

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF SOCIAL WORK EXAMINERS**

**MINUTES OF MEETING
March 9, 2007**

By authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Social Work Examiners was held March 9, 2007, in Anchorage, Alaska, at the Atwood Building, 550 West 7th Avenue, Suite 1860.

Friday, March 9, 2007

Call to Order/Roll Call

The meeting was called to order by Sammye Pokryfki, Board Chair at 8:30 a.m. Those present, constituting a quorum of the Board, were:

Sammye Pokryfki, Master Social Worker, Wasilla
Darrell Allman, Clinical Social Worker, Anchorage
Gail La Rose-Henderson, Clinical Social Worker, Wasilla
Jason Floyd – Baccalaureate Social Worker, Valdez
Paulette Schuerch, Public Member, Anchorage

Present from the Division of Corporations, Business and Professional Licensing was:

Eleanor Vinson, Licensing Examiner

Introductions and welcome: Paulette Schuerch, new member, was introduced.

Agenda Item 1 Review Agenda

There were no changes to the agenda.

Agenda Item 2 Review Meeting Minutes

The Board had requested that the new licensing examiner, Eleanor Vinson, go through the minutes of previous minutes and edit the spelling and vocabulary. The was done and the edited minutes were brought before the Board for approval:

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept as amended the December 9, 2005 meeting minutes.

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept the April 7, 2006 meeting minutes as written.

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept the September 21-22, 2006 meeting minutes as written.

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept the November 6, 2006 meeting minutes as written.

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept the December 11, 2006 meeting minutes as written.

On a motion duly made by Darrell Allman, seconded by Gail La Rose-Henderson, and passed unanimously it was

RESOLVED that the Board accept the January 22, 2007 meeting minutes as written.

Agenda Item 3 Correspondence

A. ASWB Membership dues (motion to pay)

On a motion duly made by Gail La Rose-Henderson, seconded by Jason Floyd, and passed unanimously it was

RESOLVED that the Board pay the 2007 membership dues to ASWB.

B. ASWB Board Member Training

The Board discussed the value and necessity of training. The following is a list of the members and the training they will be attending:

June 22-24, 2007	New Board Member Training	Paulette Schuerch
November 9-11	Annual Meeting	Jason Floyd
May 15-18, 2008	Education Meeting	Gail La Rose-Henderson

It was also noted during the meeting that Darrell Allman was chosen for the ASWB 2007 Bylaws Committee.

C. Lane Beauchamp-waiver request

An individual was requesting that the Board waive the 100 hours of supervision requirements. The Board does not have authority to take such action.

D. Shawnie Olson, LPC Board Chair-Statutes

The Board Chair for the Board of Licensed Professional Counselors had written to the Board of Social Work Examiners and requested their support on a state Senate bill that adds the term "professional counselor" for title restriction to AS 08.29.100 (a) and that adds "licensed professional counselor" to AS 21.36.090(d).

There was discussion and, though the Board had no problem with the changes, they declined to write a letter.

E. Summers – distance learning

An email had been received from Patrick Summers wanting to know what guidance there is from the state regarding practicum and internships. The Board responded that our regulations do not address this question.

Agenda Item 4 Old Business

The Board reviewed two letters which had been written for the previous meeting. The Galic and Torres letters were FYI only.

Agenda Item 5 Budget Report

Rhonda Leatham, Accounting Technician, joined the meeting by telephone. She reported that, eight months into the fiscal year 2007, all figures for 2006 are final in the report.

Chair Pokryfki asked about a decrease in licensing fees and how it would affect any deficit for the Board and cause the fees to rise next year. Ms. Leatham reported that there is no projection information available, but a fee analysis will be requested from the Administrative Manager. The Board would like to see the last projection done when fees were reduced. There is concern from the Board that there will not be enough reserve money.

Agenda Item 6 Statutes

Pre-approved supervision

If there is an alternate plan of supervision, it must be pre-approved by the Board if it is something out of the ordinary, such as, not being able to get face-to-face supervision in rural areas of the state.

There was a decision by the Board that they would like use wording similar the Psychology Board's regulation for wording in the Professional Counselor's regulations put into 12 AAC 62.220 (e). It was determined that a statute change was not needed, but a regulations change.

