

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING  
May 21, 2010**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held May 21, 2010 at Atwood Building, Conference Room 1860, 550 W. 7<sup>th</sup> Avenue, Anchorage, AK.

**Friday – May 21, 2010**

**Call to Order/Roll Call**

The meeting was called to order at 9:09 a.m. by Lisa Turner, Chairman.

Those present, constituting a quorum of the Board:

Lisa Turner, Psychological Associate, Chairman  
John DeRuyter, Psychologist  
Kristi Fuller, Psychologist  
Cam Carlson, Public Member

Excused: Dr. Iva Greywolf, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner  
David Newman, Investigator

Guest: Kimmie Smith

**Agenda Item 1 – Review Agenda**

The Board reviewed the agenda and made the following changes to the agenda.

- Remove – Item 4, Ethics Video
- Item 10
  - Examination Review Challenge Questions
- Item 13
  - Criminal Background Checks

**Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:**

**MOVED to approve the agenda as amended.**

**Agenda Item 2 – Review Task List**

The Board reviewed the task list. The following Board tasks are pending:

- Jan Mays - Mail out the Information Letter to all applicants who applied and were denied in the last 4 years.

**Agenda Item 3 – Ethics Disclosure**

No ethics issues to disclose.

**Agenda Item 4 – Ethics Video**

This agenda item was removed.

**Agenda Item 5 – Investigative Report**

David Newman, Investigator joined the meeting to present the investigative report.

**Open Complaints:**

C2901-08-001	Unlicensed Practice	Review Ongoing – (Inv. Susan Winton)
C2901-10-003	Unlicensed Practice	Review Ongoing

**Open Investigations:**

2902-07-001	Violating Professional Ethics	Consent Agreement Pending (Inv. Susan Winton)
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**Complaint or Investigation Activity Since Last Board Meeting:**

C2900-09-002V	Violating Professional Ethics	Closed – Respondent appealed license denial: Administrative Hearing set for June 2-3, 2010.
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C2901-10-001	Unlicensed Practice	Closed – No Action/No Violation
C2901-10-002	Unlicensed Practice	Closed – No Action/No Violation

**Agenda Item 6 – Alaska Psychological Association**

The Board made several attempts and left messages to Dr. Phillip Baker, Alaska Psychological Association. Dr. Baker did not return the calls.

### **Agenda Item 7 – Review/Approve Minutes**

February 25, 2010

- Page 5 – Item 11, first paragraph, third sentence, delete “submit” and add “submit” after “voluntarily”.
- Page 5 – Item 11, second paragraph, second sentence, change “readily” to “ready and”.
- Page 7 – Item 15, Cook Letter, second sentence, delete “supposed”.
- Page 7 – Item 15, Information Letter to Applicants, first sentence, change “has applied” to “have been denied”.
- Page 7 – Item 15, Information Letter to Applicants, first sentence, delete “but didn’t meet Alaska requirements”.
- Page 7 – Item 15, Information Letter to Applicants, second sentence, delete “which” and change to “and”.
- Page 8 – Item 15, Task Lists, Lisa Turner, change “metric” to “matrix”.
- Page 8 – Item 15, Task Lists, Dr. Fuller, delete “will review at the December 3-4, 2009 meeting”.

**Upon a motion by Mrs. Carlson, seconded by Dr. Fuller and approved unanimously, it was:**

**MOVED to approve the February 25, 2010 meeting minutes as amended.**

Break at 9:36 a.m.; back on record at 9:40 a.m.

### **Agenda Item 8 – Goals & Objectives**

The Board reviewed the Goals and Objectives for fiscal year 2011. There were no changes.

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.

The Board requested that a statistical report be prepared reflecting the number of cases investigated and providing a projected cost of those investigations. The Board requested the report to be available for review at the September 2-3, 2010 meeting.

The Board consented with the Goals & Objectives for FY 2011.

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to adopt the Goals & Objectives for FY 2011.**

### **Agenda Item 9 – Public Comment**

The Board called Kimmie Smith for public comment via teleconference.

Ms. Smith wanted to ask the Board if they accept a variance on a practicum. Ms. Smith is a full-time student at Walden University. Ms. Smith is in the process of starting her internship but having difficulties on attaining license psychologists in Wrangell. Ms. Smith stated that Wrangell only has licensed Social Workers.

Ms. Turner directed Ms. Smith to forward questions regarding licensing requirements to Mrs. Mays. The Board thanked Ms. Smith for bringing the issue before the Board.

### **Agenda Item 10 – State Law & Ethics Exam**

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to enter into executive session in accordance with AS 44.62.310 (c) (2) and (3) and Alaska Constitutional Rights to Privacy Provisions for the purpose of discussing the State Law & Ethics Examination and the May 14, 2010 examination review/challenge questions.**

Executive session at 10:16 a.m.; back on record at 11:15 a.m.

Break at 11:16 a.m.; back on record at 11:29 a.m.

Public comment – See Agenda Item 9

**Upon a motion by Mrs. Carlson, seconded by Dr. Fuller and approved unanimously, it was:**

**MOVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3) and Alaska Constitutional Rights to Privacy Provisions for the purpose of continuing discussing the State Law & Ethics Examination and the May 14, 2010 examination review/challenge questions.**

Executive session at 11:40 a.m.; back on record at 12:16 p.m.

**Upon a motion by Mrs. Carlson, seconded by Dr. Fuller and approved unanimously, it was:**

**MOVED to recess for lunch.**

Recess at 12:17 p.m.; back on record at 1:26 p.m.

