

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND
ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGISTS AND PSYCHOLOGICAL ASSOCIATES**

**MINUTES OF MEETING
MARCH 16-17, 2006**

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologists and Psychological Associates was held March 16-17, 2006, at the Department of Transportation Building, 2301 Peger Road, Fairbanks, AK.

Call to Order/Roll Call

Thursday, March 16, 2006

The meeting was called to order by Jan Mays, Licensing Examiner, at 8:30 a.m.

Those present, constituting a quorum of the Board:

John A. Miller, Psychologist
Lorin L. Bradbury, Psychologist
Destiny Sargeant, Psychologist
Cam Carlson, Public Member

Excused from the meeting was:

Lisa Turner, Psychological Associate

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner - Juneau

There were no guests present.

Agenda Item 1 – Review Agenda

The following items were added to the agenda.

Correspondence

- Tezlyn Clark – email
- Suk- Hui Kim – letter to the Board
- Viann Nations – letter to the Board

Application Review

- Andrea Axelson – Psychological Associate, New Application
- Francis Lynn Hicks – Psychologists by Examination, Statement Supervisor Plan
- Toyochiro Suzuki – Psychologist, Courtesy License
- Dennis Scholl, Ph.D. – Late renewal application

Upon a motion by Mrs. Carlson, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to adopt the agenda as amended.

Agenda Item 2 – Investigative Report

The Board called Maggie McQuaid, Investigator III, in the Investigative Unit Office in Anchorage.

Open Cases:

- | | |
|-------------|---|
| 2900-04-003 | Allegation of Violation of Professional Ethics. Case referred to Attorney General's Office, April 2005. Still awaiting action from the Attorney General's Office. |
| 1-00-00 | Allegation of Violation of Professional Ethics. Investigation continues. |

Closed Cases:

- | | |
|---------|---|
| 1-00-00 | Allegation of possible violation of Professional Ethics against Licensed psychological associate. Case reviewed by Board member on January 4, 2006. Closed with issuance of warning letter on January 10, 2006. |
|---------|---|

Probationary Cases:

- | | |
|---------|---|
| 1-00-00 | Allegation of Possible Drug Diversion. Memorandum of Agreement Signed and approved by Board on September 23, 2005. Probationary period is one year. |
|---------|---|

Agenda Item 3 – Ethics Report

There were no ethics conflicts to disclose.

Agenda Item 4 – Review/Approve Minutes

After a review of the September 22-23, 2005 minutes, the Board made the following motion:

Upon a motion by Dr. Bradbury, seconded by Mrs. Carlson and approved unanimously, it was:

RESOLVED to adopt the September 22-23, 2005 minutes as written.

After a review of the December 1-2, 2005 minutes, the Board made the following motion:

Upon a motion by Dr. Bradbury, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to approve the December 1-2, 2005 minutes as amended.

- Page 2, Item 3, second paragraph, was changed to read, “Dr. Lane simply suggested adding Licensed Professional Counselors (LPC) and Licensed Marriage and Family Therapists (LMFT) to the clause that exempts Clinical Social Worker’s from having problems using the three terms;”
 - Third paragraph was changed to read, “Dr. Lane also asked if the Board is able to initiate actions more in that direction.”
- Page 3, Item 3, fifth paragraph, first sentence, was changed to read, “Dr. Miller explained to the Board that Ms. Henry contacted or attempted to contact the Marriage and Family Therapy Board to discuss SB 177 language.”
 - Second sentence, was changed to read, “Ms. Henry will submit language back to Senator Dyson with the minor changes that need to be made, as long as everyone is on board with it.”
 - Sixth paragraph was changed to read, “It is not a license to practice independently.”
 - Seventh paragraph, third sentence, was changed to read, “Dr. Lane assumed that it would address people who are working for an agency that doesn’t require someone to be licensed.”
 - Seventh paragraph, fourth sentence, was changed to read, “Dr. Lane believes that adding LCSWs will be a real easy fix.”