The wording from the Psychology Board's regulations that the Board wishes to follow is:

12 AAC 60.080. (a)

(9) (c) For good cause shown to the board's satisfaction, the board will accept an alternate plan of supervision that varies from the requirement of (a)(3) of this section, if the applicant

- (1) submits the alternate plan in writing to the boardand
- (2) receives approval of the alternate plan by the board before beginning the alternate supervised experience.

The Board wishes the new wording be inserted with or in (c)(1) (see below) as the Regulations Specialist finds appropriate. The intent of the Board is that an applicant will get permission BEFORE they do any supervision that is out of the ordinary.

12 AAC 18.115. SUPERVISION OF EXPERIENCE FOR CLINICAL SOCIAL WORK LICENSE. (a) To meet the requirements of AS 08.95.110(a)(2), an applicant for a clinical social work license must document at least 100 hours of direct clinical supervision equitably distributed throughout the supervised period. No more than 50 hours required by this subsection may be in group supervision. For good cause shown, the board will, in its discretion, grant a written request from an applicant for an exception to the limitation on the number of group supervision hours.

(b) The board will, in its discretion, approve the supervision of experience of an applicant for a clinical social work license to satisfy the requirements of AS 08.95.110(a)(2) if the clinical supervisor

- (1) documents the applicant's supervised experience on a form provided by the department; and
- (2) is a clinical social worker, psychologist, or psychiatrist who holds an unrestricted license to practice that profession in this state or other licensing jurisdiction during the period of supervision.

(c) To be accepted by the board,

(1) direct clinical supervision must be provided in face-to-face meetings between the supervisor and the applicant unless the board, for good cause shown, has granted an exception allowing for an alternate form of supervision.

(2) if direct clinical supervision is not provided to the applicant within the applicant's agency of employment, the applicant must provide the board with a written release from the administrator of the applicant's agency for the applicant to be supervised outside the applicant's agency setting; and

(3) the clinical supervisor must be responsible for direct clinical supervision of the applicant within the following content areas:

- (A) clinical skills;
- (B) practice management skills;
- (C) skills required for continuing competence;
- (D) development of professional identity;
- (E) ethical practice;
- (F) legal and regulatory requirements.

The Board feels that if someone submits a request for approval, if the Board approves the alternate plan, then the hours may count from the time the request was submitted. They wish to insert language similar to the 12 AAC 60.080 into the Social Work regulation following 12 AAC 18.115 (c)(1).

On a motion duly made by Gail La Rose-Henderson, seconded by Jason Floyd, and passed unanimously it was

RESOLVED that the regulation 12 AAC 18.115. (1) be revised to include wording similar to 12 AAC 60.080 (9) to read as follows (as Regulation Specialist determines would fit best):

For good cause shown to the board's satisfaction, the board will accept an alternate plan of supervision that varies from the requirement of **{(b)}** of this section, if the applicant

- (1) submits the alternate plan in writing to the boardand
- (2) receives approval of the alternate plan by the board before beginning the alternate supervised experience.

Agenda Item 7 Regulations

7a. Temporary license

The Board discussed accepting unofficial transcripts for temporary licenses, as has been done previously. The Board determined the statutes do not prohibit using unofficial transcripts and there is no need for a statute change. The Board's intent is to allow a temporary license to be issued using an unofficial transcript.

7b. Background checks/fingerprinting

Darrell Allman led the discussion with the information he brought back from the ASWB national meeting he had attended. The ASWB had added into their model law that background checks are needed. The basic premise of the criminal background check is that the applicant must be of good moral character and protection of the public. If we required it, this would show due diligence by the Board.

The Board was joined by Jun Maiquis, Regulations Specialist, by telephone.

The Board discussed the need for criminal background checks; how other certifications require it; and the fact that social workers are in contact with children. It was agreed that it is done for public protection. They noted that there will be a public comment period for the regulation and that will give the public a chance to voice their opinions.

The Board is proposing that they adopt a regulation close to that of the Nursing Board's regarding the fingerprinting for new applicants. There was discussion about whether or not it would be required for temporary licenses and those already licensed (at renewal). Discussion centered on requiring an applicant to turn in the fingerprint card/information before they would receive a temporary license. It was determined that it was up to the Board as to when a temporary license would be issued-before or after the results of the fingerprinting was received from the Department of Public Safety, which could take from six weeks to several months, depending on the circumstances.

