

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING
December 14, 2007**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held December 14, 2007, at the Atwood Bldg, Suite 602, Anchorage, AK.

Friday – December 14, 2007

Call to Order/Roll Call

The meeting was called to order at 8:00 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist, Chairman
John DeRuyter, Psychologist
Cam Carlson, Public Member
Lisa Turner, Psychological Associate

The psychologist position is vacant. Dr. Sargeant resigned from her position effective November 29, 2007.

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, were:

Jan Mays, Licensing Examiner
Susan Winton, Investigator

Agenda Item 1 – Review Agenda

Mrs. Mays stated that under Item 12 there are three new applications for the Board to review.

- James Smash – Psychologist by Examination
- Cara Peters – Psychologist by Examination
- Lillie (Michelle) Grimes – Psychological Associate

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to adopt the agenda as amended.

Agenda Item 2 – Review Task List

The Board reviewed the task list. All Board tasks were completed, pending the following:

- Dr. DeRuyter revise exam question 28.
- Dr. Bradbury to contact Senator Hoffman with statute changes.

Agenda Item 3 – Ethics Disclosure/Ethics Video

No ethics issues to disclose.

Agenda Item 4 – Investigative Report

Susan Winton, Investigator presented the investigative report to the Board.

Since the September meeting, there have been two new complaints and Ms. Winton has continued work on three open investigations. The Board currently has one licensee on probation and this licensee is in compliance with the conditions of his Memorandum of Agreement.

Complaints:

C2901-07-001	Unlicensed Practice	On-going inquiry
C2900-07-003	Violating Professional Ethics	On-going inquiry

Investigations:

2900-04-003	Violating Professional Ethics	Pending expert review
2900-06-001	Violating Professional Ethics	Amended MOA deadline 12/03
2902-07-001	Violating Professional Ethics	Investigation on-going

Probation:

2902-06-001	Substance Abuse	In compliance; see supplemental report
-------------	-----------------	--

Ms. Winton stated that there are three ongoing investigations. The Investigative Unit hired an expert for the first two investigations. Ms. Winton spoke with the attorney of the licensee involved with case number 2900-06-001. The licensee did not sign the amended MOA. The licensee had a family emergency and requested an extension. Ms. Winton granted the extension. Licensee contacted Ms. Winton requesting some changes to the amended MOA. Ms. Winton stated to the licensee that a second amended MOA will not be granted and that the MOA will be sent over to an expert for review.

Agenda Item 5 – Case 2902-06-001

The Board reviewed the Summary of Probation Monitoring report for case number 2902-06-001 and the request for modification of the licensee's MOA.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to enter into executive session to discuss the modifications of the MOA for case number 2902-06-001.

Executive session at 8:30 a.m.; back on record at 9:08 a.m.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to reject the request for modification on Barry Levit's MOA. The Board believes that one year of therapy is insufficient.

The Board does acknowledge the positive progress by Mr. Levit. Ms. Winton will address a letter to Mr. Levit with a letter regarding the Board's decision and will also forward a copy of the letter to the Board.

Break at 9:20 a.m.; back on record at 9:32 a.m.

Agenda Item 6 – AK-PA

Dr. Baker joined the meeting via teleconference. Dr. Baker stated the Professional Guild had an Annual Retreat in mid-October. Dr. Baker stated that there were a couple of issues that were brought up during the retreat 1) Diversity Committee 2) Not much contact with the Board.

Dr. Baker stated that the Professional Guild developed a Diversity Committee. This committee will be generating a proposal to add two units to the continuing education requirements. This proposal will be presented to the Board once it has been generated. Dr. Baker also stated that it's confusing to the professional field not to have much contact with the Board on issues and concerns.

Dr. Baker went on to discuss how the Professional Guild would like to hear directly from the Board, possibly on a quarterly basis. The Board is unsure about speaking directly with Professional Guild, which may cause a boundary issue with the Board.

The Board reiterated that the minutes of all meetings are accessible to the public.

Agenda Item 7 – Review/Approve Minutes

June 21-22, 2007

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to adopt the June 21-22, 2007 meeting minutes.

September 20-21, 2007

- Page 2 – Item 4, delete “and” at the second paragraph, first sentence.
- Page 3 – Item 4, second paragraph, third line, change “on” to “of”.
- Page 3 – Item 4, third paragraph, second line, change “Dr. DuHoux” to “Dr. DuHoux’s”.
- Page 7 – Item 10, second paragraph, second line, add “a” between “to” and “question”, and delete “#8”.
- Page 8 – Item 11, seventh paragraph, last line, add a “,” after “receipt”, and add “a” before “change”.
- Page 8 – Item 11, eighth paragraph, get the correct time for when the Board got back on record.
- Page 9 – Item 11, first sentence after the third motion, delete “one minor” and replace with “a”.
- Page 11 – Item 16, add a date to “September 2007”.

Upon a motion by Mrs. Carlson, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt the September 20-21, 2007 meeting minutes as amended.

October 19, 2007 Teleconference

Upon a motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to adopt the October 19, 2007 teleconference meeting minutes.

Break at 10:21 a.m.; back on record at 10:27 a.m.

