable until it is reassigned to a contractor.

RESIDENTIAL ENDORSEMENT HOLDER

Name: \_\_\_\_\_ Res. End. No. \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/ZIP Code: \_\_\_\_\_

I certify that I wish to have the above-referenced residential endorsement assigned to contractor # \_\_\_\_\_,

(Contractor Name)

I also wish to [ ] keep the endorsement assigned to the contractor it is presently assigned to, [ ] remove the endorsement from its present assignment, or [ ] to make the endorsement unassigned. A residential endorsement may be assigned to no more than two general contractors. You may wish to have your endorsement unassigned, knowing full well that the endorsement is unusable until it is reassigned to a contractor. I certify that the information is true and correct to the best of my knowledge.

Date: \_\_\_\_\_ Signature of Endorsement Holder

SUBSCRIBED AND SWORN TO before me on \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public

SEAL

My Commission Expires: \_\_\_\_\_

Per 12 AAC 21.690, a residential endorsement holder shall serve in a position in which the residential endorsement holder ensures competent construction of residential construction projects for the general contractor to which the residential endorsement holder is assigned.

NEW CONTRACTOR ASSIGNMENT

I, \_\_\_\_\_, certify that contractor # \_\_\_\_\_

(Contractor Name) \_\_\_\_\_, has hired residential

endorsement holder # \_\_\_\_\_ (Person's Name)

as residential endorsement holder for our contractor registration. He/She has been hired in the capacity of \_\_\_\_\_

(Title).

Note: If a general contractor is registered with the department as a (1) sole proprietorship, the residential endorsement holder must be the sole proprietor; (2) partnership, the residential endorsement holder must be one of the partners; or (3) corporation, the residential endorsement holder must be an employee of the corporation, a member of the corporation's board of directors, or an officer of the corporation.

Date: \_\_\_\_\_ Signature of Contractor's Representative

Title: \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me on \_\_\_\_\_, 20\_\_\_\_\_.

SEAL

Notary Public

My Commission Expires: \_\_\_\_\_