The Regulations Specialist Maiquis had prepared a tentative regulation wording as they had requested. It is based on the Board of Nursing's regulations. There was discussion about using the fingerprinting for renewals, but Mr. Maiquis noted that this is something that would have to be brought to the legal department. He will find out why the Nursing Board was not able to require fingerprinting for renewals; he will contact the Board's lawyer. He will get clarification regarding the renewals.

The Board tabled the discussion until further investigation into the requirements by the Regulations Specialist, who will check with the Department of Law regarding such things as temporary licenses and if there is an impact on them.

Agenda Item 8 Investigator's Report

Investigator Susan Winton joined the meeting. She reported there is an on-going investigation that indicates a public safety issue that warrants an investigation.

The Investigator gave a brief overview of how an investigation proceeds.

Agenda Item 9 Public Comment

There were no members of the public present.

Agenda Item 10 New Business

A. DARS check earlier in process

Gail La Rose-Henderson had brought up the question of why the DARS checks are not done earlier in the application process. This is when the licensing examiner checks the Association of Social Work Boards' list of sanctioned social work licenses. The Board agreed that they would like to see the list checked before it comes to them for review. Presently, it is only checked before a temporary or permanent license is issued.

Agenda Item 11 CE Audit

There is only one incomplete audit.

Agenda Item 12 Application Review

On a motion by Gail La Rose-Henderson and seconded by Jason Floyd, and approved unanimously it was

RESOLVED to approve the following applications for Clinical Social Worker by Examination:

FILLER, MAYBELLE
FLANAGAN, JENNIFER
HENDRICKS, MEGAN
JOHNSON, ERIN
PAULSON, ZACHARY

On a motion by Gail La Rose-Henderson and seconded by Darrell Allman, and approved unanimously it was

RESOLVED to approve the following applications for Master Social Worker by Examination:

POWERS, NATALIE

On a motion by Gail La Rose-Henderson and seconded by Jason Floyd, and approved unanimously it was

RESOLVED to approve the following applications for Baccalaureate Social Worker by Credential:

HENSON, JESSICA

On a motion by Gail La Rose-Henderson and seconded by Darrell Allman, and approved unanimously it was

RESOLVED to approve the following applications for Extensions of one year for Clinical Social Worker examination:

NEUMANN, JAMES
NEUMANN, MARY

On a motion by Gail La Rose-Henderson and seconded by Darrell Allman, and approved unanimously it was

RESOLVED to approve the following Continuing Education Providers' applications:

CODI -- 1.5 CEU – Medicaid Compliant Documentation

CODI -- 6.5 CEU – Treatment Planning & Interventions for Multi-problem/Multi Agency Consumers
(adult and child)

Homer Psychological Services -- 6 CEU – Considering Clinical Issues that can Become Ethical Dilemmas

Lorman Business Center, Inc. -- 1.5 CEU – Suicide: Protecting Your Clients and the Public

On a motion by Gail La Rose-Henderson and seconded by Darrell Allman, and approved unanimously it was

RESOLVED to approve the following Baccalaureate Social Worker by Examination application PENDING receipt of required letters of reference:

VOSS, KRISTIN

On a motion by Gail La Rose-Henderson and seconded by Darrell Allman, and approved unanimously it was

RESOLVED to approve the following Clinical Social Worker by Credential application PENDING receipt of required letters of reference:

NELSON, GORDON

Agenda Item 13 Board Business

13.A. Task List

13.B. Sign Wall Certificates
None to sign

13.C. Schedule future meetings
The next meeting is scheduled for June 15, 2007, in Anchorage.

13.D. Sign Meeting Minutes
Done

13.E. Travel Authorizations collected and signed

14. F. Ethic Reports
None needed.

The meeting was adjourned at 1:20 p.m. *until 8:30 a.m. Friday June 15, 2007*

Respectfully submitted:

Eleanor Vinson, Licensing Examiner

Approved:

Sammye Pokryfki, Chair
Social Work Examiners Board

Date: _____