- Eighth paragraph, second sentence, was changed to read, “The word “Licensed” would need to be on Licensed Clinical Social Workers, Licensed Marriage and Family Therapists, and Licensed Professional Counselors.”
- Third sentence was changed to read, “Dr. Bradbury brought to the Board’s attention that in the minutes it’s noted that Medicaid Regulations were discussed and that Dan Wigman is in the process of rewriting the regulations.
- Fourth sentence, was changed to read, “Dr. Bradbury believes that Medicaid contradicts Title 47.”
- Fifth sentence was changed to read, “In order to evaluate someone on a 24-hour hold that person needs to be from a mental health profession that is licensed.”
- Sixth sentence was changed to read, “Medicaid Regulations state that a person does not need to hold a license.”
- Page 4, Item 5, first paragraph, second sentence, was changed to read, “Ms. McQuaid informed the Board that a new case has been opened and would be reflected on the next report submitted to the Board.”
- Page 4, Item 6, -second paragraph, third sentence was changed to read; “ASPPB has a new CEO and a new president.”
- Fourth sentence was changed to read, “Dr. Miller was pleased with the incredible turnout of Boards and Canadian Provinces.
- Fourth paragraph, second sentence, was changed to read, “Dr. Miller also mentioned that a number of Boards have discovered upon investigation of the applications, there are a number of Ph.D. programs that are claiming residency hours or practicum hours as face to face hours.
- Page 5, Item 6, first paragraph, second sentence, was changed to read, “One of the things that came out of these investigations is how the institutions are invested in their students getting licensed.”
- Fourth sentence was changed to read, “Dr. Bradbury explained that the National Register has been working with CPQ and if you nationally registered then its less work.”
- Fifth sentence, was changed to read, “Dr. Miller stated from his notes that Cappella and Walden graduates are not acceptable, more so with Cappella than Walden.

- Second paragraph, second sentence, was changed to read, “Dr. Miller gave an example of one of the Canadian Provinces, which is very much like Alaska because of rural areas.”
- Fourth paragraph, first sentence, was changed to read, “Dr. Sargeant asked Dr. Miller about oral exams and stated that Alaska has no oral exams.”
- Fifth paragraph, third sentence, was changed to read, “EPPP also brought up the whole element of Boards writing their own questions and suggested to the Boards that they discontinue that process.”
 - Fifth sentence was changed to read, “It started a conflict of interest in the exams when Boards would write and score their own exam questions.”
- Page 6, Item 8, second paragraph, was changed to read, “The decision is to come up with a whole new draft separating Psychologist and Psychological Associate application packets and removing the check boxes at the top of the forms.”
- Page 7, Item 8, fourth paragraph, fourth sentence, change “Dr. Horetski” to “Ms. Horetski.”
 - Fifth sentence was changed to read, “Ms. Horetski stated that it was disapproved by Deborah Behr, Chief Assistant Attorney General, on November 4, 2005 because it violates the statutes.”
 - Sixth sentence, was changed to read, “In Sec. 08.86.135 it states, “The Board may issue a temporary license to a person who meets the requirements of AS 08.86.130(a)(1)(2).”
 - Delete seventh sentence.
 - Fifth paragraph, first sentence, changed “there” to “their”.
 - Second sentence, was changed to read, “Dr. Bradbury explained to Ms. Horetski that if the applicant does not complete their Supervision Plan than they lose their temporary license, along with not passing the Examination for Professional Practice in Psychology (EPPP).”
 - Sixth paragraph was changed to read, “Dr. Miller believes that at some point the licensee will no longer hold a temporary license.”
- Page 8, Item 8, first paragraph, was changed to read, “Dr. Sargeant also mentioned the 45 day requirement on when an application needs to be turned in, in order for it to be presented to the Board needs to be changed to 30 days.”

