

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF SOCIAL WORK EXAMINERS**

**MINUTES OF MEETING  
September 21-22, 2006**

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held September 21-22, 2006 in Anchorage, Alaska at the Atwood Building, 550 West 7<sup>th</sup> Avenue, Suite 1860.

**Thursday, September 21, 2006**

**Call to Order/Roll Call**

The meeting was called to order by Sammye Pokryfki, Board Chair at 1:00 p.m. Those present, constituting a quorum of the Board, were:

Sammye Pokryfki, Master Social Worker, Wasilla  
Darrell Allman, Clinical Social Worker, Anchorage  
Gail La Rose-Henderson, Clinical Social Worker, Wasilla  
Jason Floyd – Baccalaureate Social Worker, Valdez

Present from the Division of Corporations, Business and Professional Licensing was:

Eleanor Vinson, Licensing Examiner

Visitors from the Public were:

Ann Marie Sack, student observing meeting

Mildred Townsend, Public Member, Anchorage, joined the meeting at 1:10 p.m.

Introductions: Eleanor Vinson, new Licensing Examiner for the Board  
Jason Floyd, Board member attending his first meeting.

**Agenda Item 1    Review Agenda**

**Agenda Item 2    Review Meeting Minutes**

The Board reviewed April 7, 2006 Minutes. The Board reviewed these minutes and requested that the new licensing examiner go through the previous meeting's minutes and edit for spelling and vocabulary. It was also requested that the minutes from December 9<sup>th</sup> be located and edited. The Board will receive the minutes by email in order that they will be ready to vote on the changes at their next meeting.

**Agenda Item 3    Correspondence**

1.

The first letter discussed was from Mr. William Galic, who works for the State of Alaska's Office of Children's Services. Mr. Galic requested clarification as to what percentage of the hours worked in child protective services would count toward the clinical requirements for Clinical Social Worker licensure.

There was Board discussion. Jason Floyd stated that, as late as 2004, there were people trying to get the same question answered and the Board had not done so in the past. He would like the Board to clarify.

The Board referenced the regulations and the following definitions from the regulations:

**Sec. 08.95.990. Definitions.** In this chapter.....

(6) "clinical social work" means the diagnosis of psychiatric disorders and the use of techniques of applied psychotherapy of a nonmedical nature while practicing social work;

Sammye Pokryfki stated that it is a human resources issue, not a licensing issue. The standard is based on the fact they have practiced those skills. It goes back to the following regulation:

**12 AAC 18.115. SUPERVISION OF EXPERIENCE FOR CLINICAL SOCIAL WORK LICENSE.**

(c) To be accepted by the board,.....

(3) the clinical supervisor must be responsible for direct clinical supervision of the applicant within the following content areas:

(A) clinical skills;

(B) practice management skills;

(C) skills required for continuing competence;

(D) development of professional identity;

(E) ethical practice;

(F) legal and regulatory requirements.

**On a motion duly made by Allman, seconded by Townsend, and passed unanimously it was**

**RESOLVED that the Board directs Mr. Galic back to the statutes**

Darrell Allman noted there are two issues:

1. The standards are not clear: Needs better clarification.
2. Need a timely response on how the regulations stand now.

#### **Agenda Item 4 Investigator's Report**

Investigator Susan Winton joined the meeting and introduced herself.

The Investigator reported that there is one open/active investigation case at this time and no licensees on probation at this time.

The Board determined they needed to go into executive session to discuss/review investigative cases

**On a motion by Allman and seconded by La Rose-Henderson, and approved unanimously it was**

**RESOLVED to enter into executive session in accordance with AS 44.62.310(a)(2) to review investigative cases.**

At 1:53 p.m. the Board entered into executive session.  
At 2:15 p.m. the Board came out of executive session.

Board returned to:

**Agenda Item 3    Correspondence**

2.

The Board received a letter from Mr. David Ryczko, with the Association of Social Work Boards, regarding the Social Work Registry. This letter did not require action from the Board.

3.

The Board received a letter from the License Commission of the Americas saying they were going to begin licensing of biofeedback and neurotherapy professionals and basically, introduced themselves. This letter did not require action from the Board.

4.

The Board discussed who would attend the annual meeting of the Association of Social Work Boards (ASWB) being held in Baltimore, Maryland, from November 10 through 12, 2006.

The Board chose Darrell Allman to attend. He will submit his application for it.

