



State of Alaska
Division of Corporations, Business and Professional Licensing
CORPORATIONS SECTION
PO Box 110806
Juneau, AK 99811-0806
Phone: (907) 465-2550
Fax: (907) 465-2974
Website: www.commerce.alaska.gov/occ

BUSINESS NAME REGISTRATION

AS 10.35.050

Filing Fee: \$25.00 (non-refundable)

INSTRUCTIONS (*Please retain for your records*):

NOTICE: A corresponding business license must be obtained first in order to register a business name. The business license may be purchased online at www.commerce.alaska.gov/occ. Go to Forms and Fees in the Corporations Section. The fee is \$50.00 for a year.

The business name being registered may not contain a corporate identifier such as: corporation, limited liability company, limited partnership, limited liability partnership, or an abbreviation of any of these words.

A business name registration is not required if the entity has already organized, incorporated, registered, or certified in Alaska under their corporate name, as the name is already protected.

An initial business name registration expires on the fifth December 31st after the day of registration, e.g. if you register on February 2nd, 2012 the registration will expire on December 31, 2016. The registration is renewable at five-year intervals by reapplying between October 1st and December 31st of the year of expiration. To renew the application complete a Business Name Registration Renewal form 08-560, the fee is \$25 (non-refundable).

Please search our corporations database to ensure the name is available. To search the availability of the legal name of the corporation in the State of Alaska go to the Corporations Section at www.commerce.alaska.gov/occ and select Search Corporations Database.

Pursuant to AS 10.35.040, registration of a name gives the person who has registered the name the exclusive right to the use of the name. A person who has registered a name under this chapter may enjoy the use by another person of a name that is not distinguishable on the records of the department from the registered name; has a cause of action for damages against another person who uses a name that is not distinguishable on the records of the department from the registered name

Pursuant to Alaska Statutes 10.35.050, a person conducting a business may register its name if the name is distinguishable on the record of the department from the name of any other organized entity and form a reserved or registered name, this includes if an entity wishes to register a DBA (doing business as) name

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ITEM 1: Provide the business name you will be doing as. You must operate and advertise in the exact name listed. This name must be the name listed on the business license. Additionally, you must provide the business license number for the name being registered.

ITEM 2: Provide the name and address of the business name owner, this is the name and address of the person(s) or entity that owns the business name. This information will be the same as the Ownership Information asked on the Business License Application.

ITEM 3: Provide the name and address where the registered business name will be located.

ITEM 4: Provide the name and addresses of any individuals who may have an interest in the business. This is an optional field.

ITEM 5: Describe the nature of business that the business name being registered will be doing. This must correlate with NAICS code asked for on the application for Business License.

ITEM 6: Provide the signature of the owner of the business or an authorized person.

Mail the Business Name Registration and the non-refundable \$25.00 filing fee in U.S. dollars to:
State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

STANDARD PROCESSING TIME for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received. To file your application online for immediate processing, visit our website at: www.commerce.alaska.gov/occ.



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Office Use Only **CORP**

**BUSINESS NAME REGISTRATION APPLICATION
 AS 10.35.050**

\$25.00 Filing Fee (non-refundable)

Pursuant to Alaska Statutes 10.35.050, a person conducting a business may register its name if the name is distinguishable on the record. A corresponding business license must be obtained first in order to register a business name. The business license may be purchased online at www.commerce.alaska.gov/occ. Go to Forms and Fees in the Corporations Section. The business license fee is \$50.00 a year.

ITEM 1: Business Name: (enter the name exactly as on the business license) Business License # (required):

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ITEM 2: Name and address of the owner of the business name:

Name:
Physical address:
Mailing address:

ITEM 3: Name and address of the business:

Name:
Physical address:
Mailing address:

ITEM 4: Additional persons that have an interest in the business: (optional)

Name:
Physical address:
Mailing address:

Attach an additional sheet if necessary.

ITEM 5: The nature of the business is:

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ITEM 6: The signer must be an owner of the business or an authorized person the entity that is registering the name.

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Signature of Authorized Person

Printed name of Authorized Person

Date

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CONTACT INFORMATION SHEET

Please return this document with your filing. This information will only be used to resolve questions with the filings attached. **NOTE:** this form will not be filed for record or appear online.

Name of entity as it appears on filing:

To resolve questions with this filing, contact:

Name:	
Email:	Phone:
Mailing address:	

Return documents to:

Name:
Company:
Mailing address:

Attach this form to your filings. Send all documents to:
State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806

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