Agenda Item 8 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 9 – State Law & Ethics Examination

The Board reviewed the September 4, 2007 State Law & Ethic Examination scores.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to enter into executive session to discuss the State Law & Ethics Examination.

Enter executive session at 10:37 a.m.; back on the record at 11:31 a.m.

Agenda Item 10 – Correspondence Review

There was no correspondence for the Board to review.

Agenda Item 11 – Goals & Objectives

The Board reviewed the Goals and Objectives for fiscal year 2008.

1. Enforcing the Psychology Practice Act in order to protect the public.
2. Ensuring the public of continued competency of licensed psychology professionals.
3. Ensuring the public that psychological care is offered by professionally qualified persons.
4. Ensuring the public that qualified psychology practitioners are available.
5. Promoting high professional standards of psychology practice.
6. Developing written guidelines, reviewing, approving and orienting new expert witnesses as an ongoing process.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the Goals & Objectives for fiscal year 2008.

Agenda Item 12 – Application Review

Psychologist by Examination Applications

James Smash
Cara Peters

Psychological Associate Applications

Lillie (Michelle) Grimes

Upon motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve James Smash’s post-doctoral supervision plan and issue his temporary license.

Upon motion by Dr. DeRuyter, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve Cara Peter’s post-doctoral supervision plan and issue her temporary license.

The Board was unable to review Lillie (Michelle) Grimes application for psychological associate because the application was not complete due to an unofficial transcript from University of

Anchorage Alaska. The transcript did not confirm that a Masters Degree was obtained in psychology and that at least 48 semester credit hours were completed.

The Board requests that Mrs. Mays send a letter to Ms. Grimes addressing the incompleteness of her psychological associate application.

Lunch at 12:40 p.m.; back on record at 1:20 p.m.

Agenda Item 13 – Continuing Education Audit

Stephen Parker

The Board reviewed and discussed the letter dated June 11, 2007 from Dr. Parker requesting a waiver on his CEU's prior to renewing his psychologist license. In error, Division staff issued the renewal without presenting the request to the Board.

Upon motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the request to waive the CEU's from Dr. Stephen Parker pending proof of medical documentation that verifies him unable to meet the CEU's for the 2005-2007 licensing period.

Upon motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to have Dr. Stephen Parker provide a syllabus for all the online courses provided by MedScape.

Ms. Turner abstained from any discussion or vote on Dr. Stephen Parker.

Steven Fey

Dr. Fey was randomly selected for audit of his continuing education for the 2005-2007 licensing period. Dr. Fey requested an extension on September 4, 2007. Mrs. Mays granted an additional 30 days via email, which expired on October 5, 2007. Dr. Fey submitted his documentation of his CEU's on October 1, 2007.

Upon a motion by Ms. Turner, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to deny Dr. Steven Fey's CEU's for 2005-2007 licensing period. Sufficient CEUs were not obtained prior to June 30, 2007. Only 26.5 hours were taken prior to July 1, 2007 and 16.5 hours were obtained in August 2007. File is being referred for investigation.

Agenda Item 14 – Masters Degree 12 AAC 60.084

The Board briefly discussed regulation 12 AAC 60.084. The Board requested that Mrs. Mays follow up with Jun Maiquis, Regulation Specialist on the status of the 12 AAC 60.084.

Agenda Item 15 – Licensing Requirements AS 08.86.18

Dr. Bradbury stated that he will be working with Senator Hoffman on some potential statute changes.

Agenda Item 16 – Approval Standard Letter

The Board reviewed the final letter. The Board requested that Mrs. Mays send this letter to all applicants requesting pre-approval from the Board on degree programs/courses.

Agenda Item 17 – Criminal Background Checks

The Board gave Mrs. Mays the authority to get the fingerprinting process going as part of the application process.

Agenda Item 18 – Administrative Issues

Budget Report

The Board reviewed the Expenditure and Revenue Report. The Board requested that Mrs. Mays get the definition of “Direct” and “Indirect” and send the explanation via email to all Board members.

Sign Wall Certificate

The Board signed one wall certificate for Heather Ann Russell, Psychologist.

Schedule Next Meeting

The Board requested two full days for future meetings.

The following are meeting dates for 2008:

March 13-14, 2008 in Anchorage
June 19-20, 2008 in Juneau
September 11-12, 2008 in Fairbanks
December 4-5, 2008 in Anchorage

Task Lists

Jan Mays

- Check with the IT department regarding on allowing applicants the capability to type the renewal applications online and print them off.
- Add background checks as part of the application process.
- Email exam questions 1, 5 and 25 to Ms. Turner

Lisa Turner

- Revise exam questions 1, 5 and 25.

Dr. DeRuyter

- Revise Exam Question 28
- Create a new exam question regarding receiving gifts.

Dr. Bradbury

- Create a new essay question.
- Draft up a letter for Dr. Sargeant.

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adjourn the meeting.

There being no further business, the meeting adjourned at 3:19 p.m.

Respectfully Submitted:

Jan Mays
Licensing Examiner

Approved:

Dr. Lorin Bradbury, Ph.D, Chair

Date: _____