The Board heard from Jason Floyd and Gail La Rose-Henderson regarding their attendance at the ASWB Board Training. Mr. Floyd reported that it was good overview what ASWB is and he now has a better perspective of what his role is on the Board as protector of the public and the profession. The licensing process was explained and showed how significant the test is and showed the standards they go through. It was nice to hear our Board is not alone on these issues.

Ms. La Rose-Henderson reported that she really enjoyed going and it was intensive training. She stated that she now has a better perspective on how things work. It gave her a respect for history and her place on board. She got to meet people and there was great day on law.

**Agenda Item 5    Regulations**

**On a motion duly made by Townsend, seconded by La Rose-Henderson, and approved unanimously it was**

**RESOLVED to have special work sessions once a month until the regulations review is complete.**

Darrell Allman offered an amendment: until concept goes to regulation Specialist. The second accepted the amendment. Vote showed no opposed: moved and approved as amended.

2:30 p.m. Break

2:40 p.m. Reconvene

Regulation Specialist Jun Maiquis joins the meeting by telephone at 2:40 p.m.

Sammye Pokryfki informed the regulations specialist that the Board wants to look at the process and wanted advice regarding any common pitfalls as the Board gets started on changing regulations regarding Sec 08.95.125. There was discussion of tentative regulation changes. Regulation

Specialist Maiquis summarized the process to the Board. He gets the working draft from the Board; puts it into regulation format and makes sure it follows the Statutes. Then he will return it to the Board, who writes the new regulation change according to his and the Department of Law's advise. This process for a new regulation takes six months to one year. If it is a "housekeeping" change, they do not take as long.

There was discussion on minimizing costs. Mr. Maiquis mentions putting all regulations projects in at once; do teleconference rather than requesting a regular meeting. He noted that the Board must not require something more stringent than what is in statute or the Department of Law will not let it go through.

There was discussion on changing the temporary licensing statutes. Eleanor said that she would research in areas where there's been talk of regulation action by previous boards.

The date of the first work session was scheduled for November 6, 2006 at 8:00 a.m.

#### **Agenda Item 6    Licensing Action**

Paralegal Steve Winker joined the meeting by telephone.

The Paralegal discussed the Motion of Entry of Default and Revocation on Ruth Marie Maxwell. Ms. Maxwell was going to voluntarily release her license but never signed the paperwork to do so.

**On a motion duly made by La Rose-Henderson, seconded by Allman, and approved unanimously it was**

**RESOLVED to accept the Order of Default on Ruth Maxwell.**

A Roll Call Vote was taken.

The Memorandum of Agreement on Arthur Potts was discussed. Mr. Potts lacked 6 hours of continuing education credit with Alaska Native issues. His will be assessed a fine of \$600.00 (\$100.00 per credit hour), suspension of his license and he will be automatically audited for the next two renewal periods.

**On a motion duly made by Allman, seconded by Floyd and approved unanimously it was**

**RESOLVED to accept Potts memorandum of Agreement as written.**

Mr. Winker stated that Mr. Potts has not sent verification of the courses he was to take. When he does that, the Board will do a mail ballot for them. His license is suspended until he provides documentation.

#### **Agenda Item 7    Public Comment**

Ms. Kelly Huse joined the meeting by telephone and spoke regarding licensure. She addressed the problem of getting another state's form accepted by Alaska.

Sammye Pokryfki noted that the Board's decisions are dictated by statute and regulations. Investigations is communicating with the Attorney General's Office to find out whether or not we are restricted to having to accepting only Alaska's form if the other official state form has the same information requested. The Board is sympathetic with Ms. Huse and her situation. The Board does not intend to put up barriers to people who meet the standards. The Board noted that her supervisor has not helped her with this. She has been done an injustice and it has caused a delay in the process.

#### **Agenda Item 9     Old Business**

The Board discussed doing a regulation project to change the professional fitness questions that have a five year limit on them. It goes back to a well publicized case. It was decided that it would be added to the list of regulations projects.

#### **Agenda Item 10   Applications**

The Board discussed a letter from Janet McDermott, who had a work supervisor who would not provide documentation of the supervised hours. The Board determined that this is out of the Board's purview. The Board Chair will draft a letter to Ms. McDermott.

The Board reviewed applications.