- Page 8, Item 9, was changed to read, “Dr. Miller suggested that Ms. Mays get with Ms. Cintra on the status of the “Draft Letter to MOA Supervisors”.”
- Page 9, Item 11, was changed to read, “Dr. Miller suggested that the Board will pickup where they left off from the December 1, 2005 meeting, since the lights were shut off at the Atwood Building the evening before.
- Page 10, Item 11, fourth paragraph, second sentence, delete “to”.
- Page 10, Item 11, fifth paragraph, first sentence, was changed to read, “Mr. Igwacho’s”.
- Page 10, Item 11, sixth paragraph, was changed to read, “The Board requested a letter be sent to Dr. Head identifying regulation 12 AAC 60.030 (a)(1)(B)(ii), which clearly states verification of the applicant’s score of the EPPP. If Dr. Head is going to apply for a license in Alaska he would then need to take the EPPP or submit documentation showing that he is a Diplomat of good standing with ABPP.
- Page 10, Item 11, eighth paragraph, first sentence, add “ed” at the end of “request”.
- Page 12, Item 2 (con’t), fifth paragraph, change to “Dr. Sperbeck”.
- Page 14, Item 17, first sentence, delete “how”.
- Page 14, Item 8 (con’t), 4th bullet, delete “for”.
- Page 14, Item 8 (con’t), 7th bullet, 1st sub-bullet, delete “from a”
 - 2nd sub-bullet, delete “in accordance. “

Break at 10:17 a.m.; back on the record at 10:25 a.m.

Agenda Item 5 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 6 – Regulation Update

The Board reviewed a copy of the final version of the regulations in 12 AAC 60, which the Board adopted on September 22, 2005.

Dr. Miller asked the Board to list some of the changes that they would like to see made in the regulations. Dr. Bradbury would like the regulations to state that an applicant can take the Examination for Professional Practice in Psychology (EPPP) and the State Law & Ethics Exams anytime after the Boards approval of their supervised practice plan. Dr. Sargeant would like to address the issue of practicum. Dr. Sargeant would like to see more than one way for an applicant to receive a practicum, so that good psychologists do not get turned down. For example, offer a Plan B for those who attend an International University, where a practicum is not offered.

Break at 11:39 a.m.; back on the record at 11:54 a.m.

The Board reviewed section 12 AAC 60.080 (b) and 12 AAC 60.990 (a)(b). The Board requests the following to be amended.

- 12 AAC 60.080
 - Remove the word “Unsupervised” in subparagraph (b) in the beginning of the paragraph, and have it read “Independent private practice, including unsupervised practicums, clerkships, and externships, will not be considered as acceptable supervised professional experience.”
- 12 AAC 60.990
 - Amend subparagraph (a) (b) and have it read “Supervised practice”, means the supervisor is present in the facility where the clients are being seen and includes direct client contact and preparation for direct client contact, staff meetings, case conferences, report writing, co-therapy, in-service training, and psychodiagnostic assessment;

Upon a motion by Dr. Sargeant, seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to accept the changes and send to Jun Maiquis, Regulation Specialists and to the Attorney General’s Office.

Lunch Break at 12:20 p.m.; back on the record at 1:42 p.m.

Agenda Item 7 – Old Business

Licensing Application Form Changes

Dr. Bradbury stated that on page 10 under section 12 AAC 60.083 in the statutes and regulations that it appears very scattered. There are a lot more categories on the form than what the law states. Dr. Bradbury suggested that the categories on the doctoral worksheet be reduced.

Dr. Miller suggested first getting the Alaska Psychological Association (APA) standard for what they require for their certification and then redo the regulation based on the APA Standards.

Dr. Bradbury volunteered to contact APA and request the current certification standards for APA approved doctoral programs. Dr. Bradbury will review section 12 AAC 60.083 and present any recommendations to the Board.

Supervisor Form/Reading List

Dr. Miller stated that this topic is old business and that it was brought to the Board's attention by Dr. Carey Edney. Dr. Miller also stated that the Board discussed making some changes to the supervised practice plan. Dr. Miller noticed that there were some changes to the current form, but was missing the proposed beginning and end date. Ms. Mays will add the dates on the Supervised Practice Plan form.

Dr. Sargeant asked Dr. Miller if the Board decided to generate a letter that goes out to not to all supervisors stating their responsibility. Dr. Miller stated that the Board decided to send it and explained it's not the Board's responsibility to take on that role.

Agenda Item 8 – State Law & Ethics Examination

The Board reviewed the past exam score sheets and also picked questions for the upcoming two exams, which are scheduled for June 16, 2006 and September 14, 2006.

