



**Board of Pharmacy**

PO Box 110806, Juneau, AK 99811-0806

(907) 465-2550

Email: [BoardofPharmacy@Alaska.Gov](mailto:BoardofPharmacy@Alaska.Gov)

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## Drug Room Self-Inspection Report

<b>Official Name:</b>			
<b>DBA Name:</b>			
<b>Address:</b>			
<b>Telephone Number:</b>			
<b>Fax Number:</b>			
<b>Hours of Operation:</b>			
<b>Drug Room License Number:</b>		<b>Expiration Date:</b>	
<b>Consultant Pharmacist or pharmacy Name:</b>		<b>License Number:</b>	

Check Where Applicable
<input type="checkbox"/> Initial Application
<input type="checkbox"/> Renewal
<input type="checkbox"/> Change in Ownership
<input type="checkbox"/> Change in Location
<input type="checkbox"/> Re-Inspection

In accordance with 12 AAC 52.810, a licensed drug room must continuously employ a pharmacist or have a written agreement with a pharmacy or pharmacist for consultant pharmacist services. A copy of the written agreement for consulting services must be attached.

Keep a copy of this report on file.

AUTHORITY	ITEM	YES	NO	COMMENTS
<b>DRUG ROOM STANDARDS</b>				
AS 08.80.030 12 AAC 52.800	1) The drug room prepares and administers prescription drugs from bulk supplies for patients receiving treatment within the institutional facility.			
AS 08.80.030 12 AAC 52.800	2) The drug room stores and administers prescription drugs that are labeled and dispensed for specific patients by a pharmacy.			
AS 08.80.030 12 AAC 52.810	3) The drug room continuously employs a pharmacist or has a written agreement with a pharmacist for consultant pharmacist services.			
AS 08.80.030 12 AAC 52.820	4) The consultant pharmacist provides evaluations and recommendations concerning drug distribution, control, and use.			
AS 08.80.030 12 AAC 52.820	4) The consultant pharmacist completes on-site reviews to ensure that drug handling and use procedures conform to all statutes, regulations, and recognized standards of practice.			
AS 08.80.030 12 AAC 52.820	5) The consultant pharmacist provides drug information to facility staff and physicians, participates in the facility's staff development program, and assists in establishing policies and procedures to control the distribution and administration of drugs.			
AS 08.80.030 12 AAC 52.820	6) The consultant pharmacist documents pharmacy services that are provided and maintains the documentation for a period of at least two years.			
AS 08.80.030 12 AAC 52.830	7) Emergency drug kits are used only by personnel authorized to administer the drugs to patients receiving treatment within the institutional facility.			
AS 08.80.030 12 AAC 52.830	8) Emergency drug kits are provided, supplied, and maintained in accordance all statutes, regulations, and recognized standards of practice.			
AS 08.80.030 12 AAC 52.840	9) First dose kits are maintained only for the initiation of nonemergency drug therapy to a patient receiving treatment within the institutional facility when the necessary drug is not available from a pharmacy in time to prevent risk of harm to a patient.			
AS 08.80.030 12 AAC 52.840	10) First dose kits are provided, supplied, and maintained in accordance all statutes, regulations, and recognized standards of practice.			

**FACILITY STANDARDS (GENERAL)**

AS 08.80.157 12 AAC 52.400	1) The drug room has a sink with hot and cold running water and is maintained in a sanitary condition.			
AS 08.80.157 12 AAC 52.400	2) The temperature of the drug room is maintained within a range compatible with the proper storage of drugs.			
AS 08.80.157 12 AAC 52.400	3) The drug room has refrigeration facilities with a thermometer and the temperature is maintained within 36 to 46 degrees Fahrenheit.			
AS 08.80.157 12 AAC 52.400	4) The drug room has the equipment, supplies, and reference materials necessary to compound, dispense, label, administer, and distribute drugs and devices.			
AS 08.80.157 12 AAC 52.410	5) All drugs and devices that have exceeded their expiration date are removed from stock, and quarantined until properly disposed of.			
AS 08.80.157 12 AAC 52.420	6) The drug room is always locked when the pharmacist is not on site.			
AS 08.80.157 12 AAC 52.990	7) The current drug room license and license of the consultant pharmacist are displayed.			

**CONTROLLED SUBSTANCES**

Controlled Substances Act of 1970	1) Drug room supplies are not used to supply office stock or "medical bag" for physicians.			
Controlled Substances Act of 1970	2) All prescriptions for controlled substances are dated, contain the full name and address of the patient, and the name, address, and DEA number of the physician.			
Controlled Substances Act of 1970	3) Schedule II prescriptions are manually signed by the physician, and Schedule II prescriptions are not refilled.			
Controlled Substances Act of 1970	4) Controlled substances are securely locked or dispersed throughout the noncontrolled inventory.			



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## Drug Room Self-Inspection Report Signature Page

### Attestation

I, the consulting pharmacist, state that all the statements herein contained are each and all strictly true in every respect.

I understand that false or forged statements made in connection with this self-inspection report may be grounds for denial or revocation of the drug room license.

Notary Stamp	<b>Consulting Pharmacist Printed Name:</b>			
	<b>Consulting Pharmacist Signature:</b>			
	<b>Notary Public for State of:</b>		<b>Subscribed and Sworn to Before me on this Day:</b>	
	<b>Notary's Signature:</b>		<b>My Commission Expires:</b>	

**NOTE:** *If any areas on the self-inspection report were checked off as not non-compliant, you must still send in the report. You then have 90 days to bring those areas into compliance. A new report will be sent to you to fill out.*