



THE STATE  
of

**ALASKA** *Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional Licensing*

**Construction Contractors Program**

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Email: [ConstructionContractors@Alaska.Gov](mailto:ConstructionContractors@Alaska.Gov)

Website: [ProfessionalLicense.Alaska.Gov/ConstructionContractors](http://ProfessionalLicense.Alaska.Gov/ConstructionContractors)

## Reassignment of Residential Endorsement

Endorsement Holder/New Contractor Assignment: Complete this form, including notarization, and return the form to the division.

A residential endorsement may be assigned to no more than two general contractors. There is no provision in the Alaska Statutes for an active "unassigned" status of the residential endorsement. You may wish to have your endorsement unassigned, knowing full well that the endorsement is unusable until it is reassigned to a contractor.

→ **Endorsement  
Holder:**

Complete this top part and if needed, forward this form to the new contractor being assigned.

<b>Name:</b>		<b>Residential Endorsement Number:</b>	
<b>Mailing Address:</b>	P.O. Box or Street	City	State Zip
Select ONE (1) of the following:			
<input type="checkbox"/> Keep the endorsement assigned to the contractor it is presently assigned to and add another contractor.			
<input type="checkbox"/> Remove the endorsement from its present assignment and reassign it to another contractor.			
<input type="checkbox"/> Make the endorsement unassigned.			
Supply the name and registration number of the contractor that you wish to add to or reassign from the above-referenced residential endorsement.			
<b>Contractor Name:</b>		<b>Registration Number:</b>	

### Notary Signature

I certify the information is true and correct to the best of my knowledge.

<div>Notary Stamp</div>	<b>Endorsement Holder Printed Name:</b>			
	<b>Endorsement Holder Signature:</b>			
	<b>Notary Public for State of:</b>		<b>Subscribed and Sworn to Before me on this Day:</b>	
	<b>Notary Signature:</b>		<b>My Commission Expires:</b>	



## New Contractor Assignment:

The following information must be completed in full and sent directly to the division by the new contractor/representative.

Representative Name:			
Contractor Name:		Contractor Number:	
Residential Endorsement Holder Name:		Residential Endorsement Number:	
Residential Endorsement New Title*:			
<input type="checkbox"/> I hereby certify the contractor listed has hired the residential endorsement holder listed above.			

*\*If a general contractor is registered with the department as a (1) sole proprietorship, the residential endorsement holder must be the sole proprietor; (2) partnership, the residential endorsement holder must be one of the partners; or (3) corporation, the residential endorsement holder must be an employee of the corporation, a member of the corporation's board of directors, or an officer of the corporation.*

## Notary Signature

I certify the information is true and correct to the best of my knowledge.

<div>Notary Stamp</div>	Representative Printed Name:			
	Representative Signature:			
	Notary Public for State of:		Subscribed and Sworn to Before me on this Day:	
	Notary Signature:		My Commission Expires:	