Agenda Item 9 – Correspondence Review

Anita Scott, Association of State and Provincial Psychology Boards (ASPPB)

Anita Scott wanted to update the Board on an issue that recently had some major developments on the Model Act for State Licensure as a Psychologist. The Board reviewed the email correspondence. Dr. Miller will respond via e-mail to Anita Scott with ASPPB, stating that the policy changes don't really impact Alaska that much and that the State will allow applicants to get pre-doctoral hours.

Shelley L. Bliss

Ms. Bliss wanted to know if Colorado School for Clinical Psychology (COSPP) is an accredited school even though it's not APA accredited. Ms. Bliss explained that she is interested in the Psy.D. in Spirituality and Psychological Health. The Board stated that the Colorado School for Clinical Psychology is not regionally accredited and that Ms. Bliss cannot get licensed under that school, which doesn't meet the requirements of 12 AAC 60.990(a)(1).

Peter Strisik, Ph.D.

Dr. Strisik submitted to the Board a comprehensive accounting of Kathryn Fallin's work and learning activities, which was requested by the Board at the December 1-2, 2005 meeting. The Board reviewed and accepted Ms. Fallin's work and appreciates the detail that was presented to them by Dr. Strisik.

Elaine Fahrenkamp – AKAIMS, ACA Code of Ethics

Ms. Mays presented an e-mail correspondence from Alice Albrecht, Licensing Examiner for the Board of Professional Counselors. No response was needed. The Board requests that Ms. Mays fax a copy of the e-mail correspondence to Dr. Robert Lane and Dr. Ellen Cole with APA.

Tezlyn Clark

Ms. Clark wanted to know if the Board will pre-approve courses she has taken. The Board stated that they do not pre-approve or make recommendations prior to application. The Board suggests that Ms. Clark apply and submit course description(s).

Suk-Hui Kim

Ms. Kim sent a request for the Board to review her application again in response to the Board's request for proof of practicum. The Board stated that in accordance with 12 AAC 60.083(a) (C) (ii) requires a graduate program to have a supervised practicum or laboratory experience appropriate to psychology. The Board indicated that since Ms. Kim's graduate program did not offer a supervised practicum, she will not qualify for licensure in Alaska under the current regulations.

Upon a motion by Mrs. Carlson, seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to adjourn into executive session under the authority of AS 44.62.310 to discuss the correspondence from Viann Nations due to confidentiality and to review applications.

Executive session at 3:32 p.m.; back on the record at 4:58 p.m.

Viann Nations

The Board discussed the correspondence from Ms. Nations. The Board feels that they would need to discuss this matter further with Maggie McQuaid, Investigator. The Board is scheduled to speak with Ms. McQuaid on March 17, 2006 at 8:45 a.m.

Agenda Item 10 – Application Review

The Board reviewed 2 applications for psychologists by credentials, 3 applications for psychologists by examination, 2 applications for psychological associates, 1 courtesy license for a psychologist, and 1 late renewal application.

Upon a motion by Dr. Bradbury, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to approve the following applications:

Francis Lynn Hicks

The Board approved verification of post-doctoral supervision hours, approved to sit for EPPP and the State Law & Ethics exam, and to issue license after passing exams. Also, verify that payment was received upon issuing a temporary license.

Andrea Axelson

The Board approved post-master supervision plan, approved to sit for the EPPP and the State Law & Ethics exam, issue temporary license after passing the exams.

Jason Whipple

The Board approved licensure by credentials pending completion of a new supervision plan from Dr. Victor Delacancela.

Dr. Phillip Henson

The Board approved for licensure by credentials.

Toyoichiro Suzuki

The Board approved courtesy license for a total of 30 days between May 1, 2006 and April 30, 2007.

Dr. Dennis Scholl

The Board approved pending the renewal application for a license that has been lapsed since 2001. The Board requested proof of verification of 40 hours of CEU's.

Upon a motion by Dr. Sargeant, seconded by Mrs. Carlson and approved unanimously, it was:

RESOLVED to approve-pending the Dr. Dennis Scholl's renewal application, the Board request verification of 40 hours of CEU's.

Upon a motion by Dr. Sargeant, seconded by Mrs. Carlson and approved unanimously, it was:

RESOLVED to deny the following applications.