Executive session at 1:26 p.m.; back on record at 2:01 p.m.

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to enter into executive session in accordance with AS 44.62.310(c)(2) and (3) and Alaska Constitutional Rights to Privacy Provisions for the purpose of continuing discussing the State Law & Ethics Examination and the May 14, 2010 examination review/challenge questions.**

### **Agenda Item 11 – Courtesy Licensing Reporting**

The Board reviewed the courtesy license spreadsheet that Mrs. Mays created. The spreadsheet is to keep track of the monthly reports from courtesy license holders. The monthly report is a requirement in accordance with 12 AAC 60.035.

Mrs. Mays stated that an email task reminder has been setup to recur every month to ensure that monthly reports are submitted. The Board directed that the licensees that are not in compliance be referred to David Newman, Investigator for further follow-up. The Board also requested that the courtesy license spreadsheet be enclosed at every meeting.

### **Agenda Item 12 – Application Review**

The Board reviewed four applications for psychologist by credentials, two requests for extension on Supervision Plan, one request for alternate Supervision Plan and two CEU Audits.

A quorum of the Board made the following motions.

#### **Psychologist**

**Upon a motion by Dr. Fuller, seconded by Dr. DeRuyter and approved unanimously, it was:**

**MOVED to approve the following applicants for licensure as a psychologist by credentials: Dr. Harold Smith, Dr. Michael Gould, Dr. Arthur Trenholme, and Dr. Diane DiGiulio.**

**Upon a motion by Dr. Fuller, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to approve Dr. Joseph Bablonka's request for extension on Supervision Plan. Extension is good for sixty days.**

**Upon a motion by Dr. Fuller, seconded Dr. DeRuyter and approved unanimously, it was:**

**MOVED to deny Dr. Julieann Pankey's request for alternate supervision plan with Dr. James Allen. Teaching is not related to face to face contact with**

**patients and does not qualify as clinical supervision in accordance with 12 AAC 60.080(a)(4)(9).**

**Upon a motion by Dr. Fuller, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to approve Dr. Julieann Pankey's request for alternate supervision plan with Dr. Jason Whipple, pending documentation that supervision requirements are met with clinical work. Time spent on supervision of teaching should not be included in total supervision hours.**

Psychological Associate

**Upon a motion by Dr. Fuller, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to approve Lillie "Michelle" Grimes's request for extension on supervision plan.**

CE Audit Voting Ballot

The Board reviewed the revised CEU Audit voting ballot. The Board made some corrections. The Board directed that the ballot be used immediately once the changes have been made.

**Upon a motion by Dr. Fuller, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to approve CEU Audit's for licensing period July 1, 2009 to June 30, 2011 for Cecilia Meyer and Dr. Diane Preston.**

**Agenda Item 13 – Proposed Regulation Changes**

The Board reviewed the May 18, 2010 draft proposed regulations for 12 AAC 60.010, .020, .030, .035. The Board came to a decision to go forward with the proposed regulations.

**Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:**

**MOVED to approve the May 18, 2010 draft proposed regulations under the authority of AS 08.86.070(1) and 08.86.130(2) and excluding courtesy license in 12 AAC 60.035(c).**

Mrs. Mays provided a status report on HB 110. HB 110 is still waiting signature by the Governor.

### **Agenda Item 14 – Tele-Video Supervision**

Dr. DeRuyter suggested that the board take up the topic of Tele-psychology.

Ms. Turner stated that the APA Model Licensure Act will be revised effective July 2010. Ms. Turner proposed that the Board consider possible regulation changed based on the revised APA Model Licensure Act.

### **Agenda Item 15 – Administrative Issues**

#### Budget Report

The Board reviewed the Expenditure and Revenue Report. The Board had no questions.

#### Cook Letter

The Board reviewed a copy of the Cook letter. The Board had no questions.

#### Dr. Lorin Bradbury Appreciation Letter

The Board signed the appreciation letter for Dr. Bradbury.

#### Board Member Self Appraisal Results

The Board reviewed the Board Member Self Appraisal that Ms. Turner drafted up. The Board had no questions.

#### Electing New Chairman

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to appoint Lisa Turner as the new chairman.**

#### Schedule Next Meeting/Length of Meetings

The Board will continue to request and plan for two full days, if necessary. The Board will make an attempt to condense future meetings to one day, if the agenda allows it. This decision will be made at least a month prior to the scheduled meeting.

The following are meeting dates for 2010:

September 2-3, 2010 in Kenai  
December 2-3, 2010 in Anchorage

#### Sign Wall Certificate

There were no wall certificates to sign.

#### Meeting Minutes Signed

December 3-4, 2009 by Lisa Turner, Chairman.

Sign TAs and Collect Receipts

Board members signed Travel Authorization forms and will submit receipts.

Task Lists

Jan Mays

- Email Ms. Turner a copy of the denial letter for Cara Peters.
- Email Investigative Flow Chart to the Board.
- Locate the letter to attorneys regarding courtesy license.
- Email exam question #28 to Mrs. Carlson.
- Email Child Custody Rev. 02/09 to Board.

Cam Carlson

- Revise exam question #28.

Dr. DeRuyter

- Draft proposed regulation on tele-psychology.

**Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:**

**MOVED to adjourn the meeting.**

There being no further business, the meeting adjourned at 4:08 p.m.

Respectfully Submitted:

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Jan Mays  
Licensing Examiner

Approved:

\_\_\_\_\_  
Lisa Turner, LPA, Chair

Date: \_\_\_\_\_