*5:00 p.m.*

*Adjourn until 8:30 a.m. Friday September 22, 2006*

**Friday, September 22, 2006**

**Call to Order/Roll Call**

The meeting was called to order by Sammye Pokryfki, Board Chair, at 8:35 a.m. Those present, constituting a quorum of the Board, were:

Sammye Pokryfki, Master Social Worker, Wasilla  
Darrell Allman, Clinical Social Worker, Anchorage  
Gail La Rose-Henderson, Clinical Social Worker, Wasilla  
Mildred Townsend, Public Member, Anchorage  
Jason Floyd, Baccalaureate Social Worker, Valdez (joined at 8:45 am)

Present from the Division of Corporations, Business and Professional Licensing was:

Eleanor Vinson, Licensing Examiner

Add to Agenda: Correspondence at 8:35 a.m.  
Budget/Rhonda Leatham at 11:30 a.m.

Return to:

**Agenda Item 3 Correspondence**

The Board discussed correspondence from a Ms. Lynette Torres. Ms. Torres had worked for the State of Alaska as a social worker, with a "grandfathered" license. She had left that position to take a new, non-social worker position. She requested the Board determine if she could return to another social work position. She wanted the following defined:

**Sec. 08.95.911. Exemptions.** (a) Notwithstanding AS 08.95.100(b)(1), a person who, on June 30, 2001, was employed or providing services under the title "social worker" may, without obtaining a license under this chapter, continue to use the title "social worker" while the person is employed by the same employer or, if self-employed, while providing the same scope of services, as on June 30, 2001. (Effective 7/1/2001)  
(b) The exemption under (a) of this section does not authorize use of the title "social worker" outside the context of the person's' employment or self-employment, as applicable.

The Board determined that, if a person is grandfathered into the social worker position on 6/30/01, and leaves that position, even if staying employed by the state, that person is no longer "grandfathered". The Board Chair will write her a reply.

**Agenda Item 10 Applications**

**On a motion duly made by La Rose-Henderson, seconded by Allman and approved unanimously it was**

**RESOLVED to go into executive session for the purpose of reviewing applications.**

Off record at 8:50 a.m.  
On record at 9:00 a.m.

Return to:

**PUBLIC COMMENT**

The Board was joined by Rick Younkings, Chief Investigator with the Division. He came to address the Board regarding Ms. Huse's application. He had been in contact with her former supervisor and there were no problems with the applicant and her abilities.

Mr. Younkings had been in touch with the Attorney General's office, and the information given was stated that the Board has the discretion to make decisions regarding applicants. The Board can approve Ms. Huse using the Maine form. They must attach Maine's supervisor form along with Alaska's supervision form showing they are substantially the same.

Mr. Younkings further stated that, if the case went to hearing, there would be the question, "Was every attempt made to get information?"(by the applicant). If there is substantial compliance, the hearing would most likely go in favor of the applicant. So, if Maine's form meets/exceeds the information on Alaskan forms, the Board can accept it. The forms are for consistency. If the Board feels this information is substantially the same, the decision to accept the form will stand on legal principal.

The Board was in consensus that they would accept the form from Maine in place of Alaska's form, as it contains the same information as the Alaska form.

At 9:07 a.m. Chief Investigator Younkings left the meeting.

Board returned to

**Agenda Item 10 Applications**

**On a motion, duly made by Allman, seconded by Townsend and approved unanimously it was**

**RESOLVED to go into executive session to review applications**

Entered executive session at 10:50 a.m.

Exited executive session at 11:20 a.m.

**Agenda Item 8 Budget Report**

Rhonda Leatham, Accounting Technician for the Department, joined the meeting at 11:25 a.m. (by telephone) to give the Board an overview of budget report. It was unknown if the fees will be reduced or if there was a projected budget. The technician will get back to the Board. Ms. Leatham left the meeting at 11:50 a.m.

Lunch Break at 11:55 a.m.

Reconvened at 1:15 p.m.

Mildred Townsend left the meeting at 3:00 p.m.

Gail La Rose-Henderson left the meeting at 4:00 p.m.

A quorum of the Board remained.

**Agenda Item 11 CEU Audits**

The Board resumed application process and continuing education audits.

**On a motion, duly made by Floyd and seconded by Allman it was**

**RESOLVED to approve the following licensees' as approved for their audits**

Burns, Carla  
Buzek, Eileen  
Garner, Fennisha  
Jamieson, Melody  
Kovalenko, Kimberly  
Lally, Eileen  
Lauterbach, John  
Lavender-Bratcher, Debra  
Lavigne, Marie-Jeanne  
McQueen, Jr., John  
Morgan, Nancy  
Morton, Laura  
Williams, Donna  
Zaccardi, Michael

**Roll call Vote: Sammye Pokryfki – yes  
Jason Floyd – Yes  
Darrell Allman - Yes**

**Motion passed.**

It was noted that not all audits were completed. The Board will have to do nineteen of the audits by mail ballot.