Anita Brashear

The Board denied Ms. Brashear's supervision plan, which does not meet the requirements of 12 AAC 60.080 (a) (B).

Peter Igwacho

The Board denied his application for a psychological associate license in violation of 12 AAC 60.050 for making a false statement on an alcohol related conviction on his application.

Dr. Miller request to move Agenda item #12, New Business to March 17, 2006 at 8:35 a.m. due to the lateness of the time on March 16, 2006.

Upon a motion by Dr. Sargeant, seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to start the March 17, 2006 at 8:00 a.m. instead of 8:30 a.m.

Agenda Item 11 – Present Goals and Objectives

The Board reviewed the present Goals and Objectives and no changes were made.

Upon a motion by Dr. Bradbury, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to approve the present FY06 Goals and Objectives.

Upon a motion by Dr. Sargeant, seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to adjourn the meeting.

There being no further business, the meeting adjourned at 5:07 p.m.

Friday March 17, 2006

The meeting was called to order by Jan Mays, Licensing Examiner, at 7:58 a.m.

Those present, constituting a quorum of the Board:

John A. Miller, Psychologist
Lorin L. Bradbury, Psychologist
Destiny Sargeant, Psychologist
Cam Carlson, Public Member

Excused from the meeting was:

Lisa Turner, Psychological Associate

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner - Juneau

There were no guests present.

Agenda Item 12 – New Business

Mail Vote Protocols

Dr. Miller requested this topic be put on the agenda. Dr. Miller explained that there have been a couple of mail votes that have been brought to the Board's attention. Dr. Miller stated that it's impossible to get the entire file on an applicant. The Board agrees to only conduct mail votes on supervision plans only.

The Board also agreed to leave it to Mrs. Mays to review and approve courtesy applications. The Board requested that Mrs. Mays notify the Board once a courtesy application has been received and to provide notification to the Board once a courtesy license has been issued.

The Board requested that Mrs. Mays check on the status of the courtesy license monthly reports.

Upon a motion by Dr. Bradbury, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to adjourn into executive session to discuss the correspondence from Viann Nations with Maggie McQuaid, Investigator.

Executive session at 8:50 a.m.; back on the record at 9:10 a.m.

Viann Nations

The Board reviewed Ms. Nation's correspondence requesting early release from her Memorandum of Agreement (MOA). The Board denied Ms. Nation's request for early release from her MOA based on historical findings that indicate that she should stay under the conditions of the MOA for the full year, so the Board can monitor Ms. Nations for the protection of the public.

Upon a motion by Dr. Bradbury, seconded by Dr. Sargeant and approved unanimously, it was:

RESOLVED to deny Ms. Nation's request for an early release of her MOA. Board indicates that Ms. Nation stay under the conditions of the MOA for the full year.

Requests for Information from Organizations outside the state

Dr. Miller explained to the Board that occasionally the Board will get requests for information based on the statute and regulations. Dr. Miller stated that at times he receives requests. Dr. Miller asked the Board if they would prefer to see the request before information is submitted. The Board agreed to have Mrs. Mays e-mail or send postal mail any requests for information to the Board.

SB 177 Update

Dr. Miller informed the Board that since the last meeting, he has attended two legislative committee meetings at the Legislative Office of Information (LOI) in Anchorage. The first meeting was the committee that is dealing with SB 177, which is headed by Senator Dyson. The second meeting was with the auditing department, who is trying to combine the Board of Social Work Examiners and the Board of Professional Counselors, to reduce the number of Boards that have to be audited.

Anne Henry spoke on behalf of the mental health Boards and essentially got Senator Dyson to convince the committee to pull the amended SB 177. Dr. Miller has stated that SB 177 has moved forward, which adds the language that requires licensee's exempt from using the terms "psychotherapy" or "psychotherapist".

Dr. Miller explained that he got an e-mail from Ms. Henry that there's another hearing in a week, which he will be attending.

Practices issues regarding "Holding Therapy"

Dr. Miller explained to the Board that Anne Henry, chair of the Board of Professional Counselors requested that he bring up the issue on "Holding Therapy". Dr. Miller stated that Ms. Henry is going to try to move the Board of Professional Counselors to adopt the regulations that would prohibit their license members from using holding therapy, in light of recent court cases and abuses. Dr. Sargeant doesn't feel that psychologists should be restricted from using holding therapy, that there is a place for it.

Develop new test questions

The Board drafted up new test questions and also picked test question for the June 16, 2006 and September 14, 2006 exams.

Upon a motion by Dr. Sargeant, seconded by Mrs. Carlson and approved unanimously, it was:

RESOLVED to adjourn into executive session to discuss the State Law and Ethics Examination questions and answers.

Agenda Item 14 – Administrative Issues

Licensing Regulations from other States

Dr. Miller has been researching licensing requirements from other states, for example, New Mexico, Nevada and Arizona. Dr. Miller stated that some states have a 20-year rule written in their regulations as part of their license application. This rule states that if a person has held a license in another jurisdiction for 20 years, then that person does not need to submit proof of passing examinations, only a license verification from the state in which they have held their license.

Dr. Miller stated that the 20-year rule comes from the National Register and the Certificate of Professional Qualification (CPQ). Dr. Miller asked whether or not the Board wants to go in the same direction as the National Register and CPQ. Dr. Miller doesn't know if a regulation or change of regulation to allow that method of licensing would be worth pursuing. Dr. Miller stated that it would be worth looking at some of the regulations in other states.

Break at 9:37 a.m.; back on record at 9:45 a.m.

Mrs. Mays received a message from Cori Hondolero, Licensing Supervisor, that Ms. McQuaid, Investigator, and Rick Younkens, Chief Investigator, were trying to get a hold of the Board to discuss Viann Nation's correspondence.

Upon a motion by Mrs. Carlson, seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to adjourn into executive session to discuss the correspondence from Viann Nations with Maggie McQuaid, Investigator and Rick Younkens, Chief Investigator.

Executive session at 9:47 a.m.; back on the record at 9:57 a.m.

Viann Nations

The Board had a discussion with Ms. McQuaid, Investigator and Mr. Younkens, Chief Investigator, regarding Ms. Nation's request for an early release of her MOA and a letter from her therapist regarding terminating therapy.

Upon a motion by Dr. Bradbury, seconded by Mrs. Carlson and approved unanimously, it was:

RESOLVED to amend the previous motion of denial on Ms. Nation's request for an early release of her MOA. That the new motion includes notice that Ms. Nation needs to continue, at least monthly psychotherapy under the original conditions of the MOA.

Budget Report

The Board reviewed the Expenditure and Revenue Report as of February 28, 2006. The Board had no questions or comments.

Schedule Next Meeting

The Board agreed to schedule the next Board meeting for June 15-16, 2006 in Bethel. The Board also agreed to start the meeting at 8:30 a.m. No rental cars are needed, request for approval of taxi fare.

Wall Certificates/Minutes/Regulations

No wall certificates to be signed. Dr. Miller Signed the meeting minutes from the September 22-23, 2005 meeting. The Board had no further discussion on regulations.

Task Lists

Dr. Miller

- Contact Ellen Cole with APA regarding sending a notice out 30 days before the next Board meeting.

Jan Mays

- Get a copy of the public notice and email to all Board members including Ellen Cole with APA. Get approval from Cori Hondolero, Licensing Supervisor.
- Post on Board's webpage the current applications for Psychologist by Credentials and Examination.
- Follow-up with Jun Maiquis on regulations changes in CE Form.
- Follow-up with Cynthia Cintra on tracking courtesy license reports.
- Update Board member Roster to reflect the current term expiration dates.
- Check with Cori Hondolero, Licensing Supervisor on 3-ring binders as future board packets.
- Go on the APA website and send letters to all states requesting their statutes and regulations book.
- Create an index for the Exam book.

Upon motion by Dr. Sargeant and seconded by Dr. Bradbury and approved unanimously, it was:

RESOLVED to adjourn the meeting.

There being no further business, the meeting adjourned at 12:03 p.m.

Respectfully Submitted:

Jan Mays, Licensing Examiner

Approved:

Dr. John A. Miller, Ph.D, Chair
Board of Psychologists & Psychological
Associates

Date: _____