**On a motion, duly made by Floyd and seconded by Allman it was**

**RESOLVED to approve pending the following licensees' CEUs as stated on their forms**

Hull, Donald  
Moyer, David  
Woodward, Barry

**Roll call Vote: Sammye Pokryfki – Yes  
Jason Floyd – Yes  
Darrell Allman - Yes**

**Motion passed.**

**On a motion, duly made by Allman and seconded by Floyd it was**

**RESOLVED to approve/approve pending the following applications**

For Clinical by Examination: Arvidson, Kathryn  
Huse, Kelley  
Lewis, Alfred  
McLin, James  
Natanek, Malinda  
Newell, Christina  
Renwick, Judith

For Clinical by Credentials: Baker-Williams, Pamela  
Black, Sheri  
Smith, Casey

For Master by Examination: Barrett, Emily  
Baughman, Carol  
Davis, Michele  
Holthause, Aileen  
Wiebel, Jr., Gary

For Baccalaureate by Examination: Michaelson, Jennifer

For Temporary Master Social Work license: Morris, Elena  
Stratman, Joseph

For Temporary Baccalaureate Social Work license: Beaubouef, Randall

For Extension of MSW Examination: Jolley, Erica

For Clinical Social Worker by Examination Pending: Williams, Edward

**Roll call Vote: Sammye Pokryfki – Yes  
Jason Floyd – Yes  
Darrell Allman - Yes**

**Motion passed.**

**On a motion, duly made by Floyd and seconded by Allman it was**

**RESOLVED to approve/approve pending the following applications for continuing education courses**

Alaska Court Systems – Family Group Conference Facilitator Training

Alaska Rural Behavioral Health Training Academy – Adult Services Track-Advanced, Fall 2006

Alaska Rural Behavioral Health Training Academy – Child Youth Services Track Advanced, Fall 2006

Anchorage Community Mental Health Services – Advanced Training in Attachment Self-Regulation  
& Competencies w/ Traumatized Youth-6 general CEUs

Anchorage Community Mental Health Services – Peer-Provider Partnerships for Recovery Confer.

Co-Occurring Disorders Institute – Focusing Attention Can Rewire the Brain-Treating Obsessive  
Compulsive Disorder

Co-Occurring Disorders Institute – Frontal Lobes & Executive Functions & Cognitive Aging & the Wisdom Paradox

Co-Occurring Disorders Institute – Neurobiology of Addiction: Insights for Neuroimaging

Co-Occurring Disorders Institute – Stress Coping & Health

Co-Occurring Disorders Institute – Theories of Autism

Foundation For End of Life – From Cruzan to Shiavo: What Have We Learned

Lorman Business Center – Interstate & international Child Custody Jurisdiction

Lorman Business Center – Strategies & Techniques for Working w/Challenging Parents: Plan Your Work and Work Your Plan

Lorman Business Center – Understanding Autism Spectrum Disorders: Assessment & Diagnosis

Providence Health System – Kids Who Grieve and How to Help

Texas Neurorehab Center & The Oaks Treatment Center – Behavioral & Cognitive Consequences Of Severe Brain Injury

Texas Neurorehab Center & The Oaks Treatment Center – Childhood Behavior Disorders, Autistic Spectrum Disorders, Fetal Alcohol Spectrum Disorders

**Approve Pending**

Alaska Court Systems – High Conflict People in Custody Disputes

**Roll call Vote:**     **Sammye Pokryfki – yes**  
                          **Jason Floyd – Yes**  
                          **Darrell Allman - Yes**

**Motion passed.**

Darrell Allman questioned the Board’s determination on his audit. Because he abstains from voting and we lack a quorum without his vote, Mr. Allman’s audit review will be completed via mail ballot. His concerns were noted by the Chair.

**Meeting was adjourned at 5:00 p.m.**

Respectfully submitted:

\_\_\_\_\_  
Eleanor Vinson, Licensing Examiner

Approved:

\_\_\_\_\_  
Sammye Pokryfki, Chair  
Social Work Examiners Board

Date: \_\_\_\_\_